



SOLID WASTE AGENCY OF LAKE COUNTY, IL

MEMORANDUM

To: Michael Talbett, Chairman, Executive Committee

From: Walter S. Willis, Executive Director *WSW*

Subject: July 2021 Meeting Notice Information

Date: July 9, 2021

Attached you will find the agenda for our next meeting at 12 pm on July 15, 2021, the minutes from the March 11, 2021 meeting, and the referenced consent and action items.

Please let Amy Bartemio know if you will be attending or not, this meeting will be held via Zoom again so please be sure to register for the meeting once you get the announcement.

SOLID WASTE AGENCY OF LAKE COUNTY, IL
EXECUTIVE COMMITTEE
Thursday, July 15, 2021 12:00 pm
VIA ZOOM MEETING

1. CALL TO ORDER.....Chairman Talbett
2. ROLL CALLSecretary
3. APPROVAL OF MINUTES
 March 11, 2021
4. NEW AGENDA ITEMS
5. PUBLIC COMMENT ON AGENDA ITEMS
6. EXECUTIVE COMMITTEE ITEMSChairman Talbett

Consent Item

1. Expenditure Reports (May 2021)

Action Items

1. Annual D&O Insurance Renewal
2. Fiscal Year 2020 Audit

Information Items - NONE

7. EXECUTIVE SESSION – *Executive Director Annual Review*
 * (Visitors will be moved in/out of virtual platform to ensure the perimeters of OMA are established)
8. ADJOURNMENT

12:02
Adjourn 1/04

	A	B	C	D	E	F	G	H	I	J	K	L
1	SWALCO EXECUTIVE BOARD VOTING RECORD - March 11, 2021											
2	REPRESENTATIVE		Consent Nov & Dec 2020		SWALCO Interagency Agreement Amendment		2021 6th Renewal		Voters to pass & not less 2/3 third directors		Minutes	
3	Attendance		A	N	A	N	A	N	A	N	A	N
4	MIKE ELLIS	✓	✓		✓		✓		✓		✓	
5	MIKE HEWITT											
6	PATRICK MUETZ											
7	JOHN NORRIS	✓	✓		✓		✓		✓		✓	
8	BUD ROTHING						✓					
9	MICHAEL TALBETT	✓	✓		✓		✓		✓		✓	
10	JOHN WAGENER	✓	✓		✓		✓		✓		✓	
11	NIMROD WARDA	✓	✓		✓		✓		✓		✓	
12	JULIE SIMPSON	✓	✓		✓		✓		✓		✓	

Adjourn

✓

✓

✓

✓

✓

✓

✓

(6) (6)

(7)

(6)

approved

Also present Glenn Ryback
Bud arrived @ 12:22 pm - mid hrs. discussion

ME JS

Topic	ation (Minu	Name (Original Name)	User Email	Join Time	Leave Time	Duration (Minutes)	Guest
SWALCO's March 2021 Executive Committee Meeting	62	Amy Bartemio (Host)	amio@swal	3/11/2021 11:56	3/11/2021 12:58	62	No
SWALCO's March 2021 Executive Committee Meeting	62	Mike Ellis	llageofgray	3/11/2021 11:56	3/11/2021 11:57	1	Yes
SWALCO's March 2021 Executive Committee Meeting	62	Julie Simpson	n@lakecou	3/11/2021 11:56	3/11/2021 11:57	1	Yes
SWALCO's March 2021 Executive Committee Meeting	62	Walter Willis	llis@swalcc	3/11/2021 11:56	3/11/2021 11:57	1	No
SWALCO's March 2021 Executive Committee Meeting	62	Merlanne Rampale	pale@swal	3/11/2021 11:56	3/11/2021 11:57	1	Yes
SWALCO's March 2021 Executive Committee Meeting	62	Michael Talbott	pvillageofki	3/11/2021 11:57	3/11/2021 11:57	1	Yes
SWALCO's March 2021 Executive Committee Meeting	62	John Wagener	orks@com	3/11/2021 11:57	3/11/2021 11:57	1	Yes
SWALCO's March 2021 Executive Committee Meeting	62	Julie Simpson	n@lakecou	3/11/2021 11:57	3/11/2021 12:58	61	Yes
SWALCO's March 2021 Executive Committee Meeting	62	John Wagener	orks@com	3/11/2021 11:57	3/11/2021 12:58	61	Yes
SWALCO's March 2021 Executive Committee Meeting	62	Mike Ellis	llageofgray	3/11/2021 11:57	3/11/2021 12:58	61	Yes
SWALCO's March 2021 Executive Committee Meeting	62	Walter Willis	llis@swalcc	3/11/2021 11:57	3/11/2021 12:58	61	No
SWALCO's March 2021 Executive Committee Meeting	62	Michael Talbott	pvillageofki	3/11/2021 11:57	3/11/2021 12:58	61	Yes
SWALCO's March 2021 Executive Committee Meeting	62	Derke Price	@ancelglin	3/11/2021 11:57	3/11/2021 11:58	2	Yes
SWALCO's March 2021 Executive Committee Meeting	62	Merlanne Rampale	pale@swal	3/11/2021 11:57	3/11/2021 12:58	61	Yes
SWALCO's March 2021 Executive Committee Meeting	62	Mayor Glenn Ryback	illageofwad	3/11/2021 11:58	3/11/2021 11:58	1	Yes
SWALCO's March 2021 Executive Committee Meeting	62	Steve Nelson	son@swalcc	3/11/2021 11:58	3/11/2021 11:58	1	Yes
SWALCO's March 2021 Executive Committee Meeting	62	Derke Price	@ancelglin	3/11/2021 11:58	3/11/2021 12:09	11	Yes
SWALCO's March 2021 Executive Committee Meeting	62	Chairman of the Board (Mayor Glenn Ryback)	illageofwad	3/11/2021 11:58	3/11/2021 12:58	60	Yes
SWALCO's March 2021 Executive Committee Meeting	62	Steve Nelson	son@swalcc	3/11/2021 11:58	3/11/2021 12:58	60	Yes
SWALCO's March 2021 Executive Committee Meeting	62	John Norris	lageofriver	3/11/2021 11:59	3/11/2021 12:00	1	Yes
SWALCO's March 2021 Executive Committee Meeting	62	John Norris	lageofriver	3/11/2021 12:00	3/11/2021 12:58	59	Yes
SWALCO's March 2021 Executive Committee Meeting	62	Nimrod Warda	@northchic	3/11/2021 12:01	3/11/2021 12:01	1	Yes
SWALCO's March 2021 Executive Committee Meeting	62	Nimrod Warda	@northchic	3/11/2021 12:01	3/11/2021 12:58	57	Yes
SWALCO's March 2021 Executive Committee Meeting	62	Peter Adrian	ian@swalcc	3/11/2021 12:02	3/11/2021 12:03	2	Yes
SWALCO's March 2021 Executive Committee Meeting	62	Peter Adrian	ian@swalcc	3/11/2021 12:03	3/11/2021 12:58	56	Yes
SWALCO's March 2021 Executive Committee Meeting	62	Derke Price	@ancelglin	3/11/2021 12:09	3/11/2021 12:19	10	Yes
SWALCO's March 2021 Executive Committee Meeting	62	17732559137		3/11/2021 12:14	3/11/2021 12:20	6	Yes
SWALCO's March 2021 Executive Committee Meeting	62	Derke Price	@ancelglin	3/11/2021 12:19	3/11/2021 12:58	39	Yes
SWALCO's March 2021 Executive Committee Meeting	62	Bud Rothling (17732559137)		3/11/2021 12:21	3/11/2021 12:58	37	Yes

MINUTES

SOLID WASTE AGENCY OF LAKE COUNTY, IL EXECUTIVE COMMITTEE

Thursday, March 11, 2021 12:00 pm
VIRTUAL – Per IL Executive Order re/COVID

CALL TO ORDER

Chairman Talbett called the meeting to order at 12:02 pm with 6 members in virtual attendance.
Bud Rothing arrived at 12:21 pm. Chairman Glenn Ryback also in attendance.

APPROVAL OF MINUTES

Motion by *Mike Ellis* seconded by *John Norris* to approve the *Executive* meeting minutes of 10.01.2020
Motion was approved on a roll call of 6 to 0.

NEW AGENDA ITEMS – None

PUBLIC COMMENT - None

EXECUTIVE COMMITTEE ITEMS – None

CONSENT ITEM

Expenditure Reports (November and December 2020).

Motion by *Mike Ellis* seconded by *John Norris*.

Motion was approved on a roll call of 6 to 0.

ACTION ITEMS

1. **Proposed Amendments to the SWALCO Intergovernmental Agreement**

Walter Willis presented proposed amendments to the intergovernmental Agreement to modify which individuals are eligible to serve as an Alternate Director and to change the Amendment requirements. Sections discussed were 8.3 and 11.

Motion by *John Wagener*, seconded by *Mike Ellis* to approve proposed amendments and present to the Board. *Motion was approved on a roll call vote of 6 to 0.*

2. **Insurance Renewals (GL, Pollution, Automotive & Commercial Property)**

Steve Nelson SWALCO gave a brief update of the four insurance policies up for renewal. The policies are; general liability insurance, pollution legal liability insurance, business automotive insurance and commercial property insurance. Maintaining these policies is vital to our operation and protection of our Agency. The existing policies expire on March 31, 2021. SWALCO's insurance broker, Arthur J. Gallagher Risk Management Services (AJ Gallagher), to obtain quotes from top rated (class A or better) insurance carriers for renewal of these policies. Upon completing their review of the quotes received AJ Gallagher recommends securing the following:

- White Mountains Insurance Group for environmental liability. Premium this year is \$23,375 vs. \$22,472 last year.
- White Mountains Insurance Group for automobile coverage. Premium this year is \$4,346 vs. 3,842 last year.
- American Empire Surplus Lines Insurance Company for commercial property insurance coverage. Premium this year is \$32,270 vs. \$28,746 last year.
- Hartford Steam Boiler Inspection Insurance Company (Hartford Steam) for facility equipment (forklift, generator, can crusher etc.) coverage. Premium this year is \$752 vs. \$666 last year.
- AJ Gallagher Commission Fee: \$7,000 (same as last year).

The combined total for above referenced policies is \$67,743 which is less than what we have budgeted for this fiscal year.

Motion by John Norris, seconded by Michael Talbett to approve these policies and to pay the invoices immediately upon receipt. *Motion was approved on a roll call vote of 7 to 0.*

INFORMATION ITEM

1. Outreach and Events

Merleanne Rampale provided an overview of past and upcoming events for the near future including Rain barrel and Compost Sale, Recycle-O-Rama events, Earth Day Events, Arbor Day celebrations, Shred events and corporate and other drives.

2. 2021 Grant Workshop Series

Merleanne Rampale provided an overview and line up of the 2021 Garden Learning Series in conjunction with the 2-year USDA grant that the agency was awarded. Programs will be held on the second Wednesday of the month, 6:00 p.m. – 7:30 p.m. U of I Master Gardeners and staff, and SWALCO staff, will be helping to present, share info on the grant work and also offer some wonderful and helpful programs throughout the series.

3. Project and Program Updates – *Brief Updates Given by Walter Willis*

Walter Willis provided summaries and updates regarding several projects and programs we are currently working on:

- Work continues on the USDA grant with the roll out of the marketing campaign coming in April (four towns are part of the pilot marketing campaign, Highland Park, Lake Bluff, Grayslake and N. Barrington, which will be tested this year and then rolled out for all SWALCO members next year), the land application of compost set for March on the Forest Preserve's farmland in Grayslake (March 17 is tentative date) and other community gardens, and the continued roll out of the gardening series in collaboration with the U of I Extension.
- Negotiations on the host agreement with GFL continue with meetings held on January 13th, January 28th, and February 19th, the next meeting is scheduled for March 19th. The goal is to have an amendment to the current Host Agreement ready for Board action at the June 2021 meeting.
- Reuse planning work continues with Rheaply and Lake County Partners. We have scheduled a workshop for March 31st that will include representatives from about 8 local businesses who will act as a focus group for how best SWALCO and Rheaply can build out an electronic reuse platform for Lake County and the greater Chicago region.
- Pete and Walter continue to attend the Plastic Pact's monthly meetings. Walter is serving on the Scope and Data Workstream which meets every other week. By this spring the Pact should have a roadmap for how to achieve the four key targets by 2025.
- Deerfield and Lake Bluff recently went to bid for both residential and commercial franchises. Deerfield's results are public and they selected LRS for both franchises. They will enjoy a rate reduction for residential collection while also gaining a third cart for yard waste and food scraps year-round. Deerfield is working close with LRS, its Go Green group and has hired Civic Agents (the company we hired to do the Recycle by City work on our website) to help with the marketing and roll out of its year-round organics program. On the commercial side, the rates remained the same for all businesses and the Village kept its aggressive recycling program with no cost increases. Lake Bluff staff will be making a recommendation to the Village Board on March 22nd. Any member thinking about going out for proposals should strongly consider doing so given the competitive bids we have seen recently in Deerfield and Lake Bluff. If the Lake Bluff board approves the commercial franchise the village will become the 8th SWALCO member to implement one.
- Numerous bills have been introduced in Springfield that we are monitoring. The key bills being supported by SWALCO are three EPR bills: carpet recycling – SB 345 (Senator Bush is sponsor), drug take-back (HB 1780) and paint recycling – still waiting on bill number. A bottle bill has been introduced but is not expected to be moved this year. How many bills will be considered this year is difficult to determine at this point, we are seeing a movement to virtual committee meetings in the coming weeks.

- Walter and 5 members had a call on February 24th regarding starting a sharps collection program under the IEPA's program that covers the costs to ship and destroy the sharps. It is expected that several will begin programs that we can hopefully implement across many other sites in Lake County.
- All the collection programs are operating fairly normal. We continue to add extra HCW collection dates for the Gurnee site to meet the continued demand, all of which continue to be on Saturdays. Merleanne continues to add new collection sites for clothing and shoes, and the electronics program remains fully operational. Pete recently sent the paperwork into the IEPA to formally opt into the electronics program in 2022 and we will learn in a few months which e-scrap recycler will be assigned to our program.
- Walter was appointed to the Electronics Recycling Task Force by the IEPA (the law required a task force be formed to review best practices for collecting e-scrap and to discuss generally how the implementation of the law has progressed) and attended the first meeting on February 11, 2021. The Task Force will meet quarterly for the time being.

NEXT EXECUTIVE COMMITTEE MEETING: Thursday, May 13, 2021 - 12:00 p.m.

NEXT BOARD MEETING: Thursday, April 15, 2021 – 1:00 p.m., Virtual Platform

ADJOURNMENT (1:05 p.m.): Motion by *Mike Ellis* seconded by *John Norris* to adjourn.
Motion was approved on a roll call vote of 7 to 0.

Consent - 1. Expenditure Approval

ISSUE: Approve Expenditures

RECOMMENDATION: We recommend approval

TIMING: Routine

BACKGROUND: The Board of Directors authorized the Executive Director to pay expenditures under \$20,000. The Executive Director submits the monthly expenditures to the Board for approval.

The total for Administration \$68,475.44; Education \$1,199.00 Household Chemical Waste \$16,520.43; Recycling \$600.00 ***Total expenditures for May 2021 - \$86,794.87***

ENCLOSED DOCUMENTS: Account Analysis Report

STAFF: Walter Willis, Executive Director
Amy Bartemio, Executive Office Manager

SWALCO - MAY 2021 EXPENDITURE REPORT

SWALCO \- Solid Waste Prog-SWALCO Administration-Regular Salaries And Wages----			
Budget Amount:	413,601.96	Funds Available:	207,898.30
		Beginning Balance for Period	174,040.06
		Total Expenditures	31,663.60
		Ending Balance for Period	205,703.66

SWALCO \- Solid Waste Prog-SWALCO Administration-Part Time Salaries And Wages----			
Budget Amount:	57,336.96	Funds Available:	26,849.57
		Beginning Balance for Period	26,048.75
		Total Expenditures	4,438.64
		Ending Balance for Period	30,487.39

SWALCO \- Solid Waste Prog-SWALCO Administration-Overtime Salaries And Wages----			
Budget Amount:	0.00	Funds Available:	883.80
		Beginning Balance for Period	471.36
		Total Expenditures	412.44
		Ending Balance for Period	883.80

SWALCO \- Solid Waste Prog-SWALCO Administration-Special Pay----			
Budget Amount:	17,100.00	Funds Available:	8,970.10
		Beginning Balance for Period	6,879.18
		Total Expenditures	1,250.76
		Ending Balance for Period	8,129.94

SWALCO \- Solid Waste Prog-SWALCO Administration-Legal Services---			
Budget Amount:	25,000.00	Funds Available:	11,566.11
		Beginning Balance for Period	11,371.39
		Total Expenditures	2,062.50
		Ending Balance for Period	13,433.89

SWALCO \- Solid Waste Prog-SWALCO Administration-Consultants---			
Budget Amount:	49,000.00	Funds Available:	5,741.44
		Beginning Balance for Period	24,233.56
		Total Expenditures	17,000.00
		Ending Balance for Period	41,233.56

SWALCO \- Solid Waste Prog-SWALCO Administration-Electricity----			
Budget Amount:	13,000.00	Funds Available:	7,900.96
		Beginning Balance for Period	4,377.35
		Total Expenditures	721.68
		Ending Balance for Period	5,099.03

SWALCO \- Solid Waste Prog-SWALCO Administration-Telephone----			
Budget Amount:	5,500.00	Funds Available:	3,839.77
		Beginning Balance for Period	1,539.26
		Total Expenditures	120.96
		Ending Balance for Period	1,660.22

SWALCO \- Solid Waste Prog-SWALCO Administration-Cell Phone Allowance----			
Budget Amount:	660.00	Funds Available:	330.00
		Beginning Balance for Period	280.00
		Total Expenditures	55.00
		Ending Balance for Period	335.00

SWALCO \- Solid Waste Prog-SWALCO Administration-H/L/D Employee Benefits----			
Budget Amount:	87,648.00	Funds Available:	44,874.54
		Beginning Balance for Period	35,597.18
		Total Expenditures	7,176.28
		Ending Balance for Period	42,773.46

SWALCO \- Solid Waste Prog-SWALCO Administration-Retirement Benefits/FICA----			
Budget Amount:	36,027.02	Funds Available:	18,880.23
		Beginning Balance for Period	14,388.41
		Total Expenditures	2,758.38
		Ending Balance for Period	17,146.79

SWALCO \- Solid Waste Prog-SWALCO Administration-Retirement Benefits/IMRF----			
Budget Amount:	4,191.00	Funds Available:	2,297.33
		Beginning Balance for Period	1,603.20
		Total Expenditures	290.47
		Ending Balance for Period	1,893.67

SWALCO \- Solid Waste Prog-SWALCO Administration-Miscell Contractual Services----			
Budget Amount:	13,000.00	Funds Available:	1,422.99
		Beginning Balance for Period	4,900.00
		Total Expenditures	407.00
		Ending Balance for Period	5,307.00

SWALCO \- Solid Waste Prog-SWALCO Administration-Misc. Contingency----			
Budget Amount:	2,000.00	Funds Available:	1,558.55
		Beginning Balance for Period	399.45
		Total Expenditures	42.00
		Ending Balance for Period	441.45

SWALCO \- Solid Waste Prog-SWALCO Administration-Furniture and Office Equip.----			
Budget Amount:	500.00	Funds Available:	394.04
		Beginning Balance for Period	30.23
		Total Expenditures	75.73
		Ending Balance for Period	105.96

SWALCO \- Solid Waste Prog-SWALCO Education-Miscellaneous Commodities----			
Budget Amount:	1,500.00	Funds Available:	301.00
		Beginning Balance for Period	0.00
		Total Expenditures	1,199.00
		Ending Balance for Period	1,199.00

SWALCO \- Solid Waste Prog-Household Hazard Waste-Operational Supplies----			
Budget Amount:	13,000.00	Funds Available:	6,836.27
		Beginning Balance for Period	2,081.31
		Total Expenditures	635.44
		Ending Balance for Period	2,716.75

SWALCO \- Solid Waste Prog-Household Hazard Waste-Miscellaneous Commodities----			
Budget Amount:	400.00	Funds Available:	166.34
		Beginning Balance for Period	148.81
		Total Expenditures	84.85
		Ending Balance for Period	233.66

SWALCO \- Solid Waste Prog-Household Hazard Waste-Consultants----			
Budget Amount:	115,900.00	Funds Available:	83,471.39
		Beginning Balance for Period	17,500.08
		Total Expenditures	14,947.34
		Ending Balance for Period	32,447.42

SWALCO \- Solid Waste Prog-Household Hazard Waste-Garbage Disposal----			
Budget Amount:	4,000.00	Funds Available:	1,199.88
		Beginning Balance for Period	711.20
		Total Expenditures	177.80
		Ending Balance for Period	889.00

SWALCO \- Solid Waste Prog-Household Hazard Waste-All Other Maintenance---			
Budget Amount:	29,650.00	Funds Available:	12,894.89
		Beginning Balance for Period	7,041.44
		Total Expenditures	675.00
		Ending Balance for Period	7,716.44

SWALCO \- Solid Waste Prog-Recycling-Miscellaneous Contractual Services---			
Budget Amount:	30,000.00	Funds Available:	25,250.00
		Beginning Balance for Period	4,150.00
		Total Expenditures	600.00
		Ending Balance for Period	4,750.00

TOTAL EXPENDITURES \$ 86,794.87

A – 1. Public Officials Liability Insurance Renewal

ISSUE: Secure Public Officials Liability Insurance

RECOMMENDATION: Recommend approval

TIMING: Important

BACKGROUND: Public Officials Liability coverage is secured to protect SWALCO, its directors and employees against any wrongful acts, errors or omissions that may arise while conducting business. SWALCO has maintained this coverage since our inception. This policy is an annual policy with a coverage limit of \$1,000,000 with a \$10,000 deductible. The current policy is due to expire July 24, 2021.

Arthur Gallagher Risk Management Services, our insurance broker, solicited quotes for this policy. RSUI Indemnity Company (RSUI), our current carrier, was the low bid and most comprehensive. RSUI is an A+ XIV (superior) rated carrier. Their policy also includes a Public Officials Extension endorsement (a significant coverage enhancement) which covers third party entities such as volunteer groups (i.e. our CAC committee). The premium for this year's policy is \$9,270 (\$8,820 plus \$200 broker fee plus \$250 AJG service fee), an \$810 increase from last year.

Based on AJ Gallagher's recommendation, and our review, we request your approval to secure RSUI as our Public Officials Liability insurance provider for the period July 24, 2021 - July 24, 2022.

FISCAL IMPACT: Administration 9200010 object code 72110 Liability Insurance
\$9,270

ENCLOSED DOCUMENTS: RSUI Insurance Policy dated June 29, 2021.

STAFF: Steve Nelson, HCW Engineer, Amy Bartemio, Executive Office Manager and Walter Willis, Executive Director



RSUI Group, Inc.
945 East Paces Ferry Road
Suite 1800
Atlanta, GA 30326-1160
(404) 231-2366

June 29, 2021

Risk Placement Services
Michael Kokonas
525 W. Van Buren Street
Suite 1325
Chicago, IL 60607

Attention: TIM FOODY

RE: Directors and Officers Liability Indication

Submission Number: 462342
Renewal of: NPP688379
Company: RSUI Indemnity Company - Admitted
(A.M. Best rating: A+ XIV and S&P rating: A+)
Insured: Solid Waste Agency of Lake County, IL (SWALCO)
Gurnee, IL
Policy Dates: July 24, 2021 - July 24, 2022
Form: Non-Profit Organization Management Liability Policy

COVERAGE SECTIONS:

	Purchased	Shared Limit	Separate Limit
Directors and Officers Liability Insurance	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Employment Practices Liability Insurance	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1) Third Party Liability Coverage	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Fiduciary Liability Insurance	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/>	<input type="checkbox"/>

AGGREGATE LIMIT OF LIABILITY

Aggregate Limit of Liability for All Coverage Sections \$ 1,000,000

PREMIUM:

Total Premium for All Coverage Sections \$ 8,820.00

DIRECTORS AND OFFICERS LIABILITY COVERAGE:

Directors and Officers Limit of Liability	\$ 1,000,000
1) Additional Side-A Limit of Liability	\$ Not Applicable
Retentions	
1) Insuring Agreement A	\$ 0
2) Insuring Agreement B	\$ 7,500
3) Insuring Agreement C	\$ 10,000
Prior and/or Pending Litigation Date	07/24/2007

EMPLOYMENT PRACTICES LIABILITY COVERAGE:

Employment Practices Limit of Liability	\$ 1,000,000
1) Workplace Violence Sublimit	\$ Not Applicable
Retentions	
1) Employment Practices Liability	\$ 10,000
2) Third Party Liability Coverage	\$ 10,000
Prior and/or Pending Litigation Date	07/24/2007

FIDUCIARY LIABILITY COVERAGE:

NOT INCLUDED

Policy Attachments**COVERAGE FORMS**

- RSG 211003 0121 Common Policy Terms and Conditions Coverage Section-Non-Profit
- RSG 211009 0121 Directors and Officers Liability Coverage Section-Non-Profit
- RSG 211010 0118 Employment Practices Liability Coverage Section-Non-Profit

OTHER FORMS

- RSG 204198 0118 Cap on Losses From Certified Acts of Terrorism
- RSG 214038 0118 Coverage Extension-Public Officials
- RSG 204123 0121 Disclosure Pursuant to Terrorism Risk Insurance Act
- RSG 206125 0120 Exclusion-Biometric Privacy Claims
- RSG 204154 0716 HR Loss Prevention Services Notice
- RSG 202262 0118 Illinois - Priority of Payments
- RSG 212085 0118 Illinois Changes
- RSG 202263 0118 Illinois Changes - Representations



- RSG 203012 0118 Illinois Changes-Cancellation and Nonrenewal
- RSG 202264 0118 Illinois Changes-Marital Status
- RSG 202220 0118 Illinois Changes-Pollution Exclusion
- RSG 99043 0604 Illinois Important Information to Policyholders Right to File a Complaint
- RSG 202051 0118 Illinois-Three (3) Year Bilateral Extended Reporting Period - 75%, 125%, 150%
- RSG 204153 0118 Sublimit-Defense Expenses-Wage and Hour Claims - \$100K/\$10K SIR
- RSG 204113 0118 Sublimit-Defense of Non-Monetary Damages - \$25K/\$50K Agg, \$25K SIR

Additional Information Required

Current balance sheet (PRIOR TO BINDING).

Premium Amount

Gross Premium:	\$8,820.00	
Commission:	\$1,764.00	Comm%20.00
Net Due:	\$7,056.00	

Comments:

This quotation for coverage is strictly conditioned upon no material change in the risk occurring between the date of this proposal and the inception date of the proposed policy. It is subject to modification or withdrawal by the Company if any new, corrected or updated information becomes known which relates to any proposed Insured's claims history or risk exposure or which could otherwise change the underwriting evaluation of any proposed Insured, and the Company, in its sole discretion, determines that the terms of this quotation are no longer appropriate.

Please read all terms and conditions shown above carefully as they may not conform to specifications shown on your submission.

This Indication is valid until 07/24/2021.

We greatly appreciate your business.



A -2 . Fiscal Year 2020 Audit

ISSUE: Whether to recommend to the SWALCO Board of Directors that the Fiscal Year 2020 audit be approved.

RECOMMENDATION: SWALCO staff recommends approval of the financial audit.

BACKGROUND: SWALCO's By-Laws and Illinois law requires that municipal joint action agencies undertake an annual financial audit. This year RSM US LLP conducted the audit, the same firm that audits Lake County government.

The audit includes the required communication of internal control related matters, and financial statements for fiscal years ending November 2020 and 2019. This year's audit was completed in conformance with the Government Accounting Standard Board (GASB) 34 model. The audit was found to be satisfactory and did not contain any material weaknesses in our financial reporting.

I want to thank Lake County's Finance Department and Amy Bartemio for their hard work in obtaining this clean audit. Upon your approval, the 2020 audit will be forwarded to the Board of Directors for its final action.

ENCLOSED DOCUMENTS: Final Draft, Fiscal Year 2020 Financial Audit

STAFF: Walter S. Willis, Executive Director

Solid Waste Agency of Lake County, Illinois

Financial Report
November 30, 2020

PRELIMINARY DRAFT
— Subject to Change —
Not to be Reproduced
for Review and Discussion Purposes Only

Contents

Independent auditor's report	1-2
Financial statements	
Statements of net position	3
Statements of revenues, expenses and changes in net position	4
Statements of cash flows	5
Notes to financial statements	6-18
Required supplementary information	
Statement of revenues, expenses and changes in net position, budget and actual – year ended November 30, 2020	19
Statement of revenues, expenses and changes in net position, budget and actual – year ended November 30, 2019	20
Note to required supplementary information	21
Schedule of changes in the net pension liability (asset) and related ratios – Illinois Municipal Retirement Fund	22
Schedule of employer contributions – Illinois Municipal Retirement Fund	23

Independent Auditor's Report

To the Board of Directors
Solid Waste Agency of Lake County, Illinois

Report on the Financial Statements

We have audited the accompanying financial statements of Solid Waste Agency of Lake County, Illinois (SWALCO), which comprise the statements of net position as of November 30, 2020 and 2019, the related statements of revenues, expenses and changes in net position and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a reasonable basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of SWALCO as of November 30, 2020 and 2019, and the changes in net position and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matter*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the required supplementary information as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

SWALCO has omitted the Management's Discussion and Analysis that accounting principles generally accepted in the United States of America requires to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the financial statements is not affected by this missing information.

Chicago, Illinois

DATE

PRELIMINARY DRAFT
— Subject to Change —
for Review and Discussion Purposes Only
Not to be Reproduced

Solid Waste Agency of Lake County, Illinois

**Statements of Net Position
November 30, 2020 and 2019**

	2020	2019
Assets		
Current assets:		
Cash and investments	\$ 1,982,241	\$ 2,256,545
Receivables	151,979	115,829
Prepaid insurance	26,816	19,635
Total current assets	2,161,036	2,392,009
Noncurrent assets:		
Designated assets:		
Equipment replacement fund	254,602	254,602
Restricted assets:		
Net pension asset	684,331	308,130
Capital assets:		
Plant in service	2,299,796	2,299,796
Accumulated depreciation	(1,397,337)	(1,318,269)
Total noncurrent assets	1,841,392	1,544,259
Total assets	4,002,428	3,936,268
Deferred outflows of resources - pension	55,596	282,720
Liabilities		
Current liabilities:		
Accounts payable	52,234	215,716
Accrued payroll	35,546	12,802
Deferred revenue	15	75
Total current liabilities	87,795	228,593
Deferred inflows of resources - pension	188,470	43,294
Net position:		
Net investment in capital assets	902,459	981,527
Restricted for:		
Pension	684,331	308,130
Unrestricted	2,194,969	2,657,444
Total net position	\$ 3,781,759	\$ 3,947,101

See notes to financial statements.

Solid Waste Agency of Lake County, Illinois

**Statements of Revenues, Expenses and Changes in Net Position
Years Ended November 30, 2020 and 2019**

	2020	2019
Operating revenues:		
County surcharge - current	\$ 587,258	\$ 643,481
Member fees	287,275	287,254
Other miscellaneous	39,998	122,970
Total operating revenues	914,531	1,053,705
Operating expenses:		
Personnel services	485,710	463,149
Operational services	15,033	37,470
Contractual services	511,718	663,922
Buildings and equipment maintenance	12,443	3,162
Pension (income) expense	(170)	23,449
Depreciation	79,068	70,554
Total operating expenses	1,103,802	1,261,706
Operating loss	(189,271)	(208,001)
Nonoperating income:		
Investment income	23,929	37,609
Total nonoperating income	23,929	37,609
Change in net position	(165,342)	(170,392)
Net position - beginning of year	3,947,101	4,117,493
Net position - end of year	\$ 3,781,759	\$ 3,947,101

See notes to financial statements.

Solid Waste Agency of Lake County, Illinois

Statements of Cash Flows

Years Ended November 30, 2020 and 2019

	2020	2019
Cash flows from operating activities:		
Cash received from members and the County	\$ 878,321	\$ 1,100,807
Paid to suppliers for goods and services	(709,857)	(505,249)
Paid to employees for services	(466,697)	(495,818)
Net cash (used in) provided by operating activities	(298,233)	99,740
Cash flows from capital and related financing activities:		
Acquisition of capital assets	-	(170,254)
Net cash used in capital and related financing activities	-	(170,254)
Cash flows from investing activities:		
Investment income	23,929	37,609
Net cash provided by investing activities	23,929	37,609
Net change in cash and cash equivalents	(274,304)	(32,905)
Cash and cash equivalents - beginning of year	2,511,147	2,544,052
Cash and cash equivalents - end of year	\$ 2,236,843	\$ 2,511,147
Reconciliation of operating loss to net cash flows (used in) provided by operating activities:		
Operating loss	\$ (189,271)	\$ (208,001)
Noncash items included in operating loss:		
Depreciation	79,068	70,554
Changes in assets and liabilities:		
Receivables	(36,150)	47,027
Prepaid insurance	(7,181)	1,602
Accounts payable	(163,482)	197,703
Accrued payroll	22,744	2,642
Deferred revenue	(60)	75
Pension related items	(3,901)	(11,862)
Net cash (used in) provided by operating activities	\$ (298,233)	\$ 99,740
Reconciliation of cash and cash equivalents to statements of net position:		
Cash and investments	\$ 1,982,241	\$ 2,256,545
Equipment replacement fund	254,602	254,602
Cash and cash equivalents	\$ 2,236,843	\$ 2,511,147

See notes to financial statements.

Solid Waste Agency of Lake County, Illinois

Notes to Financial Statements

Note 1. Summary of Significant Accounting Policies

The financial statements of Solid Waste Agency of Lake County, Illinois (SWALCO or the Agency), have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to enterprise funds of government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

The significant accounting principles and policies utilized by SWALCO are described below:

Reporting entity:

SWALCO is a municipal corporation formed by Lake County and 43 municipalities within Lake County for the purpose of implementing the Lake County Solid Waste Management Plan. SWALCO has a Board of Directors made up from these members, an Executive Committee (one permanent seat for Lake County, two seats for members with 30,000 or more residents and six at large seats), a Legislative Committee and five staff members. SWALCO is established pursuant to the Intergovernmental Cooperation Act of the State of Illinois, the Illinois Local Solid Waste Disposal Act, the Illinois Planning and Recycling Act and Lake County Board Resolution #38 of September 12, 1989. Operations began on February 21, 1991.

As defined by generally accepted accounting principles established by GASB, the financial reporting entity consists of the primary government, as well as component units, which are legally separate organizations for which elected officials of the primary government are financially accountable. Financial accountability is defined as:

- (1) Appointment of a voting majority of the component unit's board, and either a) the ability to impose will by the primary government, or b) the possibility that the component unit will provide a financial benefit to or impose a financial burden on the primary government; or
- (2) Fiscal dependency on the primary government.

Following criteria established by GASB, SWALCO is not considered a component unit of Lake County.

Mission statement and objectives:

SWALCO implements a regional approach to solid waste management by addressing the economic, political and environmental issues in Lake County, and by meeting the following objectives:

- Implement and update the Lake County Solid Waste Management Plan.
- Facilitate an efficient, reliable and environmentally sound waste disposal system.
- Advise and assist SWALCO members regarding solid waste management issues.
- Educate the public regarding the implications of solid waste management options.
- Identify and disseminate information regarding techniques to reduce, reuse and recycle solid waste.

The entity generally does not dispose of solid waste for its members.

Funding:

The Agency is funded from a surcharge imposed at sanitary landfills. The surcharge also funds the Lake County Health Department's enforcement program. The Agency also receives a yearly operations and maintenance fee from its members based on the number of households in each member community.

Solid Waste Agency of Lake County, Illinois

Notes to Financial Statements

Note 1. Summary of Significant Accounting Policies (Continued)

Measurement focus, basis of accounting and financial statement presentation:

SWALCO is presented following enterprise fund accounting. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business or where the governing body has decided that the determination of revenues earned, costs incurred and net income is necessary for management accountability.

The financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

Preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Assets, deferred outflows of resources, liabilities, deferred inflows of resources and net position:

Deposits

For purposes of the statement of cash flows, cash and cash equivalents have original maturities of three months or less from the date of acquisition. SWALCO's deposits are maintained by the Treasurer of Lake County in pooled deposit and investment accounts. The county's policy is to maintain collateral for all deposits.

Receivables/Payables

Receivables consist of membership fees being paid over a number of years from member communities and other miscellaneous amounts due to SWALCO. Breakdown of accounts receivable is as follows:

	2020	2019
Statutory fee receivable	\$ 151,964	\$ 112,737
Interest receivable	15	3,092
Total receivables	<u>\$ 151,979</u>	<u>\$ 115,829</u>

SWALCO anticipates no issues with collections from member communities and others. As such, no allowance for uncollectible accounts is considered necessary.

Accounts payable consists of amounts due from SWALCO to outside parties for goods and services received.

Restricted Assets

Restricted assets have been reported in connection with the net pension asset balance since this balance must be used to fund employee benefits.

Solid Waste Agency of Lake County, Illinois

Notes to Financial Statements

Note 1. Summary of Significant Accounting Policies (Continued)

Designated Assets

During fiscal year 2009, the Agency authorized a replacement account to fund any future replacement of capital items. The Agency authorized an increase in this account in fiscal 2015 to \$500,000. As of both November 30, 2020 and 2019, the Agency had designated assets of \$254,602.

Capital Assets

Capital assets are generally defined by SWALCO as assets with an initial, individual cost of more than \$25,000 and an estimated useful life in excess of one year.

Capital assets of SWALCO are recorded at cost or the estimated acquisition value at the time of contribution to SWALCO. Major outlays for SWALCO capital assets are capitalized as projects are constructed. Interest incurred during the construction phase is reflected in the capitalized value of the capital assets constructed, net of interest earned on the invested proceeds over the same period. Capital assets in service are depreciated using the straight-line method over the following useful lives:

	Years
Land improvements	5-10
Buildings	30
Office furniture and equipment	2-10

Pensions

For purposes of measuring the net pension liability (asset), deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Illinois Municipal Retirement Fund (IMRF or the Fund) and additions to / deductions from IMRF's fiduciary net position have been determined on the same basis as they are reported by IMRF. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Deferred Outflows of Resources

A deferred outflow of resources represents a consumption of net position that applies to a future period and will not be recognized as an outflow of resources (expense) until that future time.

Deferred Inflows of Resources

A deferred inflow of resources represents an acquisition of net position that applies to a future period and, therefore, will not be recognized as an inflow of resources (revenue) until that future time.

Revenues and Expenses

SWALCO distinguishes operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with SWALCO's principal ongoing operations. Operating expenses include the cost of services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Solid Waste Agency of Lake County, Illinois

Notes to Financial Statements

Note 2. Deposits

Cash deposits and short-term investments represent both operating cash accounts held by banks and investments with the investment custodian. SWALCO considers fixed income securities with a maturity of 12 months or less to be short-term investments. The table below presents SWALCO's combined total deposits and short-term investments as of November 30, 2020 and 2019.

	2020	2019
Deposits with banks	\$ 636,843	\$ 1,311,147
Short-term investments	1,600,000	1,200,000
Total deposits and short-term investments	<u>\$ 2,236,843</u>	<u>\$ 2,511,147</u>

Custodial credit risk is the risk that in the event of a financial institution failure, SWALCO's deposits may not be returned to them. SWALCO is appropriately collateralized for all deposits and, therefore, is not exposed to custodial credit risk.

Note 3. Changes in Capital Assets

A summary of changes in capital assets for 2020 follows:

	Balance December 1, 2019	Additions	Retirements	Balance November 30, 2020
Capital assets not being depreciated:				
Land	\$ 166,217	\$ -	\$ -	\$ 166,217
Capital assets being depreciated:				
Land improvements	266,606	-	-	266,606
Buildings	1,678,340	-	-	1,678,340
Office furniture and equipment	188,633	-	-	188,633
Total capital assets being depreciated	<u>2,133,579</u>	<u>-</u>	<u>-</u>	<u>2,133,579</u>
Less: accumulated depreciation	<u>(1,318,269)</u>	<u>(79,068)</u>	<u>-</u>	<u>(1,397,337)</u>
Net capital assets	<u>\$ 981,527</u>	<u>\$ (79,068)</u>	<u>\$ -</u>	<u>\$ 902,459</u>

A summary of changes in capital assets for 2019 follows:

	Balance December 1, 2018	Additions	Retirements	Balance November 30, 2019
Capital assets not being depreciated:				
Land	\$ 166,217	\$ -	\$ -	\$ 166,217
Capital assets being depreciated:				
Land improvements	96,352	170,254	-	266,606
Buildings	1,678,340	-	-	1,678,340
Office furniture and equipment	214,037	-	25,404	188,633
Total capital assets being depreciated	<u>1,988,729</u>	<u>170,254</u>	<u>25,404</u>	<u>2,133,579</u>
Less: accumulated depreciation	<u>(1,273,119)</u>	<u>(70,554)</u>	<u>(25,404)</u>	<u>(1,318,269)</u>
Net capital assets	<u>\$ 881,827</u>	<u>\$ 99,700</u>	<u>\$ -</u>	<u>\$ 981,527</u>

Solid Waste Agency of Lake County, Illinois

Notes to Financial Statements

Note 4. Net Position

GASB No. 34 requires the classification of net position into three components – net investment in capital assets, restricted and unrestricted. These classifications are defined as follows:

Net investment in capital assets - This component of net position consists of capital assets, including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. If there are significant unspent related debt proceeds at year-end, the portion of the debt attributable to the unspent proceeds is not included in the calculation of net investment in capital assets. Rather, that portion of the debt is included in the same net position component as the unspent proceeds. SWALCO has no debt outstanding as of November 30, 2020 or 2019.

Restricted - This component of net position consists of constraints placed on net position use through external constraints imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.

Unrestricted net position - This component of net position consists of net position that does not meet the definition of "restricted" or "net investment in capital assets."

When both restricted and unrestricted resources are available for use it is the Agency's policy to use restricted resources first, then unrestricted resources as they are needed.

Note 5. Contingencies and Commitments

Contingent Liabilities

Due to the nature of SWALCO's operations, claims and legal actions against hazardous waste disposal may be incurred. No amount has been recorded as a loss because the probability, or amount, cannot be reasonably estimated.

Landfill Contracts

SWALCO has executed waste disposal capacity agreements with seven landfills. The agreements were executed to provide guaranteed disposal capacity to the participating communities over their agreed to terms. The agreements further call for monthly payments to SWALCO based on the tonnage received from the members. Complete terms and conditions of the agreements are available from SWALCO offices.

COVID-19 Pandemic

As a result of the spread of the COVID-19 coronavirus, economic uncertainties have arisen which are being monitored by the Agency. The full extent to which the COVID-19 pandemic will impact the Agency's financial activities will depend on future developments, including the breadth and duration of the pandemic, which are highly uncertain and cannot be predicted. However, based on events to date, management does not believe that the pandemic will have a material adverse effect on the financial condition of the Agency.

Solid Waste Agency of Lake County, Illinois

Notes to Financial Statements

Note 6. Risk Management

SWALCO is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors and omissions; workers' compensation; and health care of its employees. These risks are covered through the purchase of commercial insurance, with minimal deductibles. Settled claims have not exceeded the commercial liability in any of the past three years. There were no significant reductions in coverage compared to the prior year.

Note 7. Employee Retirement System

Plan Description. The Agency's defined benefit pension plan for regular employees provides retirement and disability benefits, post-retirement increases, and death benefits to plan members and beneficiaries. The Agency's plan is managed by the Illinois Municipal Retirement Fund (IMRF), the administrator of a multi-employer public pension fund. A summary of IMRF's pension benefits is provided in the "Benefits Provided" section of this document. Details of all benefits are available from IMRF. Benefit provisions are established by statute and may only be changed by the General Assembly of the State of Illinois. IMRF issues a publicly available Comprehensive Annual Financial Report that includes financial statements, detailed information about the pension plan's fiduciary net position and required supplementary information. The report is available for download at www.imrf.org.

Benefits Provided. IMRF has three benefit plans. The vast majority of IMRF members participate in the Regular Plan (RP). The Sheriff's Law Enforcement Personnel (SLEP) plan is for sheriffs, deputy sheriffs and selected police chiefs. Counties could adopt the Elected County Official (ECO) plan for officials elected prior to August 8, 2011 (the ECO plan was closed to new participants after that date).

All three IMRF benefit plans have two tiers. Employees hired before January 1, 2011, are eligible for Tier 1 benefits. Tier 1 employees are vested for pension benefits when they have at least eight years of qualifying service credit. Tier 1 employees who retire at age 55 (at reduced benefits) or after age 60 (at full benefits) with eight years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3 percent of the final rate of earnings for the first 15 years of service credit, plus 2 percent for each year of service credit after 15 years to a maximum of 75 percent of their final rate of earnings. Final rate of earnings is the highest total earnings during any consecutive 48 months within the last 10 years of service, divided by 48. Under Tier 1, the pension is increased by 3 percent of the original amount on January 1 every year after retirement.

Employees hired on or after January 1, 2011, are eligible for Tier 2 benefits. For Tier 2 employees, pension benefits vest after ten years of service. Participating employees who retire at age 62 (at reduced benefits) or after age 67 (at full benefits) with ten years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3 percent of the final rate of earnings for the first 15 years of service credit, plus 2 percent for each year of service credit after 15 years to a maximum of 75 percent of their final rate of earnings. Final rate of earnings is the highest total earnings during any 96 consecutive months within the last 10 years of service, divided by 96. Under Tier 2, the pension is increased on January 1 every year after retirement, upon reaching age 67, by the lesser of:

- 3 percent of the original pension amount, or
- 1/2 of the increase in the Consumer Price Index of the original pension amount.

Solid Waste Agency of Lake County, Illinois

Notes to Financial Statements

Note 7. Employee Retirement System (Continued)

Employee Covered by Benefit Terms. As of December 31, 2019 and 2018, the following employees were covered by the benefit terms:

	2019	2018
Retirees and beneficiaries currently receiving benefits	2	2
Inactive plan members entitled to but not yet receiving benefits	2	2
Active plan members	5	5
Total	9	9

Contributions. As set by statute, the Agency's Regular Plan Members are required to contribute 4.5 percent of their annual covered salary. The statute requires employers to contribute the amount necessary, in addition to member contributions, to finance the retirement coverage of its own employees. The Agency's annual contribution rate for calendar years 2019 and 2018 was 0.83 percent and 0.79 percent, respectively. SWALCO also contributes for disability benefits, death benefits and supplemental retirement benefits, all of which are pooled at the IMRF level. Contribution rates for disability and death benefits are set by IMRF's Board of Trustees, while the supplemental retirement benefits rate is set by statute.

Net Pension Asset. The Agency's net pension asset was measured as of December 31, 2019. The total pension liability used to calculate the net pension asset was determined by an actuarial valuation as of that date.

Actuarial Assumption. The following are the methods and assumptions used to determine total pension liability at December 31, 2019:

- The **Actuarial Cost Method** used was Entry Age Normal.
- The **Asset Valuation Method** used was Market Value of Assets.
- The **Inflation Rate** was assumed to be 2.50 percent.
- **Salary Increases** were expected to be 3.35 percent to 14.25 percent, including inflation.
- The **Investment Rate of Return** was assumed to be 7.25 percent.
- **Projected Retirement Age** was from the Experience-based Table of Rates, specific to the type of eligibility condition, last updated for the 2017 valuation according to an experience study from years 2014 to 2016.
- For **Non-disabled Retirees**, an IMRF-specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). The IMRF specific rates were developed from the RP-2014 Blue Collar Health Annuitant Mortality Table with adjustments to match current IMRF experience.
- For **Disabled Retirees**, an IMRF-specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). The IMRF-specific rates were developed from the RP-2014 Disabled Retirees Mortality Table, applying the same adjustments that were applied for non-disabled lives.
- For **Active Members**, an IMRF-specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). The IMRF-specific rates were developed from the RP-2014 Employee Mortality Table with adjustments to match current IMRF experience.

Solid Waste Agency of Lake County, Illinois

Notes to Financial Statements

Note 7. Employee Retirement System (Continued)

- The **Long-Term Expected Rate of Return** on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense, and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return to the target asset allocation percentage and adding expected inflation. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Portfolio Target Percentage	Projected Returns / Risk	
		One Year Arithmetic	Ten Year Geometric
Domestic equity	37.0 %	7.05	5.75
International equity	18.0	8.10	6.50
Fixed income	28.0	3.70	3.25
Real estate	9.0	6.35	5.20
Alternative investments	7.0		
Private equity	-	11.30	7.60
Commodities	-	4.65	3.60
Cash equivalents	1.0	1.85	1.85
	<u>100.0 %</u>		

Discount Rate. A single discount rate of 7.25 percent was used to measure the total pension liability. The projection of cash flow used to determine this single discount rate assumed that the plan members' contributions will be made at the current contribution rate, and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. The single discount rate reflects:

- The long-term expected rate of return (7.25 percent) on pension plan investments (during the period in which the fiduciary net position is projected to be sufficient to pay benefits), and
- The tax-exempt municipal bond rate (2.75 percent) based on an index of 20-year general obligation bonds with an average AA credit rating (which is published by the Federal Reserve) as of the measurement date (to the extent that the contributions for use with the long-term expected rate of return are not met).

IMRF's fiduciary net position as of December 31, 2019 was projected to be available to make all projected future benefit payments of current active and inactive members and all benefit recipients of the plan. For the purpose of the most recent valuation, the expected rate of return on plan investments is not adjusted by the municipal bond rate and the resulting single discount rate of 7.25 percent.

Solid Waste Agency of Lake County, Illinois

Notes to Financial Statements

Note 7. Employee Retirement System (Continued)

Changes in Net Pension Asset. The following table shows the components of the Agency's annual pension asset and related plan fiduciary net position for the calendar years ended December 31, 2019 and 2018:

	Total Pension Liability (A)	Plan Fiduciary Net Position (B)	Net Pension Liability (Asset) (A) - (B)
Balances at December 31, 2017	\$ 2,408,179	\$ 3,174,477	\$ (766,298)
Changes for the year:			
Service cost	45,265	-	45,265
Interest on the total pension liability	178,364	-	178,364
Differences between expected and actual experience of the total pension liability	39,064	-	39,064
Changes of assumptions	68,379	-	68,379
Contributions - employer	-	3,309	(3,309)
Contributions - employees	-	18,850	(18,850)
Net investment income	-	(192,179)	192,179
Benefit payments, including refunds of employee contributions	(105,261)	(105,261)	-
Other (net transfer)	-	42,924	(42,924)
Net changes	225,811	(232,357)	458,168
Balances at December 31, 2018	2,633,990	2,942,120	(308,130)
Changes for the year:			
Service cost	49,143	-	49,143
Interest on the total pension liability	188,842	-	188,842
Differences between expected and actual experience of the total pension liability	(18,492)	-	(18,492)
Changes of assumptions	-	-	-
Contributions - employer	-	3,346	(3,346)
Contributions - employees	-	19,064	(19,064)
Net investment income	-	571,087	(571,087)
Benefit payments, including refunds of employee contributions	(107,688)	(107,688)	-
Other (net transfer)	-	2,197	(2,197)
Net changes	111,805	488,006	(376,201)
Balances at December 31, 2019	\$ 2,745,795	\$ 3,430,126	\$ (684,331)

Solid Waste Agency of Lake County, Illinois

Notes to Financial Statements

Note 7. Employee Retirement System (Continued)

Sensitivity of the Net Pension Asset to Changes in the Discount Rate. The following presents the plan's net pension asset, calculated using a single discount rate of 7.25 percent, as well as what the plan's net pension asset would be if it were calculated using a single discount rate that is 1.0 percent lower or 1.0 percent higher:

	1% Decrease (6.25%)	Current Discount Rate (7.25%)	1% Increase (8.25%)
Net pension (asset)	\$ (373,036)	\$ (684,331)	\$ (946,854)

Pension Expense (Income), Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions. For the year ended November 30, 2020, the Agency recognized pension income of \$234. For the year ended November 30, 2019, the Agency recognized pension income of \$11,811. At November 30, 2020 and 2019, the Agency reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	November 30, 2020		November 30, 2019	
	Deferred Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 18,970	\$ 15,454	\$ 29,017	\$ 6,327
Changes of assumptions	33,205	19,983	50,792	36,967
Net difference between projected and actual earnings on pension plan investments	-	153,033	199,811	-
Total deferred amounts to be recognized in pension expense in future periods	52,175	188,470	279,620	43,294
Employer contributions made subsequent to the measurement date	3,421	-	3,100	-
Total deferred amounts related to pensions	\$ 55,596	\$ 188,470	\$ 282,720	\$ 43,294

Solid Waste Agency of Lake County, Illinois

Notes to Financial Statements

Note 7. Employee Retirement System (Continued)

The Agency reported \$3,421 and \$3,100 as deferred outflows of resources related to pensions resulting from employer contributions subsequent to the measurement date and will be recognized as a reduction of net pension asset in the reporting years ending November 30, 2020 and 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense in future periods as follows:

Year ending December 31,	Net Deferred Outflows / Inflows of Resources
2020	\$ (41,980)
2021	(32,078)
2022	9,922
2023	(72,159)
Total	<u>\$ (136,295)</u>

Note 8. Other Postemployment Benefits (OPEB)

All full-time employees participate in a single-employer self-insured health care plan administered through Lake County. The Plan provides limited health care coverage at 100 percent of the active premium rate. The State of Illinois requires IMRF employers who offer health insurance to their active employees to offer the same health insurance to disabled members, retirees and surviving spouses at the same premium rate for active employees. Therefore, an implicit rate subsidy exists for retirees (that is, the difference between the premium rate charged to retirees for the benefit and the estimated rate that would be applicable to those retirees if that benefit were acquired for them as a separate group) resulting from the participation in postemployment healthcare plans that cover both active employees and retirees. The plan operates on a pay-as-you-go funding basis. No assets are accumulated or dedicated to funding the retiree health insurance benefits. The actuarial valuation of the plan is computed for the County as a whole. The Agency's portion of the liability is not considered material to the financial statements.

Further details regarding the County's entire commitment to the health care plan can be found in the Lake County, Illinois financial statements.

Note 9. Related Parties

SWALCO is a stand-alone government as determined by criteria established by GASB. Lake County does provide certain services including, but not limited to, banking, general ledger, payroll and other data processing.

Note 10. Pronouncements Issued But Not Yet Adopted

In May 2020, GASB issued Statement No. 95, *Postponement of the Effective Dates of Certain Authoritative Guidance* that provides temporary relief in light of the COVID-19 pandemic. The effective dates of various pronouncements are postponed. The pronouncements below have been updated for the applicable implementation dates. The statements that might impact the Agency are as follows:

Solid Waste Agency of Lake County, Illinois

Notes to Financial Statements

Note 10. Pronouncements Issued But Not Yet Adopted (Continued)

GASB Statement No. 84, *Fiduciary Activities*, will be effective for the Agency beginning with its year ending November 30, 2021. This statement establishes criteria for identifying fiduciary activities of all state and local governments. The focus of the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify fiduciary component units and postemployment benefit arrangements that are fiduciary activities.

GASB Statement No. 87, *Leases*, will be effective for the Agency beginning with its year ending November 30, 2022. The objective of this statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities.

GASB Statement No. 89, *Accounting for Interest Cost Incurred Before the End of Construction Period*, will be effective for the Agency beginning with its year ending November 30, 2022. The objectives of this Statement are (1) to enhance the relevance and comparability of information about capital assets and cost of borrowing for a reporting period and (2) to simplify accounting for interest cost incurred before the end of a construction period.

GASB Statement No. 90, *Majority Equity Interest – an amendment of GASB Statements No. 14 and 61*, will be effective for the Agency beginning with its year ending November 30, 2021. This Statement improves financial reporting by providing users of financial statements with essential information related to presentation of majority equity interests in legally separate organizations that previously were reported inconsistently. In addition, it requires reporting of information about component units if the government acquires 100 percent equity interest in the component unit.

GASB Statement No. 91, *Conduit Debt Obligations*, will be effective for the Agency beginning with its year ending November 30, 2023. This Statement establishes a single method of reporting conduit debt obligations by issuers and eliminates diversity in practice. Under Statement 91, a government entity no longer reports a liability for any conduit debt that it has issued; however, the issuer should recognize a liability for any additional commitments or voluntary commitments to support the debt service.

GASB Statement No. 92, *Omnibus 2020*, will be effective for the Agency beginning with its year ending November 30, 2022. This Statement is to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing practice issues that have been identified during implementation and application of certain GASB Statements.

GASB Statement No. 93, *Replacement of Interbank Offered Rates*, will be effective for the Agency beginning with its year ending November 30, 2022. As a result of global reference rate reform, the London Interbank Offered Rate (LIBOR) is expected to cease to exist in its current form at the end of 2021. This Statement is to address the accounting and financial reporting implications that result from the replacement of an interbank offered rate. The removal of LIBOR as an appropriate benchmark interest rate will be effective for the Agency beginning with its year ending November 30, 2022.

Solid Waste Agency of Lake County, Illinois

Notes to Financial Statements

Note 10. Pronouncements Issued But Not Yet Adopted (Continued)

GASB Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*, will be effective for the Agency beginning with its year ending November 30, 2023. This Statement is to improve financial reporting by addressing issues related to public-private and public-public partnership arrangements (PPPs). As used in this Statement, a PPP is an arrangement in which a government (the transferor) contracts with an operator (a governmental or nongovernmental entity) to provide public services by conveying control of the right to operate or use a nonfinancial asset, such as infrastructure or other capital asset (the underlying PPP asset), for a period of time in an exchange or exchange-like transaction.

GASB Statement No. 96, *Subscription-Based Information Technology Arrangements* (SBITA) will improve financial reporting by establishing a definition for SBITAs and providing uniform guidance for accounting and financial reporting for transactions that meet that definition. The statement will be effective for the Agency with its year ending November 30, 2023.

GASB Statement No. 97, *Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans* will result in more consistent financial reporting of defined contribution pension plans, defined contribution OPEB plans, and other employee benefit plans, while mitigating the costs associated with reporting those plans. The requirements also will enhance the relevance, consistency, and comparability of (1) the information related to Section 457 plans that meet the definition of a pension plan and the benefits provided through those plans and (2) investment information for all Section 457 plans. The statement will be effective for the Agency with its year ending November 30, 2022.

Management of the Agency is still in the process of determining what effect, if any, the above statements will have on the financial statements and related disclosures.

Note 11. Subsequent Events

The Agency evaluated subsequent events through REPORT DATE, for events requiring recording or disclosure in the financial statements. No significant events were noted.

Required Supplementary Information

PRELIMINARY DRAFT
for Review and Discussion Purposes Only
— Subject to Change —
Not to be Reproduced

Solid Waste Agency of Lake County, Illinois

**Statement of Revenues, Expenses and Changes in Net Position, Budget and Actual
Year Ended November 30, 2020**

	Original and Final Budget	Actual	Variance
Operating revenues:			
County surcharge - current	\$ 751,300	\$ 587,258	\$ (164,042)
Member fees	287,254	287,275	21
Other miscellaneous	86,390	39,998	(46,392)
Total operating revenues	1,124,944	914,531	(210,413)
Operating expenses:			
Personnel services	485,753	485,710	43
Operational services	46,100	15,033	31,067
Contractual services	616,313	511,718	104,595
Buildings and equipment maintenance	28,520	12,443	16,077
Pension expense (income)	3,818	(170)	3,988
Depreciation	-	79,068	(79,068)
Total operating expenses	1,180,504	1,103,802	76,702
Operating loss	(55,560)	(189,271)	(133,711)
Nonoperating income:			
Investment income	30,120	23,929	(6,191)
Change in net position	\$ (25,440)	(165,342)	\$ (139,902)
Net position - beginning of year		<u>3,947,101</u>	
Net position - end of year		<u>\$ 3,781,759</u>	

Solid Waste Agency of Lake County, Illinois

**Statement of Revenues, Expenses and Changes in Net Position, Budget and Actual
Year Ended November 30, 2019**

	Original and Final Budget	Actual	Variance
Operating revenues:			
County surcharge - current	\$ 708,450	\$ 643,481	\$ (64,969)
Member fees	288,082	287,254	(828)
Other miscellaneous	91,890	122,970	31,080
Total operating revenues	1,088,422	1,053,705	(34,717)
Operating expenses:			
Personnel services	463,784	463,149	635
Operational services	51,100	37,470	13,630
Contractual services	737,931	663,922	74,009
Buildings and equipment maintenance	218,615	3,162	215,453
Pension expense	13,529	23,449	(9,920)
Depreciation	-	70,554	(70,554)
Total operating expenses	1,484,959	1,261,706	223,253
Operating loss	(396,537)	(208,001)	188,536
Nonoperating income:			
Investment income	29,400	37,609	8,209
Change in net position	\$ (367,137)	(170,392)	\$ 196,745
Net position - beginning of year		4,117,493	
Net position - end of year		\$ 3,947,101	

Solid Waste Agency of Lake County, Illinois

**Note to Required Supplementary Information
For the Years Ended November 30, 2020 and 2019**

Budgetary Information

Budgetary information is derived from the annual operating budget and is presented using generally accepted accounting principles and the accrual basis of accounting. Depreciation expense is not budgeted.

PRELIMINARY DRAFT
— Subject to Change —
Not to be Reproduced
for Review and Discussion Purposes Only

Solid Waste Agency of Lake County, Illinois

**Schedule of Changes in the Net Pension Liability (Asset) and Related Ratios
Illinois Municipal Retirement Fund**

	2019	2018	2017	2016	2015	2014
Total pension liability:						
Service cost	\$ 49,143	\$ 45,265	\$ 47,951	\$ 47,865	\$ 44,802	\$ 48,289
Interest on the total pension liability	188,842	178,364	175,349	168,268	162,272	150,456
Differences between expected and actual experience	(18,492)	39,064	(6,760)	(20,058)	(76,621)	(113,552)
Changes of assumptions	-	68,379	(70,935)	-	-	76,878
Benefit payments, including refunds of member contributions	(107,688)	(105,261)	(102,863)	(100,563)	(3,502)	(2,077)
Net change in total pension liability	111,805	225,811	42,742	95,512	126,951	159,994
Total pension liability - beginning	2,633,990	2,408,179	2,365,437	2,269,925	2,142,974	1,982,980
Total pension liability - ending (a)	\$ 2,745,795	\$ 2,633,990	\$ 2,408,179	\$ 2,365,437	\$ 2,269,925	\$ 2,142,974
Plan fiduciary net position:						
Employer contributions	\$ 3,346	\$ 3,309	\$ 3,441	\$ 3,416	\$ 3,751	\$ 29,569
Employee contributions	19,064	18,850	18,222	17,879	17,770	16,266
Net investment income	571,087	(192,179)	513,968	185,576	14,083	165,146
Benefit payments, including refunds of member contributions	(107,688)	(105,261)	(102,863)	(100,563)	(3,502)	(2,077)
Other (net transfer)	2,197	42,924	(38,435)	9,372	(175,295)	(86,686)
Net change in plan fiduciary net position	488,006	(232,357)	394,333	115,680	(143,193)	122,218
Plan fiduciary net position - beginning	2,942,120	3,174,477	2,780,144	2,664,464	2,807,657	2,685,439
Total fiduciary net position - ending (b)	\$ 3,430,126	\$ 2,942,120	\$ 3,174,477	\$ 2,780,144	\$ 2,664,464	\$ 2,807,657
Employer's net pension liability (asset) - ending (a) - (b)	\$ (684,331)	\$ (308,130)	\$ (766,298)	\$ (414,707)	\$ (394,539)	\$ (664,683)
Plan fiduciary net position as a percentage of the total pension asset	124.92%	111.70%	131.82%	117.53%	117.38%	131.02%
Covered-employee payroll	\$ 423,651	\$ 418,887	\$ 404,931	\$ 397,304	\$ 394,891	\$ 366,905
Employer's net pension asset as a percentage of covered-employee payroll	(161.53)%	(73.56)%	(189.24)%	(104.38)%	(99.91)%	(181.16)%

Notes to Schedule:

This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, information is presented for those years for which information is available.

Solid Waste Agency of Lake County, Illinois

Schedule of Employer Contributions - Illinois Municipal Retirement Fund

Calendar Year Ended December 31,	Actuarially Determined Contribution*	Actual Contribution	Contribution Deficiency (Excess)	Covered Valuation Payroll	Actual Contribution as a Percentage of Covered Valuation Payroll
2019	\$ 3,346	\$ 3,346	\$ -	\$ 423,651	0.79%
2018	3,309	3,309	-	418,887	0.79%
2017	3,442	3,441	1	404,931	0.85%
2016	3,417	3,416	1	397,304	0.86%
2015	3,751	3,751	-	394,891	0.95%
2014	30,013	29,569	444	366,905	8.06%

This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, information is presented for those years for which information is available.

Notes to Schedule:

Summary of Actuarial Methods and Assumptions Used in the Calculation of the 2019 Contribution Rate

Valuation Date:

Notes

Actuarially determined contribution rates are calculated as of December 31 each year, which is 12 months prior to the beginning of the fiscal year in which contributions are reported.

Methods and Assumptions Used to Determine 2019 Contribution Rates:

Actuarial cost method:	Aggregate entry age normal
Amortization method:	Level percentage of payroll, closed
Remaining amortization period:	Taxing bodies (Regular, SLEP and ECO groups): 24-year closed period
Asset valuation method:	5-year smoothed market; 20% corridor
Wage growth:	3.25%
Price inflation:	2.5%
Salary increases:	3.35% to 14.25%, including inflation
Investment rate of return:	7.50%
Retirement age:	Experience-based table of rates that are specific to the type of eligibility condition. Last updated for the 2017 valuation pursuant to an experience study of the period 2014-2016.
Mortality:	For non-disabled retirees, an IMRF specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). The IMRF specific rates were developed from the RP-2014 Blue Collar Healthy Annuitant Mortality Table with adjustments to match current IMRF experience. For disabled retirees, an IMRF specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). The IMRF specific rates were developed from the RP-2014 Disabled Retirees Mortality Table applying the same adjustments that were applied for non-disabled lives. For active members, an IMRF specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). The IMRF specific rates were developed from the RP-2014 Employee Mortality Table with adjustments to match current IMRF experience.
Other information:	There were no benefit changes during the year.

Solid Waste Agency of Lake County, Illinois

Report to the Board of Directors
[Date of Issuance of Communication]

[Date of Issuance of Communication]

Board of Directors
Solid Waste Agency of Lake County, Illinois
Gurnee, Illinois

Attention: Glenn Ryback, Board Chairman

We are pleased to present this report related to our audit of the financial statements of Solid Waste Agency of Lake County, Illinois (SWALCO) as of and for the year ended November 30, 2020. This report summarizes certain matters required by professional standards to be communicated to you in your oversight responsibility for SWALCO's financial reporting process.

This report is intended solely for the information and use of the Board of Directors and is not intended to be, and should not be, used by anyone other than this specified party. It will be our pleasure to respond to any questions you have about this report. We appreciate the opportunity to continue to be of service to SWALCO.

TABLE OF CONTENTS

Required Communications	1-2
Significant Accounting Estimates	3
Uncorrected Misstatements	4
Exhibits	
Exhibit A—Significant Written Communication Between Management and Our Firm	
• Representation Letter	

REQUIRED COMMUNICATIONS

Generally accepted auditing standards (AU-C 260, *The Auditor's Communication With Those Charged With Governance*) require the auditor to promote effective two-way communication between the auditor and those charged with governance. Consistent with this requirement, the following summarizes our responsibilities regarding the financial statement audit as well as observations arising from our audit that are significant and relevant to your responsibility to oversee the financial reporting process.

Our Responsibilities With Regard to the Financial Statement Audit

Our responsibilities under auditing standards generally accepted in the United States of America have been described to you in our arrangement letter dated January 12, 2021. Our audit of the financial statements does not relieve management or those charged with governance of their responsibilities, which are also described in that letter.

Overview of the Planned Scope and Timing of the Financial Statement Audit

We have issued a separate communication dated January 12, 2021 regarding the planned scope and timing of our audit and identified significant risks.

Accounting Policies and Practices

Preferability of Accounting Policies and Practices

Under generally accepted accounting principles, in certain circumstances, management may select among alternative accounting practices. In our view, in such circumstances, management has selected the preferable accounting practice.

Adoption of, or Change in, Accounting Policies

Management has the ultimate responsibility for the appropriateness of the accounting policies used by SWALCO. SWALCO did not adopt any significant new accounting policies, nor have there been any changes in existing significant accounting policies during the current period.

Significant or Unusual Transactions

We did not identify any significant or unusual transactions or significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Management's Judgments and Accounting Estimates

Summary information about the process used by management in formulating particularly sensitive accounting estimates and about our conclusions regarding the reasonableness of those estimates is in the attached Summary of Significant Accounting Estimates.

Audit Adjustments and Uncorrected Misstatements

Audit adjustments, other than those that are clearly trivial, are attached in the representation letter at Exhibit A.

Uncorrected misstatements are summarized in the attached list of Uncorrected Misstatements.

Observations About the Audit Process

Disagreements With Management

We encountered no disagreements with management over the application of significant accounting principles, the basis for management's judgments on any significant matters, the scope of the audit or significant disclosures to be included in the financial statements.

Consultations With Other Accountants

We are not aware of any consultations management had with other accountants about accounting or auditing matters.

Significant Issues Discussed With Management

No significant issues arising from the audit were discussed or the subject of correspondence with management.

Significant Difficulties Encountered in Performing the Audit

We did not encounter any significant difficulties in dealing with management during the audit.

Significant Written Communication Between Management and Our Firm

A copy of a significant written communication between our firm and the management of SWALCO, the representation letter provided to us by management, is attached as Exhibit A.

SIGNIFICANT ACCOUNTING ESTIMATES

Accounting estimates are an integral part of the preparation of financial statements and are based upon management's current judgment. The process used by management encompasses their knowledge and experience about past and current events, and certain assumptions about future events. You may wish to monitor throughout the year the process used to determine and record these accounting estimates. The following summarizes the significant accounting estimates reflected in SWALCO's November 30, 2020 financial statements.

Significant Accounting Estimates

Net Pension Asset

Accounting policy

Net pension asset, deferred outflows of resources, deferred inflows of resources, and pension expense for the Illinois Municipal Retirement Fund (IMRF) are reported by SWALCO in accordance with GASB Statement No. 68.

Management's estimation process

SWALCO receives from IMRF an actuarial report providing the net pension asset as well as the related amounts, such as the annual service cost and deferred inflows and outflows related to changes in the actuarial assumptions. Management reviews the reports for accuracy.

Basis for our conclusion on the reasonableness of the estimate

We obtained the actuarial reports and supporting schedules and reviewed the assumptions for reasonableness. We also reviewed the census data provided to IMRF by SWALCO and compared SWALCO's records. The method used by SWALCO to calculate the net pension asset appears reasonable.

UNCORRECTED MISSTATEMENTS

We identified the following uncorrected misstatements that management has concluded are not, individually or in the aggregate, material to the financial statements. We agree with management's conclusion in that regard.

Description	Effect—Increase (Decrease)				
	Assets	Liabilities	Net Position	Revenue	Expense
Carryover Impact from Prior Years:					
To adjust other postemployment benefits liability	\$ -	\$ 50,986	\$ (50,986)	\$ -	\$ -
Current Year Misstatements:					
Current year adjustment to other postemployment benefits liability and expense	-	(11,347)	11,347	-	(11,347)
Current year adjustment to deferred inflows of resources for other postemployment benefits and expense	-	12,692	(12,962)	-	12,692
Total Statement of Revenues, Expenses, and Changes in Net Assets effect				\$ -	\$ 1,345
Statement of Net Position effect	\$ -	\$ 52,331	\$ (52,331)		