



SOLID WASTE AGENCY OF LAKE COUNTY, IL

MEMORANDUM

To: Michael Talbett, Chairman, Executive Committee
From: Walter S. Willis, Executive Director *WSS/AB*
Subject: February Meeting Notice Information
Date: February 2, 2024

Attached you will find the agenda for our next meeting at 12 pm on February 8, 2024, the minutes from the October 19, 2023 meeting, and the referenced consent, action and informational items.

Please let Amy Bartemio know if you will be attending or not, this meeting will be held in person with food and drinks served.

**SOLID WASTE AGENCY OF LAKE COUNTY, IL
EXECUTIVE COMMITTEE**

**Thursday, February 8, 2024, 12:00 pm
1311 N. Estes Street, Gurnee, IL. 60031**

1. CALL TO ORDER.....Chairman Talbett
2. ROLL CALLSecretary
3. APPROVAL OF MINUTES
October 19, 2023
4. NEW AGENDA ITEMS
5. PUBLIC COMMENT ON AGENDA ITEMS
6. EXECUTIVE COMMITTEE ITEMS.....Chairman Talbett

Consent Items

1. Expenditure Reports (October, November & December 2023)

Action Items

1. SWANCC IGA HCW Event Agreement
2. Strategic Advocacy Group Contract
3. APTIM Proposal for 2024 Plan Update
4. Transfer of Funds to CD
5. 2024 Legislative Policy

Information Items




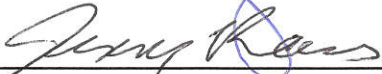

1. Project and Program Updates

7. EXECUTIVE SESSION
8. ADJOURNMENT

SOLID WASTE AGENCY OF LAKE COUNTY (SWALCO) EXECUTIVE COMMITTEE

SIGN IN SHEET

October 19, 2023

REPRESENTATIVE	SIGNATURE	TITLE
ELLIS	M. Ellis	VILLAGE MANAGER
MUETZ		VILLAGE ADMINISTRATOR
NORRIS	Via Phone -	MAYOR EMERITUS
ROTHING		VILLAGE PRESIDENT
TALBETT		VILLAGE ADMINISTRATOR
WAGENER		TRUSTEE
ROSS		TRUSTEE
WASIK		LAKE COUNTY BOARD
RYBACK		SWALCO BOD CHAIRMAN

PUBLIC SIGN-IN SHEET

(Executive Committee Meeting)

Name

Address

Representing

JP New Town 40 East Center Village of LB
Lake Bluff

Date: 10/19/2023



SOLID WASTE AGENCY OF LAKE COUNTY, IL

Start 12:01
Adjourn 1:14pm

	A	B	C	D	E	F	G	H	I	J	K	L
1	SWALCO EXECUTIVE BOARD VOTING RECORD - October 19, 2023											
2	REPRESENTATIVE		Expenses June-July- August		Budget to Bob in Nov.		Shares (35K Grant 50K to Cov. Proj)					
3	Attendance		A	N	A	N	A	N	A	N	A	N
4	MIKE ELLIS	✓	✓				✓					
5	PATRICK MUETZ	✓	✓				✓					
6	JOHN NORRIS	Mon	✓				✓					
7	BUD ROTHING	—	—									
8	MICHAEL TALBETT	✓	✓				✓					
9	JOHN WAGENER	✓	✓				✓					
10	NIMROD WARDA	—										
11	JENNY ROSS	✓	✓				✓					
12	JOHN WASIK	✓	✓				✓					

Expenses
June-July-
August

Budget
to Bob in
Nov.

Shares
(35K Grant
50K to
Cov. Proj)

Unanimous

Derke
Draw

in Attendance

ME/PM

Glenn 12:15pm



MINUTES

SOLID WASTE AGENCY OF LAKE COUNTY, IL EXECUTIVE COMMITTEE

Thursday, October 19, 2023, 12:00 pm
1311 N. Estes Street, Gurnee, IL. 60030

CALL TO ORDER

Chairperson Michael Talbett called the meeting to order at 12:01 pm with 6 members in attendance.
Derke Price in attendance. John Norris connected via telephone. Drew Irwin of Lake Bluff in attendance.

APPROVAL OF MINUTES

Motion by *John Wagener* seconded by *Pat Muetz* to approve the *Executive* meeting minutes of 07.13.2023
Motion was unanimously approved.

NEW AGENDA ITEMS – None

PUBLIC COMMENT - None

EXECUTIVE COMMITTEE ITEMS – None

CONSENT ITEM

1. Expenditure Reports (June, July & August 2023).
Motion by *Pat Muetz* seconded by *John Wagener*.
Motion was approved on a roll call of 7 to 0.

ACTION ITEMS

1. **Proposed FY 2024 SWALCO Budget**
Walter Willis presented the proposed FY 2024 budget, highlighting proposed expenditures and estimated revenues including the reviews of the cash replacement and cash balance funds. Walter presented and discussed data tables as presented in packet.

Motion by *Mike Ellis*, seconded by *John Wagener* to adopt the FY2024 Budget and will be presented to full board in November for approval. *Motion was unanimously approved.*
2. **Sharps Vendor Agreement**
Joe Martino and Walter Willis presented the approved sharps vendor agreement with American RX. Joe presented and discussed the program items and proposal.

Motion by *Jenny Ross*, seconded by *Pat Muetz* to adopt the agreement with American RX.
Motion was approved on a roll call vote of 7 to 0.

INFORMATION ITEMS

1. **Updates & Info from Programs and Education**
Highlights and noteworthy information for Members on Programs, Events, Outreach and Education.
2. **Project and Program Updates** – *Brief Updates Given by Walter Willis*

Walter Willis provided **summaries** and updates regarding several projects and programs we are currently working on:

- The complaints against the landfills continue, Walter Willis has a deposition scheduled for November 15, 2023.
- The MRF proposals were due on October 13th and will be discussed generally at the meeting. APTIM is preparing a white paper on the project that will be sent to all members later this month in anticipation of the BOD meeting on November 16th where staff may recommend entering into a contract with the preferred vendor.
- Pete and Walter met with Reynolds Consumer Products in Lake Forest on October 5th to discuss a possible launch of a Hefty ReNew bag program in Lake County. Under this program, difficult to recycle plastics such as film, chip bags, pet food bags, styrofoam, etc. can be placed into an orange bag made by Hefty/Reynolds and put into the recycling cart. Discussions will continue but a willing MRF must be found that will sort and bale the bags for delivery to downstream markets. Reynolds has this program up and running in about 6 or 7 other locations across the U.S.
- SWALCO is working on several battery related initiatives. The IEPA has informed us that it has been selected to submit a formal proposal to the U.S. Department of Energy to obtain a grant to collect more battery types at our HCW facility. DOE has a significant grant program that would cover our costs to accept and manage more battery chemistries. Second, we have teamed with the collar counties, Metro Mayors Caucus and IRMA to obtain another DOE grant focused on battery collection education. This grant would be for several million dollars and would allow for a formal marketing campaign and ads to be developed to increase knowledge of why and how to recycle different types of batteries. Finally, SWALCO is on a team that is meeting with IMA, IRMA, the waste industry and local government to develop a battery EPR law that may be filed in 2024 if we can get agreement among the parties. We are also engaged with the battery industry's main association, the Rechargeable Battery Association, which for the most part is supportive of EPR laws.

EXECUTIVE SESSION: None

NEXT EXECUTIVE COMMITTEE MEETING: Thursday, December 14, 2023 - 12:00 p.m.

NEXT BOARD MEETING: Thursday, November 16, 2023 – 6:00 p.m., Hainesville

ADJOURNMENT (1:14 p.m.): Motion by *Pat Muetz* seconded by *Mike Ellis* to adjourn.
Motion was approved on a roll call vote of 7 to 0.

Consent - 1. Expenditure Approval

ISSUE: Approve Expenditures

RECOMMENDATION: We recommend approval

TIMING: Routine

BACKGROUND: The Board of Directors authorized the Executive Director to pay expenditures under \$20,000. The Executive Director submits the monthly expenditures to the Board for approval.

The total for Administration \$95,509.50; Education \$1,600.14 Household Chemical Waste \$ 56,798.81; Recycling \$ 887.01 ***Total expenditures for October 2023 - \$154,795.46***

**(Includes Ins. Premiums, final payment on new MUA, and Lake Forest Mobile HCW)*

The total for Administration \$83,334.56; Education \$ 2,326.04 Household Chemical Waste \$ 37,816.46; Recycling \$ 4,253.00 ***Total expenditures for November 2023 - \$127,730.06***

**(Includes APTIM & GBB assistance, (5) week pay period, RLB Mobile HCW & Parking Lot sealcoating)*

The total for Administration \$110,099.62; Education \$12,584.00 Household Chemical Waste \$7,440.99; Recycling \$4,451.35 ***Total expenditures for December 2023 - \$134,575.96***

**(Includes Ins. Premiums, PSI Membership Dues, Rain Barrel Purchase, Food Scrap Containers & Lake Bluff food scrap initiative provisions)*

ENCLOSED DOCUMENTS: Trading Partner Account Analysis Report

STAFF: Walter Willis, Executive Director
Amy Bartemio, Executive Office Manager

Ledger / Ledger Set	Lake County
Period From	Oct-23
Period To	Oct-23
Accounting Flexfield From	930-9200010-50000-000-000-000-00000
Accounting Flexfield To	930-9200040-99999-zzz-zzz-zzz-zzzzz
Balance Type	Actual
Encumbrance Type / Budget Name	
Include Zero Amount Lines	No
Include User Transaction Identifiers	No
Include Statistical Amount Lines	No
Include Accounts With No Activity	No
Trading Partner	All Trading Partners

Ledger Name Lake County		Ledger Currency USD		Balance Type Actual	
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Trading Partner: ALAN JOSEPHSEN CO., INC.
Period Name: Oct-23

Account 930-9200020-79940-000-000-00000			Description	SWALCO \ Solid Waste Prog-Education-Miscell Contractual Servi-----			
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
ALAN JOSEPHSEN CO., INC.	Payables	Purchase Invoices	Oct 11, 2023	50595	Alan Josephsen Co. Inv. 50595 dated 09.30.2023 Shred Service for WPD event	875.00	
				Oct-23 Account Total		875.00	0.00
				Trading Partner Total		875.00	0.00
				Trading Partner Net Total			875.00

Trading Partner: ALARM DETECTION SYSTEMS INC
Period Name: Oct-23

Account		930-9200030-72410-000-000-00000		Description		SWALCO \- Solid Waste Prog-Household Hazard Waste Maintenance And-----		-All Other	
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit		
ALARM DETECTION SYSTEMS INC	Payables	Purchase Invoices	Oct 19, 2023	SI601074	ADS Inv# SI601074 dated 10.02.2023 - Reset Duct Detectors	347.00			
						Oct-23 Account Total	347.00		0.00
						Trading Partner Total		347.00	0.00
						Trading Partner Net Total			347.00

Trading Partner: ALLIANT INSURANCE SERVICES, INC.
Period Name: Oct-23

Account 930-9200010-72110-000-000-00000		Description		SWALCO \- Solid Waste Prog-SWALCO Administration-Liability Insurance-----			
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
ALLIANT INSURANCE SERVICES, INC.	Payables	Purchase Invoices	Oct 16, 2023	2432845	Alliant Insurance Services Inv#2432845 dated 9/25/2023 Professional Liability Ins. Renewal	10,191.00	
ALLIANT INSURANCE	Payables	Purchase Invoices	Oct 16, 2023	2430563	Alliant Insurance Services Inv#2430563 dated 9/21/2023 Cyber Ins. Renewal	4,389.00	

BOSS Trading Partner Account Analysis Report

Date From 2023-10-01
Date To 2023-10-31

Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
SERVICES, INC.							
					Oct-23 Account Total	14,580.00	0.00

Trading Partner Total	14,580.00	0.00
Trading Partner Net Total	14,580.00	

Trading Partner: ANCEL GLINK PC
Period Name: Oct-23

Account		930-9200010-71140-000-000-000000		Description		SWALCO \- Solid Waste Prog-SWALCO Administration-Legal Services----	
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
ANCEL GLINK PC	Payables	Purchase Invoices	Oct 11, 2023	99306	Blanket PO - SWALCO Legal Services. Fiscal Year 2023	1,361.25	
					Oct-23 Account Total	1,361.25	0.00

Trading Partner Total	1,361.25	0.00
Trading Partner Net Total	1,361.25	

Trading Partner: APTIM CORP
Period Name: Oct-23

Account			930-9200010-71150-000-000-000000		Description		SWALCO \- Solid Waste Prog-SWALCO Administration-Consultants----	
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description		Debit	Credit
APTIM CORP	Payables	Purchase Invoices	Oct 11, 2023	605818	APTIM Inv# 605818 dated 09.26.2023 - MRF Procurement Assistance		3,450.00	
					Oct-23 Account Total		3,450.00	0.00

Trading Partner Total	3,450.00	0.00
Trading Partner Net Total	3,450.00	

Trading Partner: BURRIS EQUIPMENT CO INC
Period Name: Oct-23

Account		930-9200030-79940-000-000-000000		Description		SWALCO \- Solid Waste Prog-Household Hazard Waste -Miscell Contractual Servi-----	
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
BURRIS EQUIPMENT CO INC	Payables	Purchase Invoices	Oct 20, 2023	RC1021760-1	Burris Equipment Inv#RC1021760-1 dated 09.25.2023 - Forklift Rental HHW Lake Forest Event		511.75
BURRIS	Payables	Purchase	Oct 26, 2023	RC2007144-1	Burris Equipment Inv#RC2007144-1 dated	497.70	

Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
EQUIPMENT CO INC		Invoices			10.23.2023 - Forklift Rental HHW RLB Event		
Oct-23 Account Total						497.70	511.75

Trading Partner Total	511.75
Trading Partner Net Total	-14.05

Trading Partner: CONSTELLATION NEWENERGY, INC
Period Name: Oct-23

Trading Partner	Source	Category	GL Date	Description	Transaction Number	Debit	Credit
CONSTELLATION NEWENERGY, INC	Payables	Purchase Invoices	Oct 16, 2023	Utility #0318096007 - Electricity Supplier	66582271101	864.18	
Oct-23 Account Total						864.18	0.00

Trading Partner Total	864.18
Trading Partner Net Total	864.18

Trading Partner: COOLING EQUIPMENT SERVICE
Period Name: Oct-23

Trading Partner	Source	Category	GL Date	Description	Transaction Number	Debit	Credit
COOLING EQUIPMENT SERVICE	Payables	Purchase Invoices	Oct 18, 2023	Blanket PO - Cooling Equipment Service New Make Up Air System FY2023 - per BOD approved proposal 06.2023	23067-2J	21,131.00	
COOLING EQUIPMENT SERVICE	Payables	Purchase Invoices	Oct 26, 2023	Blanket PO - HVAC Maintenance, Service & Repairs. Fiscal Year 2023	85816	812.53	
Oct-23 Account Total						21,943.53	0.00

Trading Partner Total	21,943.53
Trading Partner Net Total	21,943.53

Trading Partner: CRYSTAL MAINTENANCE PLUS CORP
Period Name: Oct-23

BOSS Trading Partner Account Analysis Report
Date From 2023-10-01 Date To 2023-10-31

Account 930-9200010-79940-000-000-00000					SWALCO \- Solid Waste Prog-SWALCO Administration-Miscell Contractual Servi----		
Trading Partner	Source	Category	GL Date	Transaction Number	Description	Debit	Credit
CRYSTAL MAINTENANCE PLUS CORP	Payables	Purchase Invoices	Oct 19, 2023	31362	Crystal Maintenance Inv#31362 dated 10.02.2023 - Office Cleaning Service	250.00	
CRYSTAL MAINTENANCE PLUS CORP	Payables	Purchase Invoices	Oct 26, 2023	31436	Crystal Maintenance Inv#31436 dated 10.09.2023 - Office Cleaning Service	250.00	
Oct-23 Account Total						500.00	0.00

Trading Partner Total	500.00	0.00
Trading Partner Net Total	500.00	500.00

Trading Partner: EWORKS ELECTRONICS SERVICES INC
Period Name: Oct-23

Account 930-9200040-79940-000-000-00000					SWALCO \- Solid Waste Prog-Recycling \-Miscell Contractual Servi----		
Trading Partner	Source	Category	GL Date	Transaction Number	Description	Debit	Credit
WORKS ELECTRONIC SERVICES INC	Payables	Purchase Invoices	Oct 11, 2023	23-241	Blanket PO - eWorks Grayslake Recycling Center (GRC) Clean Up Services. FY 2023	696.00	
Oct-23 Account Total						696.00	0.00

Trading Partner Total	696.00	0.00
Trading Partner Net Total	696.00	696.00

Trading Partner: GERSHMAN BRICKNER AND BRATTON INC
Period Name: Oct-23

Account 930-9200030-71150-000-000-00000					SWALCO \- Solid Waste Prog-Household Hazard Waste \-Consultants----		
Trading Partner	Source	Category	GL Date	Transaction Number	Description	Debit	Credit
GERSHMAN BRICKNER AND BRATTON INC	Payables	Purchase Invoices	Oct 26, 2023	P230052-02	GBB Inc. Inv#230052-02 dated 10.23.2023 - HHW Riverwoods Closure Certification	1,590.00	
Oct-23 Account Total						1,590.00	0.00

Trading Partner Total	1,590.00	0.00
Trading Partner Net Total	1,590.00	1,590.00

Trading Partner: GT LANDSCAPING LLC
Period Name: Oct-23

Account		930-9200010-79940-000-000-00000		Description		SWALCO \- Solid Waste Prog-SWALCO Administration-Miscell Contractual Servi-----	
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
GT LANDSCAPIN G LLC	Payables	Purchase Invoices	Oct 11, 2023	4567	BLANKET PO GT Landscaping LLC for 2023 Landscape Services (including spring/fall clean up)	330.00	
Oct-23 Account Total						330.00	0.00
Trading Partner Total						330.00	0.00
Trading Partner Net Total							330.00

Trading Partner: HANSEN ASSOCIATES INC
Period Name: Oct-23

Account 930-9200010-72530-000-000-00000				Description		SWALCO \- Solid Waste Prog-SWALCO Administration-Equipment Rental----	
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
HANSEN ASSOCIATES INC	Payables	Purchase Invoices	Oct 11, 2023	25816	Blanket PO - Copier Service & Meter Fees. Fiscal Year 2023	92.00	
					Oct-23 Account Total	92.00	0.00
					Trading Partner Total	92.00	0.00
					Trading Partner Net Total		92.00

Trading Partner: KRAUSE ELECTRICAL CONTRACTORS
Period Name: Oct-23

Account 930-9200030-72410-000-000-00000		Description		SWALCO \- Solid Waste Prog-Household Hazard Waste Maintenance And-----			
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
KRAUSE ELECTRICAL CONTRACTOR	Payables	Purchase Invoices	Oct 19, 2023	24972	Krause Electrical Contractors Inv. 24972 dated 10.03.2023 Labor MUA RetroFit	1,799.00	
S					Oct-23 Account Total	1,799.00	0.00
Trading Partner Total						1,799.00	0.00
Trading Partner Net Total							1,799.00

Trading Partner: PEERLESS NETWORK INC

Period Name: Oct-23

Account 930-9200010-71940-000-000-000000		Description		SWALCO \- Solid Waste Prog-SWALCO Administration-Telephone----			
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
PEERLESS NETWORK INC	Payables	Purchase Invoices	Oct 11, 2023	34506	Acct#LAKECOUN2771 Telephone/Landline	117.99	
				Oct-23 Account Total		117.99	0.00
				Trading Partner Total		117.99	0.00
				Trading Partner Net Total			117.99

Trading Partner: SHRED ACQUISITIONS LLC

Period Name: Oct-23

Account 930-9200020-79940-000-000-00000		Description		SWALCO \- Solid Waste Prog-Education-Miscell Contractual Servi----			
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
SHRED ACQUISITION S LLC	Payables	Purchase Invoices	Oct 11, 2023	4873	Shred Spot Inv. 4873 dated 10.09.2023 Shred Service for VH event	700.00	
					Oct-23 Account Total	700.00	0.00
					Trading Partner Total	700.00	0.00
					Trading Partner Net Total		700.00

Trading Partner: ULINE INC

Period Name: Oct-23

Account 930-9200030-61040-000-000-00000			Description		SWALCO \- Solid Waste Prog-Household Hazard Waste -Operational Supplies-----		
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
ULINE INC	Payables	Purchase Invoices	Oct 19, 2023	169574209	Uline Inv#169571209 dated 10.11.2023 - HHW Program Provisions	532.00	
ULINE INC	Payables	Purchase Invoices	Oct 19, 2023	169574209	Uline Inv#169571209 dated 10.11.2023 - HHW Program Provisions		532.00
ULINE INC	Payables	Purchase Invoices	Oct 25, 2023	169571209	Uline Inv#169571209 dated 10.11.2023 - HHW Program Provisions	532.00	
				Oct-23 Account Total		1,064.00	532.00
				Trading Partner Total		1,064.00	532.00
				Trading Partner Net Total			532.00

Trading Partner: VEOLIA ES TECHNICAL SOLUTIONS LLC

Period Name: Oct-23

Account 930-9200030-71150-000-000-000000			Description		SWALCO \- Solid Waste Prog-Household Hazard Waste \-Consultants----		
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
VEOLIA ES TECHNICAL SOLUTIONS LLC	Payables	Purchase Invoices	Oct 11, 2023	INV-290957	Blanket PO - Labor and Transportation services for SWALCO's Household Chemical Waste Collection Program FY2023	17,609.58	
VEOLIA ES TECHNICAL SOLUTIONS LLC	Payables	Purchase Invoices	Oct 11, 2023	INV-290946	Blanket PO - Labor and Transportation services for SWALCO's Household Chemical Waste Collection Program FY2023	285.00	
VEOLIA ES TECHNICAL SOLUTIONS LLC	Payables	Purchase Invoices	Oct 11, 2023	INV-290953	Blanket PO - Labor and Transportation services for SWALCO's Household Chemical Waste Collection Program FY2023	2,600.00	
VEOLIA ES TECHNICAL SOLUTIONS LLC	Payables	Purchase Invoices	Oct 16, 2023	INV-294718	Blanket PO - Labor and Transportation services for SWALCO's Household Chemical Waste Collection Program FY2023	285.00	
VEOLIA ES TECHNICAL SOLUTIONS LLC	Payables	Purchase Invoices	Oct 18, 2023	INV-297405	Blanket PO - Labor and Transportation services for SWALCO's Household Chemical Waste Collection Program FY2023	2,600.00	
VEOLIA ES TECHNICAL SOLUTIONS LLC	Payables	Purchase Invoices	Oct 19, 2023	INV-298576	Blanket PO - Labor and Transportation services for SWALCO's Household Chemical Waste Collection Program FY2023	792.00	
					Oct-23 Account Total	24,171.58	0.00
					Trading Partner Total	24,171.58	0.00
					Trading Partner Net Total		24,171.58

Trading Partner: **WASTE MANAGEMENT OF ILLINOIS INC**
Period Name: **Oct-23**

Account		930-9200030-71630-000-000-000000		Description		SWALCO \- Solid Waste Prog-Household Hazard Waste Disposal		. -Garbage	
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit		
WASTE MANAGEMENT OF ILLINOIS INC	Payables	Purchase Invoices	Oct 16, 2023	723565420137	Blanket PO - Trash/recycling services at SWALCO's Gurnee facility, Fiscal Year 2023.	219.45			
						219.45		0.00	

Trading Partner: Not Specified
Period Name: Oct-23

Trading Partner Total	219.45	0.00
Trading Partner Net Total	219.45	

Account		930-9200010-51110-000-000-00000		Description		SWALCO \- Solid Waste Prog-SWALCO Administration-Regular Salaries And Wage----	
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	Payroll	Payroll	Oct 13, 2023		Journal Import Created	18,374.04	
	Payroll	Payroll	Oct 13, 2023		Journal Import Created	927.49	
	Payroll	Payroll	Oct 27, 2023		Journal Import Created	794.70	
	Payroll	Payroll	Oct 27, 2023		Journal Import Created	18,506.81	
					Oct-23 Account Total	38,603.04	0.00

Account		930-9200010-51180-000-000-00000		Description		SWALCO \- Solid Waste Prog-SWALCO Administration-Special Pay----		
Trading Partner		Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
		Payroll	Payroll	Oct 13, 2023		Journal Import Created	447.69	
		Payroll	Payroll	Oct 27, 2023		Journal Import Created	447.69	
						Oct-23 Account Total	895.38	0.00

Account		930-9200010-51310-000-000-00000		Description		SWALCO \- Solid Waste Prog-SWALCO Administration-Cell Phone Allowance----	
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	Payroll	Payroll	Oct 13, 2023		Journal Import Created	55.00	
					Oct-23 Account Total	55.00	0.00

Account		930-9200010-61010-000-000-00000		Description		SWALCO \- Solid Waste Prog-SWALCO Administration-Office Supplies----	
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	P Card Import	P Card Import	Oct 19, 2023		2990.19-OCT-23.AMZN MKTP US*FP7239N23.	15.99	
	P Card Import	P Card Import	Oct 23, 2023		2990.26-OCT-23.AMZN MKTP US*333K13S13.	64.99	
	P Card Import	P Card Import	Oct 23, 2023		2990.31-OCT-23.AMZN MKTP US.		64.99
					Oct-23 Account Total	80.98	64.99

Account		930-9200010-61080-000-000-00000		Description		SWALCO \- Solid Waste Prog-SWALCO Administration-Food and Provisions-----	
Trading	Source	Category	GL Date	Transaction	Line Description	Debit	Credit

BOSS Trading Partner Account Analysis Report
Date From 2023-10-01
Date To 2023-10-31

Partner				Number		
	P Card Import	P Card Import	Oct 19, 2023		2990.20-OCT-23.EZCATERCITY WORKS.-In attendance; Walter Willis, Pat Muetz, Pete Adrian, Amy Bartemio, John Wagner, Drew Irwin, Derke Price, Mike Talbett, Glenn Ryback	208.25
					Oct-23 Account Total	208.25
						0.00

SWALCO \- Solid Waste Prog-SWALCO Administration-Miscellaneous Commodities----						
Account	930-9200010-65180-000-000-00000	Description				
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Credit
	P Card Import	P Card Import	Oct 19, 2023		7856.16-OCT-23. TRADER JOE S #704.-Plants Amy's Dad Memoriam TJs October 2023	27.96
					Oct-23 Account Total	27.96
						0.00

SWALCO \- Solid Waste Prog-SWALCO Administration-Trips And Training----						
Account	930-9200010-71500-000-000-00000	Description				
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Credit
	P Card Import	P Card Import	Oct 19, 2023		6810.13-OCT-23.71930 - MLK SELF PARK.- Parking for Paper & Plastic Recycling Conference for Wednesday October 11, 2023	25.00
	P Card Import	P Card Import	Oct 19, 2023		6810.04-OCT-23.GIE MEDIA INC.-Registration for the Paper & Plastic Recycling Conference for Peter Adrian October 10 - 12, 2023 Chicago.	730.00
	P Card Import	P Card Import	Oct 19, 2023		6810.06-OCT-23.STARVED ROCK LODGE N C.-Lodging for Illinois Counties Solid Waste Management Conference, Starved Rock Lodge for Joe Martino Tuesday, October 24, 2023	94.04
	P Card Import	P Card Import	Oct 19, 2023		6810.16-OCT-23.71930 - MLK SELF PARK.- Parking for Paper & Plastic Recycling Conference for Thursday, October 12, 2023	25.00
	P Card Import	P Card Import	Oct 19, 2023		6810.12-OCT-23.71930 - MLK SELF PARK.- Parking for Paper & Plastic Recycling Conference for Tuesday October 10, 2023	25.00
	P Card Import	P Card Import	Oct 23, 2023		6810.23-OCT-23.STARVED ROCK LODGE N C.-Lodging for ILCSWMA Conference will be reimbursed by Perry County.	94.04
	P Card Import	P Card Import	Oct 23, 2023		4680.23-OCT-23.PAYPAL *ILCSWMA.	120.00
	P Card Import	P Card Import	Oct 23, 2023		5470.27-OCT-23.STARVED ROCK LODGE N C.	94.04
	P Card Import	P Card Import	Oct 30, 2023		6810.27-OCT-23.STARVED ROCK LODGE N C.-Room at Starved Rock for Joe Martino	94.04

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Date From 2023-10-01 Date To 2023-10-31

Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	P Card Import	P Card Import	Oct 30, 2023		6810.27-OCT-23.STARVED ROCK LODGE N C.-Starved Rock Room for ILCSWMA to be reimbursed by ILCSWMA	94.04	
					Oct-23 Account Total	1,395.20	0.00

Account 930-9200010-71710-000-000-000000 SWALCO \- Solid Waste Prog-SWALCO Administration-Grant Projects----							
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	Receivables	Misc Receipts	Oct 19, 2023	wa18231 ACH			12,623.76
					Oct-23 Account Total	0.00	12,623.76

Account 930-9200010-71930-000-000-000000 SWALCO \- Solid Waste Prog-SWALCO Administration-Water And Sewer Charges----							
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	P Card Import	P Card Import	Oct 19, 2023		2990.18-OCT-23.VILLAGE OF GURNEE.	135.96	
					Oct-23 Account Total	135.96	0.00

Account 930-9200010-71940-000-000-000-000000 SWALCO \- Solid Waste Prog-SWALCO Administration-Telephone----							
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	P Card Import	P Card Import	Oct 23, 2023		2990.27-OCT-23.VZWRLSS*MY VZ VB P.	185.53	
					Oct-23 Account Total	185.53	0.00

Account 930-9200010-72110-000-000-000-000000 SWALCO \- Solid Waste Prog-SWALCO Administration-Liability Insurance----							
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	Spreadsheet	Adjustment	Oct 1, 2023		FY2022 Prepaid Expense - SWALCO Prepaid Insurance adjustment	21,486.87	
					Oct-23 Account Total	21,486.87	0.00

Account 930-9200010-74080-000-000-000-000000 SWALCO \- Solid Waste Prog-SWALCO Administration-H/L/D Employee Benefits----							
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	Payroll	Payroll	Oct 13, 2023		Journal Import Created	22.57	
	Payroll	Payroll	Oct 13, 2023		Journal Import Created	3,934.40	
	Payroll	Payroll	Oct 27, 2023		Journal Import Created	22.57	

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Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	Payroll	Payroll	Oct 27, 2023		Journal Import Created	3,934.40	
					Oct-23 Account Total	7,913.94	0.00

SWALCO \- Solid Waste Prog-SWALCO Administration-Retirement Benefits/FICA----							
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	Payroll	Payroll	Oct 13, 2023		Journal Import Created	1,441.76	
	Payroll	Payroll	Oct 27, 2023		Journal Import Created	1,437.57	
					Oct-23 Account Total	2,879.33	0.00

SWALCO \- Solid Waste Prog-SWALCO Administration-Retirement Benefits/IMRF----							
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	Payroll	Payroll	Oct 13, 2023		Journal Import Created	156.34	
	Payroll	Payroll	Oct 27, 2023		Journal Import Created	156.34	
					Oct-23 Account Total	312.68	0.00

SWALCO \- Solid Waste Prog-SWALCO Administration-Furniture And Office Equi----							
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	P Card Import	P Card Import	Oct 19, 2023		6810.20-OCT-23.SAMS CLUB #8184.-Plants for office entrance	33.96	
					Oct-23 Account Total	33.96	0.00

SWALCO \- Solid Waste Prog-Education-Advertising----							
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	P Card Import	P Card Import	Oct 23, 2023		2990.26-OCT-23.FACEBK E6LBLW7WH2.	25.14	
					Oct-23 Account Total	25.14	0.00

SWALCO \- Solid Waste Prog-Household Hazard Waste -Operational Supplies----							
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	P Card Import	P Card Import	Oct 19, 2023		4680.12-OCT-23.HARBOR FREIGHT TOOLS	12.98	

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Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	P Card Import	P Card Import	Oct 19, 2023		5.-wheels for utility cart		
	P Card Import	P Card Import	Oct 23, 2023		2990.17-OCT-23.IN *THE DRI-RITE COMPA.	891.50	
					4680.16-OCT-23.ULINE *SHIP SUPPLIES	532.00	
					Oct-23 Account Total	1,436.48	0.00

Account 930-9200030-71150-000-000-00000 SWALCO \ Solid Waste Prog-Household Hazard Waste -Consultants----							
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	P Card Import	P Card Import	Oct 19, 2023		6810.02-OCT-23.MENARDS GURNEE IL.-Food and beverages for SWALCO HCW staff	59.07	
	P Card Import	P Card Import	Oct 23, 2023		4680.17-OCT-23.PORTILLOS HOT DOGS #41.-Food for workers HCW	92.75	
	P Card Import	P Card Import	Oct 23, 2023		4680.23-OCT-23.JEWEL OSCO 4516.	16.75	
	P Card Import	P Card Import	Oct 23, 2023		6810.18-OCT-23.MARIANOS #523.-Food and Beverages for SWALCO Office	17.98	
	P Card Import	P Card Import	Oct 23, 2023		6810.20-OCT-23.JEWEL OSCO 3405.-Food and Beverages for SWALCO Office	37.96	
	P Card Import	P Card Import	Oct 23, 2023		6810.02-OCT-23.SAMS CLUB #8184.-Food and beverages for SWALCO HCW staff	65.56	
	P Card Import	P Card Import	Oct 23, 2023		4680.16-OCT-23.JEWEL OSCO 0056.	13.77	
	P Card Import	P Card Import	Oct 23, 2023		4680.23-OCT-23.JIMANO S PIZZERIA.	399.48	
	P Card Import	P Card Import	Oct 23, 2023		6810.23-OCT-23.JEWEL OSCO 3405.-Food and beverages for SWALCO office	14.00	
					Oct-23 Account Total	717.32	0.00

Account 930-9200030-71500-000-000-00000 SWALCO \ Solid Waste Prog-Household Hazard Waste -Trips And Training----							
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	P Card Import	P Card Import	Oct 26, 2023		4680.19-OCT-23.OCCUPATIONAL SAFETY A.-8 hours refresher	39.00	
	P Card Import	P Card Import	Oct 26, 2023		4680.27-OCT-23.STARVED ROCK LODGE N C.-Hotel Room	94.04	
					Oct-23 Account Total	133.04	0.00

Account 930-9200030-71630-000-000-00000 SWALCO \ Solid Waste Prog-Household Hazard Waste -Garbage Disposal----							
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit

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Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	P Card Import	P Card Import	Oct 26, 2023		4680.18-OCT-23.WWW.DUMPSTER.COM.	1,320.58	
					Oct-23 Account Total	1,320.58	0.00

Account 930-9200030-72410-000-000-000000 SWALCO \- Solid Waste Prog-Household Hazard Waste Maintenance And----							
Trading Partner	Source	Category	GL Date	Transaction Number	Description	Debit	Credit
	P Card Import	P Card Import	Oct 3, 2023		4680.04-OCT-23.ACE HDWE.	3.59	
	P Card Import	P Card Import	Oct 23, 2023		4680.16-OCT-23.ALARM DETECTION SYSTEM.	347.00	
	P Card Import	P Card Import	Oct 26, 2023		4680.12-OCT-23.WAUKEGAN ROOFING.-fixed leaking roof	696.79	
					Oct-23 Account Total	1,047.38	0.00

Account 930-9200030-79940-000-000-000-000000 SWALCO \- Solid Waste Prog-Household Hazard Waste Servi----							
Trading Partner	Source	Category	GL Date	Transaction Number	Description	Debit	Credit
	P Card Import	P Card Import	Oct 3, 2023		4680.05-OCT-23.BURRIS EQUIPMENT CO..	511.75	
					Oct-23 Account Total	511.75	0.00

Account 930-9200040-65180-000-000-000-000000 SWALCO \- Solid Waste Prog-Recycling -Miscellaneous Commodities----							
Trading Partner	Source	Category	GL Date	Transaction Number	Description	Debit	Credit
	P Card Import	P Card Import	Oct 23, 2023		6810.18-OCT-23.AMZN MKTP US*TD2SQ8N70.-Compost Collection Bags Samples from Amazon	21.01	
	P Card Import	P Card Import	Oct 30, 2023		6810.24-OCT-23.FASTSIGNS 102201.-Signs for Pumpkin Collection	170.00	
					Oct-23 Account Total	191.01	0.00

Trading Partner Total	79,596.78	12,688.75
Trading Partner Net Total		66,908.03
All Trading Partners Grand Total	154,795.46	13,732.50
All Trading Partners Net Grand Total		141,062.96

End of Report

Ledger / Ledger Set	Lake County
Period From	Nov-23
Period To	Nov-23
Accounting Flexfield From	930-9200010-50000-000-000-000000
Accounting Flexfield To	930-9200040-99999-zzz-zzz-zzz-zzzzz
Balance Type	Actual
Encumbrance Type / Budget Name	No
Include Zero Amount Lines	No
Include User Transaction Identifiers	No
Include Statistical Amount Lines	No
Include Accounts With No Activity	No
Trading Partner	All Trading Partners

Account		930-9200020-65180-000-000-000000		Description	SWALCO \- Solid Waste Prog-Education-Miscellaneous Commodities----	
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Credit
ARELJAY LLC	Payables	Purchase	Nov 22, 2023	INV-24027	Midwest Organics Inv#NV-24027 dated	1,197.34

Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
DBA		Invoices			11/21/2023 - Municipal Compost Give Away Events		
Nov-23 Account Total						1,197.34	0.00

Trading Partner Total	1,197.34	0.00
Trading Partner Net Total	1,197.34	

Trading Partner: BUILDERS CHICAGO CORPORATION
Period Name: Nov-23

Account 930-9200030-72410-000-000-00000		Description		SWALCO \- Solid Waste Prog-Household Hazard Waste --All Other Maintenance And -----			
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
BUILDERS CHICAGO CORPORATIO N	Payables	Purchase Invoices	Nov 15, 2023	89509	Builders Chicago Corp - Invoice #89509 dated 11.09.2023 - Gate Repair	502.50	
					Nov-23 Account Total	502.50	0.00

Trading Partner Total	502.50	0.00
Trading Partner Net Total	502.50	

Trading Partner: CONSTELLATION NEWENERGY, INC
Period Name: Nov-23

Account 930-9200010-71920-000-000-00000			Description		SWALCO \- Solid Waste Prog-SWALCO Administration-Electricity-----		
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
CONSTELLATI ON NEWENERGY, INC	Payables	Purchase Invoices	Nov 22, 2023	66840230101	Utility #0318096007 - Electricity Supplier	1,258.14	
CONSTELLATI ON NEWENERGY, INC	Payables	Purchase Invoices	Nov 30, 2023	67108749701	Utility #0318096007 - Electricity Supplier	1,479.84	
Nov-23 Account Total						2,737.98	0.00

Trading Partner Total	2,737.98	0.00
Trading Partner Net Total	2,737.98	

Trading Partner: COOLING EQUIPMENT SERVICE
Period Name: Nov-23

Account 930-9200030-72410-000-000-000000				Description	SWALCO \- Solid Waste Prog-Household Hazard Waste \-All Other Maintenance And----			
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit	
COOLING EQUIPMENT SERVICE	Payables	Purchase Invoices	Nov 30, 2023	86298	2023 HVAC Service_ Repairs	384.00		
Nov-23 Account Total						384.00	0.00	
Trading Partner Total						384.00	0.00	
Trading Partner Net Total						384.00		384.00

Trading Partner: CRYSTAL MAINTENANCE PLUS CORP
Period Name: Nov-23

Account 930-9200010-79940-000-000-000000				Description	SWALCO \- Solid Waste Prog-SWALCO Administration-Miscell Contractual Servi----			
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit	
CRYSTAL MAINTENANCE PLUS CORP	Payables	Purchase Invoices	Nov 15, 2023	31287	Crystal Maintenance Inv#31287 dated 09.01.2023 - Office Cleaning Service	250.00		
Nov-23 Account Total						250.00	0.00	
Trading Partner Total						250.00	0.00	
Trading Partner Net Total						250.00		250.00

Trading Partner: EWORKS ELECTRONICS SERVICES INC
Period Name: Nov-23

Account 930-9200040-79940-000-000-000000				Description	SWALCO \- Solid Waste Prog-Recycling \-Miscell Contractual Servi----			
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit	
EWORKS ELECTRONIC S SERVICES INC	Payables	Purchase Invoices	Nov 6, 2023	23-286	Blanket PO - eWorks Grayslake Recycling Center (GRC) Clean Up Services. FY 2023	1,392.00		
EWORKS ELECTRONIC S SERVICES INC	Payables	Purchase Invoices	Nov 15, 2023	23-309	Blanket PO - eWorks Grayslake Recycling Center (GRC) Clean Up Services. FY 2023	696.00		
EWORKS ELECTRONIC S SERVICES INC	Payables	Purchase Invoices	Nov 30, 2023	23-346	Blanket PO - eWorks Grayslake Recycling Center (GRC) Clean Up Services. FY 2023	696.00		

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Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
EWORKS ELECTRONIC SERVICES INC	Payables	Purchase Invoices	Nov 30, 2023	23-324	Blanket PO - eWorks Grayslake Recycling Center (GRC) Clean Up Services. FY 2023	696.00	
					Nov-23 Account Total	3,480.00	0.00

Trading Partner Total	3,480.00	0.00
Trading Partner Net Total	3,480.00	

Trading Partner: GERSHMAN BRICKNER AND BRATTON INC
Period Name: Nov-23

Trading Partner	Source	Category	GL Date	Transaction Number	Description	Debit	Credit
Account 930-9200010-71150-000-000-000000					SWALCO \- Solid Waste Prog-SWALCO Administration-Consultants----		
GERSHMAN BRICKNER AND BRATTON INC	Payables	Purchase Invoices	Nov 15, 2023	P230051-06	GBB Inc. Inv#230051-06 dated 11.09.2023 - Litigation Assistance	2,040.00	
GERSHMAN BRICKNER AND BRATTON INC	Payables	Purchase Invoices	Nov 30, 2023	230051-07	2023 Litigation Assistance	3,003.32	
GERSHMAN BRICKNER AND BRATTON INC	Payables	Purchase Invoices	Nov 30, 2023	P230052-03	HHW Riverwoods Closure Certification	2,977.10	
					Nov-23 Account Total	8,020.42	0.00

Trading Partner Total	8,020.42	0.00
Trading Partner Net Total	8,020.42	

Trading Partner: GRAINGER INDUSTRIAL SUPPLY
Period Name: Nov-23

Trading Partner	Source	Category	GL Date	Transaction Number	Description	Debit	Credit
Account 930-9200030-61040-000-000-000000					SWALCO \- Solid Waste Prog-Household Hazard Waste Supplies----		
GRAINGER INDUSTRIAL SUPPLY	Payables	Purchase Invoices	Nov 22, 2023	9908968978	Blanket PO - Misc. Safety & Operational Supplies for SWALCO's Household Chemical Waste Collection Program. Fiscal Year 2023.	101.17	
GRAINGER	Payables	Purchase	Nov 22, 2023	9908968986	Blanket PO - Misc. Safety & Operational	147.34	

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Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
INDUSTRIAL SUPPLY		Invoices			Supplies for SWALCO's Household Chemical Waste Collection Program. Fiscal Year 2023.		
Nov-23 Account Total						248.51	0.00

Trading Partner Total	0.00
Trading Partner Net Total	248.51

Trading Partner: GT LANDSCAPING LLC
Period Name: Nov-23

Account		930-9200010-79940-000-000-000000		Description		SWALCO \- Solid Waste Prog-SWALCO Administration-Miscell Contractual Servi----	
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
GT LANDSCAPIN G LLC	Payables	Purchase Invoices	Nov 15, 2023	4647	BLANKET PO GT Landscaping LLC for 2023 Landscape Services (including spring/fall clean up)	380.00	
GT LANDSCAPIN G LLC	Payables	Purchase Invoices	Nov 30, 2023	4726	BLANKET PO GT Landscaping LLC for 2023 Landscape Services (including spring/fall clean up)	330.00	
Nov-23 Account Total						710.00	0.00

Trading Partner Total	0.00
Trading Partner Net Total	710.00

Trading Partner: HANSEN ASSOCIATES INC
Period Name: Nov-23

Account		930-9200010-72530-000-000-000000		Description		SWALCO \- Solid Waste Prog-SWALCO Administration-Equipment Rental----	
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
HANSEN ASSOCIATES INC	Payables	Purchase Invoices	Nov 6, 2023	25971	Blanket PO - Copier Service & Meter Fees. Fiscal Year 2023	92.00	
HANSEN ASSOCIATES INC	Payables	Purchase Invoices	Nov 30, 2023	26120a	Blanket PO - Copier Service & Meter Fees. Fiscal Year 2023	92.00	
Nov-23 Account Total						184.00	0.00

Trading Partner Total	0.00
Trading Partner Net Total	184.00

Trading Partner: KRAUSE ELECTRICAL CONTRACTORS

BOSS Trading Partner Account Analysis Report

Date From 2023-11-01 Date To 2023-11-30

Period Name: Nov-23

Account 930-9200030-71150-000-000-000000		Description		SWALCO \- Solid Waste Prog-Household Hazard Waste \-Consultants----			
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
KRAUSE ELECTRICAL CONTRACTOR S	Payables	Purchase Invoices	Nov 30, 2023	25170	2023 Engineering Drawing/Fire Panel	3,500.00	
Nov-23 Account Total						3,500.00	0.00
Trading Partner Total						3,500.00	0.00
Trading Partner Net Total							3,500.00

Trading Partner: NORTH SHORE GAS CO

Period Name: Nov-23

Account		930-9200010-71910-000-000-000000		Description		SWALCO \- Solid Waste Prog-SWALCO Administration-Gas For Heating----	
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
NORTH SHORE GAS CO	Payables	Purchase Invoices	Nov 6, 2023	4784529443	Acct#0608417645-00001 Gas Charges	145.22	
NORTH SHORE GAS CO	Payables	Purchase Invoices	Nov 30, 2023	4819486000	Acct#0608417646-00001 Gas Charges	1,134.46	
Nov-23 Account Total						1,279.68	0.00
Trading Partner Total						1,279.68	0.00
Trading Partner Net Total							1,279.68

Trading Partner: PAPER TIGER DOCUMENT SOLUTIONS

Period Name: Nov-23

Account		930-9200020-79940-000-000-000000		Description		SWALCO \- Solid Waste Prog-Education-Miscell Contractual Servi----	
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
PAPER TIGER DOCUMENT SOLUTIONS	Payables	Purchase Invoices	Nov 6, 2023	42643	Paper Tiger Inv. 42643 dated 10.30.2023 Shred Service for HP event	850.00	
Nov-23 Account Total						850.00	0.00
Trading Partner Total						850.00	0.00
Trading Partner Net Total							850.00

Trading Partner: PEERLESS NETWORK INC

Period Name: Nov-23

Account		930-9200010-71940-000-000-00000		Description		SWALCO \- Solid Waste Prog-SWALCO Administration-Telephone----	
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
PEERLESS NETWORK INC	Payables	Purchase Invoices	Nov 6, 2023	36749	Acct#LAKECOUN2771 Telephone/Landline	117.99	
PEERLESS NETWORK INC	Payables	Purchase Invoices	Nov 30, 2023	39116	Acct#LAKECOUN2771 Telephone/Landline	117.99	
Nov-23 Account Total						235.98	0.00
Trading Partner Total						235.98	0.00
Trading Partner Net Total							235.98

Trading Partner: VEOLIA ES TECHNICAL SOLUTIONS LLC

Period Name: Nov-23

Account 930-9200030-71150-000-000-00000				Description		SWALCO \- Solid Waste Prog-Household Hazard Waste \-Consultants-----	
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
VEOLIA ES TECHNICAL SOLUTIONS LLC	Payables	Purchase Invoices	Nov 6, 2023	INV-306944	Blanket PO - Labor and Transportation services for SWALCO's Household Chemical Waste Collection Program FY2023	2,600.00	
VEOLIA ES TECHNICAL SOLUTIONS LLC	Payables	Purchase Invoices	Nov 15, 2023	INV-310952	Blanket PO - Labor and Transportation services for SWALCO's Household Chemical Waste Collection Program FY2023	2,600.00	
VEOLIA ES TECHNICAL SOLUTIONS LLC	Payables	Purchase Invoices	Nov 22, 2023	INV-313762	Blanket PO - Labor and Transportation services for SWALCO's Household Chemical Waste Collection Program FY2023	2,600.00	
VEOLIA ES TECHNICAL SOLUTIONS LLC	Payables	Purchase Invoices	Nov 22, 2023	INV-302748	Blanket PO - Labor and Transportation services for SWALCO's Household Chemical Waste Collection Program FY2023	13,636.13	
Nov-23 Account Total						21,436.13	0.00
Trading Partner Total						21,436.13	0.00
Trading Partner Net Total							21,436.13

Trading Partner: WASTE MANAGEMENT OF ILLINOIS INC

Period Name: Nov-23

Account		Description		SWALCO \- Solid Waste Prog-Household Hazard Waste \-Garbage Disposal-----	
930-9200030-71630-000-000-00000					

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Date To 2023-11-30

Account 930-9200010-61010-000-000-000000				SWALCO I- Solid Waste Prog-SWALCO Administration-Office Supplies----			
Trading Partner	Source	Category	GL Date	Transaction Number	Description	Line Description	Credit
	P Card Import	P Card Import	Nov 1, 2023			2990.03-NOV-23.AMZN MKTP US*OW6X74M43.	58.49
	P Card Import	P Card Import	Nov 29, 2023			2990.28-NOV-23.AMZN MKTP US*PS7WS96F3.	75.45
	P Card Import	P Card Import	Nov 29, 2023			2990.17-NOV-23.AMZN MKTP US*5P0LK39W3.	31.99
	P Card Import	P Card Import	Nov 29, 2023			2990.16-NOV-23.AMZN MKTP US*E51RT54Q3.	10.02
					Nov-23 Account Total		0.00

Account 930-9200010-61080-000-000-000000				SWALCO I- Solid Waste Prog-SWALCO Administration-Food and Provisions----			
Trading Partner	Source	Category	GL Date	Transaction Number	Description	Line Description	Credit
	P Card Import	P Card Import	Nov 1, 2023			2990.07-NOV-23.AMZN MKTP US*VC6TX4XV3.	14.99
	P Card Import	P Card Import	Nov 1, 2023			2990.06-NOV-23.AMZN MKTP US*BD0ZQ2QF3.	82.30
					Nov-23 Account Total		0.00

Account 930-9200010-71500-000-000-000000				SWALCO I- Solid Waste Prog-SWALCO Administration-Trips And Training----			
Trading Partner	Source	Category	GL Date	Transaction Number	Description	Line Description	Credit
	Receivables	Misc Receipts	Nov 24, 2023	wa18231 chk#1182			188.08
	Receivables	Misc Receipts	Nov 24, 2023	wa18231 chk#4460			94.04
	P Card Import	P Card Import	Nov 29, 2023			6810.15-NOV-23.NRCRECYCLES.ORG.- Registration for National Recycling Coalition Congress for Pete Adrian	250.00
					Nov-23 Account Total		282.12

Account 930-9200010-71810-000-000-000000				SWALCO I- Solid Waste Prog-SWALCO Administration-Dues And Subscriptions----			
Trading Partner	Source	Category	GL Date	Transaction Number	Description	Line Description	Credit
	P Card Import	P Card Import	Nov 29, 2023			6810.15-NOV-23.SOLID WASTE ASSOCIA.- Membership Dues to SWANA for Pete Adrian	290.00
					Nov-23 Account Total		0.00

BOSS Trading Partner Account Analysis Report

Date From 2023-11-01 Date To 2023-11-30

Account 930-9200010-74080-000-000-000000		Description		SWALCO \- Solid Waste Prog-SWALCO Administration-H/L/D Employee Benefits----	
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description
	Payroll	Payroll	Nov 10, 2023		Journal Import Created
	Payroll	Payroll	Nov 10, 2023		Journal Import Created
	Payroll	Payroll	Nov 24, 2023		Journal Import Created
	Payroll	Payroll	Nov 24, 2023		Journal Import Created
				Nov-23 Account Total	
					0.00

Account 930-9200010-74100-000-000-000000		Description		SWALCO \- Solid Waste Prog-SWALCO Administration-Retirement Benefits/FICA----	
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description
	Payroll	Payroll	Nov 10, 2023		Journal Import Created
	Payroll	Payroll	Nov 24, 2023		Journal Import Created
				Nov-23 Account Total	
					0.00

Account 930-9200010-74110-000-000-000000		Description		SWALCO \- Solid Waste Prog-SWALCO Administration-Retirement Benefits/IMRF----	
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description
	Payroll	Payroll	Nov 10, 2023		Journal Import Created
	Payroll	Payroll	Nov 24, 2023		Journal Import Created
				Nov-23 Account Total	
					0.00

Account 930-9200010-79940-000-000-000000		Description		SWALCO \- Solid Waste Prog-SWALCO Administration-Miscell Contractual Servi----	
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description
	P Card Import	P Card Import	Nov 1, 2023		2990.03-NOV-23.ORKIN LLC 002
				Nov-23 Account Total	
					0.00

Account 930-9200010-84040-000-000-000000		Description		SWALCO \- Solid Waste Prog-SWALCO Administration-Computer System Software----	
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description
	Spreadsheet	Adjustment	Nov 30, 2023		2990.14-SEP-23.ADOBE *CREATIVE CLOUD.
				Nov-23 Account Total	
					0.00

BOSS Trading Partner Account Analysis Report

Date From 2023-11-01 Date To 2023-11-30

Account 930-9200010-84060-000-000-000000		Description		SWALCO \- Solid Waste Prog-SWALCO Administration-Furniture And Office Equi----	
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description
	P Card Import	P Card Import	Nov 1, 2023		2990.07-NOV-23.AMZN MKTP US*BA2V226N3.
					Nov-23 Account Total
					Debit 89.09
					Credit 0.00

Account 930-9200020-61040-000-000-000000		Description		SWALCO \- Solid Waste Prog-Education-Operational Supplies----	
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description
	P Card Import	P Card Import	Nov 15, 2023		7856.14-NOV-23.AMZN MKTP US*YI7M38T63.-
					Supplies for RAS -- Recycle Boxes/Lids Some of
					supplies for CLC Recycle Drive & Craft Night
					Nov. 2023
					Nov-23 Account Total
					Debit 189.61
					Credit 0.00

Account 930-9200020-65180-000-000-000000		Description		SWALCO \- Solid Waste Prog-Education-Miscellaneous Commodities----	
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description
	P Card Import	P Card Import	Nov 29, 2023		2990.29-NOV-23.AMZN MKTP US*1I0L39SM3.
					Nov-23 Account Total
					Debit 89.09
					Credit 0.00

Account 930-9200030-61040-000-000-000000		Description		SWALCO \- Solid Waste Prog-Household Hazard Waste .-Operational Supplies----	
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description
	P Card Import	P Card Import	Nov 1, 2023		2990.06-NOV-23.AMZN MKTP
					US*T35KQ3HC3.
	P Card Import	P Card Import	Nov 1, 2023		2990.06-NOV-
					23.AMAZON.COM*QQ5MM1DW3.
	P Card Import	P Card Import	Nov 1, 2023		2990.06-NOV-23.AMZN MKTP US*1856U9QH3.
					204.43
	P Card Import	P Card Import	Nov 15, 2023		4680.10-NOV-
					23.TRAFFICSAFETYSTORE.COM.
	P Card Import	P Card Import	Nov 29, 2023		2990.16-NOV-23.AMZN MKTP US*XN9508Y13.
					290.19
	P Card Import	P Card Import	Nov 29, 2023		4680.17-NOV-23.FICTIV.-Printed re-useable
					box sealer for cubic yard sized box, not available
					on market
	P Card Import	P Card Import	Nov 29, 2023		2990.16-NOV-23.AMAZON.COM*YY20A2MN3.
					179.00
	P Card Import	P Card Import	Nov 29, 2023		4680.21-NOV-23.GRAINGER.-Fan belts, PPE
					101.17
	P Card Import	P Card Import	Nov 29, 2023		4680.21-NOV-23.GRAINGER.-Fan belts, PPE
					147.34

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Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	P Card Import	P Card Import	Nov 29, 2023		2990.13-NOV-23.AMAZON.COM.		83.99
					Nov-23 Account Total	2,135.35	83.99

Account 930-9200030-71150-000-000-000000		Description		SWALCO \- Solid Waste Prog-Household Hazard Waste \-Consultants----			
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	P Card Import	P Card Import	Nov 15, 2023		4680.13-NOV-23.JEWEL OSCO 4516.- Breakfast items for workers	38.45	
	P Card Import	P Card Import	Nov 29, 2023		4680.21-NOV-23.VSP*BUCKEYE POWER SALE.-Troubleshooting malfunctioning generator	2,532.01	
	P Card Import	P Card Import	Nov 29, 2023		4680.13-NOV-23.FATMAN PIZZA PUB.-Food for workers during event No Detail receipt provide	104.55	
	P Card Import	P Card Import	Nov 29, 2023		4680.20-NOV-23.JEWEL OSCO 1424.- Breakfast items for workers	27.98	
	P Card Import	P Card Import	Nov 29, 2023		6810.20-NOV-23.JEWEL OSCO 3405.-Food for 11/16/23 Board of Directors Meeting	20.22	
					Nov-23 Account Total	2,723.21	0.00

Account 930-9200030-72210-000-000-000000		Description		SWALCO \- Solid Waste Prog-Household Hazard Waste \-Motor Vehicle Maintenance----			
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	P Card Import	P Card Import	Nov 29, 2023		2990.20-NOV-23.VILLAGE OF GURNEE.	80.72	
					Nov-23 Account Total	80.72	0.00

Account 930-9200030-85070-000-000-000000		Description		SWALCO \- Solid Waste Prog-Household Hazard Waste \-All Other Capital Outlay----			
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	Spreadsheet	Adjustment	Nov 30, 2023		4680.07-SEP-23.KAPLAN PAVEMENT SERVIC.-Parking Lot sealcoating first half, \$92 credit card fee	3,161.07	
	Spreadsheet	Adjustment	Nov 30, 2023		4680.06-NOV-23.KAPLAN PAVEMENT SERVIC.-2nd payment	3,161.07	
					Nov-23 Account Total	6,322.14	0.00

Account 930-9200040-65180-000-000-000000		Description		SWALCO \- Solid Waste Prog-Recycling \-Miscellaneous Commodities----			
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit

Partner	P Card Import	P Card Import	Nov 27, 2023	Number	6810.28-NOV-23.IN *CLEARSTREAM RECYCL.-Clear Stream Special Event Recycling Collection Containers	Nov-23 Account Total	773.00	0.00

Trading Partner Total	64,356.05	366.11
Trading Partner Net Total		63,989.94
All Trading Partners Grand Total	127,730.06	3,369.43
All Trading Partners Net Grand Total		124,360.63

End of Report

Ledger / Ledger Set	Lake County
Period From	Dec-23
Period To	Dec-23
Accounting Flexfield From	930-9200010-50000-000-000-000-00000
Accounting Flexfield To	930-9200040-99999-zzz-zzz-zzz-zzzzz
Balance Type	Actual
Encumbrance Type / Budget Name	No
Include Zero Amount Lines	No
Include User Transaction Identifiers	No
Include Statistical Amount Lines	No
Include Accounts With No Activity	No
Trading Partner	All Trading Partners

Ledger Name Lake County		Ledge Currency USD		Balance Type Actual	
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Trading Partner: ALLIANT INSURANCE SERVICES, INC.
Period Name: Dec-23

Trading Partner	Account	930-9200010-72110-000-000-000000	Description	Transaction Number	GL Date	Category	Source	Line Description	Debit	Credit
ALLIANT INSURANCE SERVICES, INC.				2497152	Dec 11, 2023	Purchase Invoices	Payables	2024 Broker Fee for SWALCO's insurance policies. Alliant - Inv#2497152 dated 12/01/2023	6,000.00	
ALLIANT INSURANCE SERVICES, INC.				SWALCO_2024-1	Dec 11, 2023	Purchase Invoices	Payables	2024 Insurance premiums for SWALCO's Pollution, Property and Commercial/etc liability insurance policy. Alliant Inv# SWALCO_2024-1 dated 11/29/2023	25,778.00	
								Dec-23 Account Total	31,778.00	0.00

Trading Partner Total	31,778.00
Trading Partner Net Total	31,778.00

Trading Partner: CRYSTAL MAINTENANCE PLUS CORP
Period Name: Dec-23

Trading Partner	Account	930-9200010-79940-000-000-000000	Description	Transaction Number	GL Date	Category	Source	Line Description	Debit	Credit
CRYSTAL MAINTENANCE PLUS CORP				31510	Dec 15, 2023	Purchase Invoices	Payables	BLANKET PO - Crystal Maint. SWALCO Office Cleaning Services Dec 2023 to Nov 2024	250.00	
								Dec-23 Account Total	250.00	0.00

Trading Partner Total	250.00
Trading Partner Net Total	250.00

Trading Partner: ENVIRO WORLD CORPORATION
Period Name: Dec-23

Trading Partner	Account	930-9200020-65179-000-000-000000	Description	Transaction Number	GL Date	Category	Source	Line Description	Debit	Credit
ENVIRO				2734-2023	Dec 19, 2023	Purchase	Payables	2023 RB & CB Purchase	11,860.00	

Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
WORLD CORPORATIO N		Invoices					
					Dec-23 Account Total	11,860.00	0.00

Trading Partner Total	11,860.00	0.00
Trading Partner Net Total	11,860.00	

Trading Partner: EWORKS ELECTRONICS SERVICES INC
Period Name: Dec-23

Account 930-9200040-79940-000-000-00000		Description		SWALCO \- Solid Waste Prog-Recycling -Miscell Contractual Servi----			
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
WORKS ELECTRONIC S SERVICES INC	Payables	Purchase Invoices	Dec 6, 2023	23-324	Blanket PO - eWorks Grayslake Recycling Center (GRC) Clean Up Services. FY 2023	696.00	
WORKS ELECTRONIC S SERVICES INC	Payables	Purchase Invoices	Dec 6, 2023	23-324	Blanket PO - eWorks Grayslake Recycling Center (GRC) Clean Up Services. FY 2023		696.00
WORKS ELECTRONIC S SERVICES INC	Payables	Purchase Invoices	Dec 15, 2023	23-349	Blanket PO - eWorks Grayslake Recycling Center (GRC) Clean Up Services. FY 2024	696.00	
					Dec-23 Account Total	1,392.00	696.00

Trading Partner Total	1,392.00	696.00
Trading Partner Net Total		696.00

Trading Partner: GERSHMAN BRICKNER AND BRATTON INC
Period Name: Dec-23

Account		930-9200010-71150-000-000-00000		Description		SWALCO \- Solid Waste Prog-SWALCO Administration-Consultants----	
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
GERSHMAN BRICKNER AND BRATTON INC	Payables	Purchase Invoices	Dec 15, 2023	P230052-03	HHW Riverwoods Closure Certification	2,977.10	
GERSHMAN BRICKNER	Payables	Purchase Invoices	Dec 15, 2023	P230052-03	HHW Riverwoods Closure Certification		2,977.10

BOSS Trading Partner Account Analysis Report
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Trading Partner AND	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
BRATTON INC							
					Dec-23 Account Total	2,977.10	2,977.10

Trading Partner Total	2,977.10	2,977.10
Trading Partner Net Total		0.00

Trading Partner: HANSEN ASSOCIATES INC
Period Name: Dec-23

Trading Partner	Account	930-9200010-72530-000-000-000000	Description	Transaction Number	GL Date	Category	Source	Line Description	Debit	Credit
HANSEN ASSOCIATES INC				26120a	Dec 6, 2023	Purchase Invoices	Payables	Blanket PO - Copier Service & Meter Fees. Fiscal Year 2023	92.00	
HANSEN ASSOCIATES INC				26120a	Dec 6, 2023	Purchase Invoices	Payables	Blanket PO - Copier Service & Meter Fees. Fiscal Year 2023		92.00
								Dec-23 Account Total	92.00	92.00

Trading Partner Total	92.00	92.00
Trading Partner Net Total		0.00

Trading Partner: PAPER TIGER DOCUMENT SOLUTIONS
Period Name: Dec-23

Trading Partner	Account	930-9200020-79940-000-000-000000	Description	Transaction Number	GL Date	Category	Source	Line Description	Debit	Credit
PAPER TIGER DOCUMENT SOLUTIONS				43390	Dec 15, 2023	Purchase Invoices	Payables	Paper Tiger Inv. 43390 dated 12.04.2023 Shred Service for Libertyville event	724.00	
								Dec-23 Account Total	724.00	0.00

Trading Partner Total	724.00	0.00
Trading Partner Net Total		724.00

Trading Partner: PRODUCT STEWARDSHIP INSTITUTE
Period Name: Dec-23

Trading Partner	Account	930-9200010-71810-000-000-000000	Description	Transaction	GL Date	Category	Source	Line Description	Debit	Credit
								SWALCO \- Solid Waste Prog-SWALCO Administration-Dues And Subscriptions----		

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Partner	Payables	Purchase Invoices	GL Date	Number		
PRODUCT STEWARDSHIP INSTITUTE			Dec 11, 2023	02884	Product Stewardship Institute (PSI) Inv# 02884 dated 10/02/2023 Annual Membership Dues (FY2024)	5,000.00
Dec-23 Account Total						5,000.00
						0.00

Trading Partner Total	5,000.00	0.00
Trading Partner Net Total	5,000.00	5,000.00

Trading Partner: RH WINE & CO INC

Period Name: Dec-23

Account 930-9200010-72110-000-000-000000		Description		SWALCO \- Solid Waste Prog-SWALCO Administration-Liability Insurance----			
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
RH WINE & CO INC	Payables	Purchase Invoices	Dec 11, 2023	R3-1001396-2324-01	2024 Insurance premium for SWALCO's ICRMT Renewals Inv# R31001396232401 dated 12/01/2023	14,780.00	
Dec-23 Account Total						14,780.00	0.00

Trading Partner Total	14,780.00	0.00
Trading Partner Net Total	14,780.00	14,780.00

Trading Partner: STERICYCLE INC.

Period Name: Dec-23

Account		930-9200030-71150-000-000-000000		Description		SWALCO \- Solid Waste Prog-Household Hazard Waste \-Consultants-----	
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
STERICYCLE INC.	Payables	Purchase Invoices	Dec 15, 2023	8005576946	Stericycle Inv. 8005576946 dated 12.10.2023 Sharps Disposal for Warehouse Archive	2,229.98	
Dec-23 Account Total						2,229.98	0.00

Trading Partner Total	2,229.98	0.00
Trading Partner Net Total	2,229.98	2,229.98

Trading Partner: VEOLIA ES TECHNICAL SOLUTIONS LLC

Period Name: Dec-23

Account		930-9200030-71150-000-000-000000		Description		SWALCO \- Solid Waste Prog-Household Hazard Waste \-Consultants-----	
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
VEOLIA ES TECHNICAL SOLUTIONS LLC	Payables	Purchase Invoices	Dec 18, 2023	INV-327281	Blanket PO - Veolia Labor and Transportation services for SWALCO's Household Chemical Waste Collection Program FY2024	285.00	

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Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
VEOLIA ES TECHNICAL SOLUTIONS LLC	Payables	Purchase Invoices	Dec 18, 2023	INV-323482	Blanket PO - Veolia Labor and Transportation services for SWALCO's Household Chemical Waste Collection Program FY2024	2,512.00	
VEOLIA ES TECHNICAL SOLUTIONS LLC	Payables	Purchase Invoices	Dec 18, 2023	INV-323479	Blanket PO - Veolia Labor and Transportation services for SWALCO's Household Chemical Waste Collection Program FY2024	680.00	
Dec-23 Account Total						3,477.00	0.00

Trading Partner Total	3,477.00	0.00
Trading Partner Net Total		3,477.00

Trading Partner: WASTE MANAGEMENT OF ILLINOIS INC
Period Name: Dec-23

Account 930-9200030-71630-000-000-000000		Description		SWALCO \- Solid Waste Prog-Household Hazard Waste Disposal----			
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
WASTE MANAGEMENT OF ILLINOIS INC	Payables	Purchase Invoices	Dec 6, 2023	725307920134	Blanket PO - Trash/recycling services at SWALCO's Gurnee facility. Fiscal Year 2023.	219.63	
WASTE MANAGEMENT OF ILLINOIS INC	Payables	Purchase Invoices	Dec 6, 2023	725307920134	Blanket PO - Trash/recycling services at SWALCO's Gurnee facility. Fiscal Year 2023.		219.63
Dec-23 Account Total						219.63	219.63

Trading Partner Total	219.63	219.63
Trading Partner Net Total		0.00

Trading Partner: Not Specified
Period Name: Dec-23

Account		930-9200010-51110-000-000-000000		Description		SWALCO \- Solid Waste Prog-SWALCO Administration-Regular Salaries And Wage----	
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	Payroll	Payroll	Dec 8, 2023		Journal Import Created	4,183.45	
	Payroll	Payroll	Dec 8, 2023		Journal Import Created	15,118.05	
	Payroll	Payroll	Dec 22, 2023		Journal Import Created	1,330.67	

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Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	Payroll	Payroll	Dec 22, 2023		Journal Import Created	18,229.34	
					Dec-23 Account Total	38,861.51	0.00

SWALCO \- Solid Waste Prog-SWALCO Administration-Special Pay----							
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	Payroll	Payroll	Dec 8, 2023		Journal Import Created	447.69	
	Payroll	Payroll	Dec 22, 2023		Journal Import Created	447.69	
					Dec-23 Account Total	895.38	0.00

SWALCO \- Solid Waste Prog-SWALCO Administration-Performance Appraisals----							
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	Payroll	Payroll	Dec 22, 2023		Journal Import Created	4,338.80	
					Dec-23 Account Total	4,338.80	0.00

SWALCO \- Solid Waste Prog-SWALCO Administration-Cell Phone Allowance----							
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	Payroll	Payroll	Dec 8, 2023		Journal Import Created	55.00	
					Dec-23 Account Total	55.00	0.00

SWALCO \- Solid Waste Prog-SWALCO Administration-Office Supplies----							
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	P Card Import	P Card Import	Dec 8, 2023		2990.12-DEC-23.AMZN MKTP US.		59.45
					Dec-23 Account Total	0.00	59.45

SWALCO \- Solid Waste Prog-SWALCO Administration-Food and Provisions----							
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	P Card Import	P Card Import	Dec 8, 2023		5470.12-DEC-23.TST* THE POINT PANCAKE.	112.29	
					Dec-23 Account Total	112.29	0.00

SWALCO \- Solid Waste Prog-SWALCO Administration-Trips And Training----							
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit

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Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	P Card Import	P Card Import	Dec 8, 2023		6810.01-DEC-23.NRCRECYCLES.ORG.- Refund for postponed NRC Congress Program		250.00
	P Card Import	P Card Import	Dec 14, 2023		5470.08-DEC-23.METRA OGIVIE QPS.	27.00	
					Dec-23 Account Total	27.00	250.00

SWALCO \- Solid Waste Prog-SWALCO Administration-Water And Sewer Charges----							
Account	930-9200010-71930-000-000-000000						
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	P Card Import	P Card Import	Dec 8, 2023		2990.18-DEC-23.VILLAGE OF GURNEE.	44.83	
					Dec-23 Account Total	44.83	0.00

SWALCO \- Solid Waste Prog-SWALCO Administration-Telephone----							
Account	930-9200010-71940-000-000-000000						
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	P Card Import	P Card Import	Dec 8, 2023		2990.07-DEC-23.VZWRLSS*MY VZ VB P.	205.36	
					Dec-23 Account Total	205.36	0.00

SWALCO \- Solid Waste Prog-SWALCO Administration-H/L/D Employee Benefits----							
Account	930-9200010-74080-000-000-000000						
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	Payroll	Payroll	Dec 8, 2023		Journal Import Created	3,934.40	
	Payroll	Payroll	Dec 8, 2023		Journal Import Created	22.57	
	Payroll	Payroll	Dec 22, 2023		Journal Import Created	3,934.40	
	Payroll	Payroll	Dec 22, 2023		Journal Import Created	22.57	
					Dec-23 Account Total	7,913.94	0.00

SWALCO \- Solid Waste Prog-SWALCO Administration-Retirement Benefits/FICA----							
Account	930-9200010-74100-000-000-000000						
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	Payroll	Payroll	Dec 8, 2023		Journal Import Created	990.76	
	Payroll	Payroll	Dec 22, 2023		Journal Import Created	1,417.57	
					Dec-23 Account Total	2,408.33	0.00

SWALCO \- Solid Waste Prog-SWALCO Administration-Retirement Benefits/IMRF----							
Account	930-9200010-74110-000-000-000000						
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	Payroll	Payroll	Dec 8, 2023		Journal Import Created	990.76	
	Payroll	Payroll	Dec 22, 2023		Journal Import Created	1,417.57	
					Dec-23 Account Total	2,408.33	0.00

BOSS Trading Partner Account Analysis Report

Date From 2023-12-01 Date To 2023-12-31

Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	Payroll	Payroll	Dec 8, 2023		Journal Import Created	156.34	
	Payroll	Payroll	Dec 22, 2023		Journal Import Created	203.74	
					Dec-23 Account Total	360.08	0.00

SWALCO \- Solid Waste Prog-Education-Operational Supplies----							
Account	930-9200020-61040-000-000-000000	Description					
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	P Card Import	P Card Import	Dec 1, 2023		7856.01-DEC-23.AB EMBLEM -RAS Badges for Program - Scouts, Youth, Special Projects, etc.	409.89	
	P Card Import	P Card Import	Dec 14, 2023		7856.15-DEC-23.AMZN MKTP US*WJ3YW8JK3.-Books, Shipping Tubes, Envelopes for Programs/Events including ICAW and others	179.86	
					Dec-23 Account Total	589.75	0.00

SWALCO \- Solid Waste Prog-Household Hazard Waste .-Operational Supplies----							
Account	930-9200030-61040-000-000-000000	Description					
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	P Card Import	P Card Import	Dec 8, 2023		4680.28-DEC-23.ULINE *SHIP SUPPLIES	262.36	
	P Card Import	P Card Import	Dec 8, 2023		4680.28-DEC-23.GRAINGER.	274.54	
	P Card Import	P Card Import	Dec 14, 2023		4680.01-DEC-23.ULINE *SHIP SUPPLIES.-Refunded from double payment on credit card, and direct payment		532.00
					Dec-23 Account Total	536.90	532.00

SWALCO \- Solid Waste Prog-Household Hazard Waste .-Consultants----							
Account	930-9200030-71150-000-000-000000	Description					
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	P Card Import	P Card Import	Dec 14, 2023		4680.12-DEC-23.PORTILLOS HOT DOGS #41.-Food during event, 5 workers	97.43	
					Dec-23 Account Total	97.43	0.00

SWALCO \- Solid Waste Prog-Household Hazard Waste .-Motor Vehicle Maintenance----							
Account	930-9200030-72210-000-000-000000	Description					
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	P Card Import	P Card Import	Dec 1, 2023		4680.07-DEC-23.BATTERIES PLUS #0457.-Replacement batteries for 6 y/o truck batteries, 2	248.70	

BOSS Trading Partner Account Analysis Report
Date From 2023-12-01 Date To 2023-12-31

Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	P Card Import	P Card Import	Dec 14, 2023		12V in parallel		
	P Card Import	P Card Import	Dec 14, 2023		4680.19-DEC-23.MIKES TOWING AUTO TRUC.	41.60	
					Dec-23 Account Total	290.30	0.00

Account 930-9200040-65180-000-000-000000		Description		SWALCO \- Solid Waste Prog-Recycling -Miscellaneous Commodities----			
Trading Partner	Source	Category	GL Date	Transaction Number	Line Description	Debit	Credit
	P Card Import	P Card Import	Dec 8, 2023		6810.18-DEC-23.SURE-CLOSE USD.-Sure Close Food Waste Collection Containers	2,200.00	
	P Card Import	P Card Import	Dec 8, 2023		6810.06-DEC-23.AMZN MKTP US*ZN90D97S3.-Supplies for Lake Bluff Food Waste Diversion Project	859.35	
Dec-23 Account Total						3,059.35	0.00

Trading Partner Total	59,796.25	841.45
Trading Partner Net Total		58,954.80
All Trading Partners Grand Total	134,575.96	4,826.18
All Trading Partners Net Grand Total		129,749.78

End of Report

A – 1. SWANCC IGA HCW Event Agreement

ISSUE: Whether to recommend approval of an Intergovernmental Agreement (IGA) with the Solid Waste Agency of Northern Cook County (SWANCC) including the terms for hosting a Household Chemical Waste (HCW) event in Skokie, IL.

RECOMMENDATION: Staff recommend that the Executive Committee approve the IGA with SWANCC.

Attachment A is the agreement with SWANCC, which outlines each Agency's roles and responsibilities. Notably, SWANCC would pay for almost all the costs associated with the event, including labor, food, and operation equipment. SWALCO would provide insurance, management for the event, as well as storage for the waste at the SWALCO facility until pickup. Attachment B is email correspondence confirming our insurance coverage area, confirming it would be applicable to Cook County.

The event would be held on June 22nd, 2024, at Westfield Old Orchard Mall, located at 4905 Old Orchard Center, Skokie, IL 60077.

ENCLOSED DOCUMENTS: Draft IGA with SWANCC

STAFF: Joe Martino, HCW Program and Facility Manager

INTERGOVERNMENTAL AGREEMENT
BETWEEN THE SOLID WASTE AGENCY OF NORTHERN COOK COUNTY
AND THE SOLID WASTE AGENCY OF LAKE COUNTY
FOR THE HOSTING OF EVENTS FOR THE COLLECTION
OF HOUSEHOLD HAZARDOUS WASTE

THIS AGREEMENT is made and entered into this ____ day of _____ 2024, by and between the Solid Waste Agency of Northern Cook County, an Illinois statutory solid waste agency ("SWANCC"), and the Solid Waste Agency of Lake County, an Illinois statutory solid waste agency ("SWALCO"), collectively hereinafter referred to as the "Parties"; and

WHEREAS, Article VII, Section 10 of the Illinois Constitution of 1970 provides that units of local government may contract or otherwise associate among themselves to obtain or share services and to exercise, combine or transfer any power or function in any manner not prohibited by law or by ordinance and may use their credit, revenues and other resources to pay costs related to intergovernmental activities; and

WHEREAS, the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.* further authorizes intergovernmental cooperation; and

WHEREAS, SWALCO has entered into a contract with the Illinois Environmental Protection Act ("IEPA") under which SWALCO conducts events at which the public may deliver household hazardous waste (as defined by the Illinois Environmental Protection Act) ("HHW") to SWALCO's contractor for proper disposal; and

WHEREAS, SWALCO conducts these HHW events over the course of a calendar year at different locations throughout Lake County; and

WHEREAS, through their statutory powers of intergovernmental cooperation, SWANCC desires to contract with SWALCO to conduct HHW events at locations sponsored by SWANCC's member municipalities on dates that are mutually acceptable to SWALCO and SWANCC; and

WHEREAS, SWANCC will pay SWALCO (and its contractors) for the costs associated with the HHW event at SWANCC member communities; and

WHEREAS, the Parties desire to memorialize terms in this master agreement providing the terms to apply to specific HHW events to be scheduled by the parties; and

WHEREAS, each of the Parties finds it to be in the best interests of their respective Agencies to enter into this Agreement.

NOW THEREFORE for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, SWANCC and SWALCO agree as follows:

1. **Incorporation of Preambles.** The Preambles set forth above are hereby incorporated by this reference into this Agreement as though they were restated in their entirety in this Section 1.

2. **Scheduling of HHW Events.** During such period of time as SWALCO shall be authorized by IEPA to conduct HHW Events, SWANCC may request SWALCO to conduct one or more HHW Events at locations and dates as shall be mutually agreed by the Parties. The Parties' Agreement on such dates and locations for HHW Events may be memorialized by countersigned letter agreements without further amendment of this Agreement.

3. **Administration and Operation of the HHW Event.** For all agreed HHW Events to be conducted for SWANCC, SWALCO shall administer and operate the HHW Event. SWALCO's duties include oversight, coordination, site logistics, traffic control, general conditions (e.g., portable toilets) and also for arranging for the collection, transportation and disposal of the HHW in accordance with its IEPA contract and the Act. SWANCC shall be responsible to provide the publicity for the HHW Event and to facilitate communication between the sponsoring community and SWALCO.

Insurance. SWALCO shall provide insurance, including pollution coverage endorsements, for HHW Events and shall be required by SWANCC to list SWANCC as an additional insured. This insurance shall not be primary to that of SWALCO's selected vendor contractors and shall be non-contributory. SWALCO shall require its vendor contractors to name SWANCC as an additional insured and certificate holder and such insurance of the vendor contractors shall be primary to any insurance of SWANCC.

4. **Costs.** For purposes of this Agreement, "Costs" shall include the direct costs incurred by SWALCO from its vendor contractors for each HHW Event conducted for SWANCC. Costs do not include the costs of SWALCO employees. SWALCO shall, within 90 days of each HHW Event SWALCO conducts for SWANCC, submit to SWANCC itemized invoices with supporting documentation for the costs incurred by SWALCO for which SWANCC is responsible to pay SWALCO. SWANCC shall remit payment to SWALCO within 45 days of receipt of each invoice.

5. **Compliance with Laws.** The Parties shall abide by all laws with respect to the HHW Events.

6. **Indemnification.** Each Party shall indemnify and hold harmless the other Party, including its elected officials in either their official or individual capacity, and its officers, employees, volunteers and agents, from and against all claims, damages, losses and expenses, including but not limited to legal fees (attorney's and paralegals' fees and court costs), arising from or in any way connected with any wrongful or negligent act or

omission of that particular Party, including its officers, officials, employees, agents, students and volunteers, except to the extent it is caused in part by a party indemnified hereunder.

7. **Termination.** Either Party may terminate this Agreement upon no less than 30 days notice following any mutually agreed and scheduled HHW Events.

8. **No Duty to Third Parties.** This Agreement is entered into solely for the benefit of the Parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person and entity who is not a party to this Agreement or to acknowledge, establish, or impose any legal duty to any third party. Nothing herein shall be construed as an express and/or implied waiver of any common law and/or statutory immunities and/or privileges of the Parties and/or any of their respective officials, officers, and/or employees.

9. **No other Relationship.** Nothing contained in or done pursuant to this Agreement shall be construed as creating a partnership, agency, joint employer or joint venture relationship between the parties. Except as otherwise expressly provided for in this Agreement, neither party shall become bound, with respect to third parties, by any representation, act or omission of the other party.

10. **Representations and Warranties.** Neither party makes any representations or warranties, except as specifically set forth in this Agreement.

11. **Counterparts.** This Agreement may be executed in Counterparts, each of which shall constitute an original, but altogether shall constitute one and the same Agreement.

12. **Severability.** It is mutually understood and agreed that all agreements and covenants herein are severable and that in the event any of them shall be held to be invalid by any Court of competent jurisdiction, this Agreement shall be interpreted as if such invalid agreement or covenant were not contained herein.

13. **Modification.** The agreements, covenants, terms and conditions herein contained may be modified only through the written mutual consent of the parties hereto.

14. **Entire Agreement.** This Agreement sets forth all the covenants, conditions, and promises between the Parties. There are no covenants, promises, agreements, conditions, or understandings between the Parties, either oral or written, other than those contained in this Agreement.

15. **No Waiver.** The Parties do not waive or release any claims that they may have in the future against any other party. The failure of any party to this Agreement to enforce the provisions of this Agreement or require performance by an opponent of any of the provisions shall not be construed as a waiver of such provisions or affect the right of claimant to thereafter enforce the provisions of this Agreement. Waiver of any breach of

this Agreement shall not be held to be a waiver of any other or subsequent breach of this Agreement.

16. Notice. Any and all notices required to be delivered hereunder shall be deemed delivered when and if personally delivered, or mailed by registered or certified mail, return receipt requested, postage prepaid (or sent by recognized overnight carrier service with instructions and payment for delivery on the next business day), or by email with a read-receipt, or by facsimile transmission during regular business hours, to the respective Executive Directors of the Parties.

IN WITNESS WHEREOF, the parties have hereto set their hands and seals the day and year first above written.

SWANCC

SWALCO

By: _____

By _____

Attest:

By: _____

Attest

By: _____

Its: _____

Its: _____

Dated: _____

Dated: _____

A – 2. Strategic Advocacy Group Contract

ISSUE: Whether to approve a two-year extension with our lobbyist Strategic Advocacy Group.

RECOMMENDATION: SWALCO staff recommends approval.

BACKGROUND: Strategic Advocacy Group has provided lobbying services to the agency for many years and fully understands our legislative goals and in particular Extended Producer Responsibility (EPR) legislation. In the past 10 years we have enacted EPR laws for electronics, pharmaceuticals, paint, and have a bill pending for batteries this session.

This contract would provide for a two-year extension at \$35,020 the first year and \$36,070 the second year.

ENCLOSED DOCUMENTS: Contract with Strategic Advocacy Group

STAFF: Walter Willis, Executive Director



October 10, 2023

Walter Willis
Executive Director
SWALCO
1311 N. Estes Street
Gurnee, IL 60031

RE: 2024-25 SWALCO Legislative Consulting Contract

Dear Walter,

Pursuant to our recent discussions, I've prepared this letter of engagement to memorialize a new, 2-year contract to provide legislative consulting services on behalf of the Solid Waste Agency of Lake County ("SWALCO"). If this agreement is acceptable to you, please execute a copy and return it to me.

1. Parties to the Agreement. The parties to this agreement are the Strategic Advocacy Group, referred to herein as "Contractor", and SWALCO.

2. Term and Duties. The term of this agreement shall be for the period December 1, 2023 to November 30, 2025. Upon the date that this agreement becomes effective, it shall replace all prior contractual agreements between the two parties

During the term, Contractor shall provide legislative consulting services. It is acknowledged and agreed by both parties that Contractor is not an employee of SWALCO and shall provide services under this agreement through the exercise of Contractor's independent professional judgment. It is also understood that the Strategic Advocacy Group is not a law firm and the services provided under this contract are legislative consulting services and not the provision of legal services.

3. Fee. The fee for legislative consulting services under this agreement shall be \$35,020 for the period of December 1, 2023 to November 30, 2024; and \$36,070 for the period of December 1, 2024 to November 30, 2025. Unless agreed upon by SWALCO, this fixed amount shall be Contractor's sole compensation for the period of this agreement. The amount of the retainer

STRATEGIC ADVOCACY GROUP

2309 Mariners Point Lane · Springfield, Illinois 62712
info@StrategicAdvocacyGroup.com · (217) 622-0309

will be payable in four installments; \$17,510 in December 2023, \$17,510 in May 2024; \$18,035 in December 2024, and \$18,035 in May 2025.

4. Liability. For purposes of this agreement, Contractor is a sole proprietor and assumes all risk of loss, indemnifies and holds harmless SWALCO from and against any and all liabilities, demands, claims, suits, losses, damages, causes of action, fines or judgments, including costs and attorney's fees, and related expenses that result directly from Contractor's negligent or intentional acts or omissions.

5. Benefits. Contractor acknowledges that he is not an employee of SWALCO and therefore is not entitled to receive or participate in any benefit program of SWALCO including any life, health, disability, retirement or other program that may from time to time be in place.

If this agreement is consistent with your understanding of our arrangement, then please execute where indicated and return a copy to me. Please let me know if you have any questions regarding the agreement.

Sincerely,



Michael G. Grady

Signed and approved:

Name: _____

Date: _____

A – 3. APTIM Proposal for 2024 Plan Update

ISSUE: Whether to approve APTIM's proposal for assistance in preparing the 2024 Plan Update.

RECOMMENDATION: SWALCO staff recommends approval of the proposal/contract.

BACKGROUND: Under IL law counties are required to update their solid waste management plans every 5 years, Lake County's plan update is due in 2024. The same law authorizes joint action agencies like SWALCO to prepare the plan and plan updates but to become effective, the County Board must adopt it.

We have worked with APTIM over the past several plan updates and they are well aware of the scope of work we need to collect, collate and present all the data we collect. They will also assist with developing the policy portions of the plan. We will be appointing a Citizens Advisory Committee as we have in the past to assist with the preparation of the plan update. The CAC will be appointed at the April 11th BOD meeting.

This plan update I plan to shorten in length significantly from past plan updates. More focus will be on the policy for the next five years. We will continue to present all the data we have in past plan updates due to the importance of this data in tracking and evaluating our progress. The goal will be to have the SWALCO board adopt the plan update in October and then move it to the Lake County Board for approval in November or December.

ENCLOSED DOCUMENTS: APTIM's Proposal and Contract

STAFF: Walter Willis, Executive Director.



APTIM
1607 E. Main St., Suite E
St. Charles, Illinois 60174
Tel: +1 630 762 1400
Fax: +1 630 762 1402

January 16, 2024

Mr. Walter Willis
Executive Director
Solid Waste Agency of Lake County
1311 N. Estes Street
Gurnee, Illinois 60031

Subject: 2024 Solid Waste Management Plan Update Assistance

Dear Walter:

Aptim Environmental & Infrastructure, LLC. (APTIM) is pleased to provide this proposal to assist the Solid Waste Agency of Lake County (SWALCO) in the development of its 2024 Solid Waste Management Plan Update including updating demographic information, projecting waste and recycling quantities for the upcoming planning period, assisting in drafting policy recommendations, compiling data into a draft report for the 2024 Plan Update, and participating in meetings.

Scope of Services

1. **Demographic Information Update:** APTIM will refresh population, household, and employment data in the 2024 Plan Update using projections from Lake County and regional planning agencies. This updated demographic information will then inform forecasts of future waste and recycling quantities for Lake County.
2. **Waste and Recycling Quantity Estimates:** APTIM will develop current estimates of waste and recycling quantities utilizing the most recent year of data available. We will follow the methodology utilized in the 60% Recycling Goal Report and the most recent plan update, utilizing residential tonnage data reported by communities throughout the County, commercial and construction/demolition debris tonnage data reported through the County's Hauler Licensing Ordinance, and Lake County waste disposal quantities reported by the in-county landfills. This data, in conjunction with the demographic projections previously compiled, will be utilized to calculate current per capita rates to assess progress towards goals established in the 60% Recycling Goal Report and to prepare projections of future material quantities to be managed.
3. **Policy Section Collaboration:** APTIM will work closely with SWALCO staff to develop report sections on policy recommendations. This includes drafting policy recommendations for the upcoming planning period and evaluating the implementation status of recommendations from the 2019 plan update.
4. **Data Compilation:** Demographics, waste and recycling quantities, and per capita rates will be compiled into a draft report to be included as a chapter in the 2024 Plan Update.
5. **Meeting Engagement:** APTIM commits to attending four meetings: one kickoff meeting with SWALCO staff, two advisory committee meetings (if SWALCO forms an advisory committee), and one meeting to present the plan to the SWALCO Board.

6. **Final Report Compilation:** In conjunction with SWALCO Staff, APTIM will prepare and compile the 2024 Plan Update report in both Microsoft Word and PDF formats. A draft report will be provided to SWALCO staff. APTIM will then incorporate comments from SWALCO staff and the Citizen's Advisory Committee into the report.

Schedule and Budget

APTIM proposes to complete the above scope of services for a budget of \$38,000. Project costs will be billed on a time and materials basis in accordance with our standard fee schedule (attached). The proposed budget will not be exceeded without prior authorization from SWALCO. Work is proposed to be completed in accordance with the terms of our standard form Professional Services Agreement (PSA), which is attached for your review. If these terms are acceptable, please sign and return the PSA to me for execution. A copy of the PSA will be returned for your files and will serve as our notice to proceed.

If notice to proceed is received in February, APTIM will complete a draft for SWALCO staff in August of 2024, such that there will be four months remaining in the year to bring the report before advisory committee(s), the SWALCO Board, and the County Board.

We look forward to the opportunity to work with SWALCO on this project. If you have any questions, please feel free to reach out at (630) 762-3325.

Sincerely,

Aptim Environmental & Infrastructure, Inc.



Phillip P. Kowalski
Client Program Manager



Matthew Loula
Civil Engineer

Attachments: APTIM - 2024 Fee Schedule
APTIM - Professional Service Agreement

ATTACHMENT 1
STANDARD FEE SCHEDULE



APTIM Environmental & Infrastructure, LLC
2023 - 2024 Fee Schedule

<u>Title</u>	<u>Rate</u>
Director	\$270.00
Principal	\$250.00
Engineer / Geologist / Environmental Scientist	
Planner	
Designer	
Project Administrator	
Project Manager V	\$215.00
Project Manager IV	\$200.00
Engineer / Geologist / Environmental Scientist	
Planner	
Designer	
Project Administrator	
Project Manager III	\$180.00
Engineer / Geologist / Environmental Scientist	
Planner	
Designer	
Project Administrator	
Project Manager II	\$150.00
Engineer / Geologist / Environmental Scientist	
Planner	
Designer	
Project Administrator	
Project Manager I	\$135.00
Engineer / Geologist / Environmental Scientist	
Planner	
Designer	
Project Administrator	
Professional Level III	\$115.00
Engineer / Geologist / Environmental Scientist	
Planner	
Designer	
Project Administrator	
Professional Level II	\$100.00
Engineer / Geologist / Environmental Scientist	
Planner	
Designer	
Project Administrator	
Professional Level I	\$90.00
Engineer / Geologist / Environmental Scientist	
Planner	
Designer	
Project Administrator	
Technician	
Level IV	\$70.00
Level III	\$60.00
Level II	\$50.00
Level I	\$40.00
Administrative Assistant	\$56.00

Depositions and expert witness testimony, including preparation time, will be charged at 1.5 times the above rates.



APTIM Environmental & Infrastructure, LLC
2023 - 2024 Fee Schedule

<u>Title</u>		<u>Rate</u>
Vehicle (day) plus gas		\$75.00
Vehicle Expense (Cost +15%)	Cost	15%
Disposable Bailers (2")		\$8.00
Disposable Bailers (1")		\$7.00
Misc. Sampling Supplies (day)		\$45.00
Groundwater Sampling Tubing (foot)		\$0.35
Caution Tape (roll)		\$18.00
Encore Sampler (each)		\$8.00
QED 0.45 Micron Disposal Filters (each)		\$18.00
Steel Well Lock (each)		\$8.00
2" Grippers (each)		\$25.00
Disposable Camera (each)		\$10.00
Laptop Computer (day)		\$75.00
LCD Projector (day)		\$100.00
Projection Screen (day)		\$25.00
Digital Camera (day)		\$20.00
Camcorder (day)		\$15.00
Tripod (day)		\$15.00
Soil Probe (day)		\$25.00
Interface Probe (day)		\$45.00
Water Level Indicator (day)		\$45.00
Infrared Thermometer (day)		\$10.00
PID (day)		\$90.00
Slug Test Equipment (day)		\$125.00
Nasal Ranger Scentometer (day)		\$75.00
Air Compressor Controller Sampling System (day)		\$160.00
Cond./Temp/pH Meter (day)		\$35.00
Multi-Parameter Water Quality Meter (day)		\$80.00
GEM-500 (day)		\$125.00
Drager Bellows Pump (day)		\$10.00
Water Purge Pump (day)		\$30.00
Lo-Flow Sampling Pump (Peristaltic Type) (day)		\$95.00
4-Gas Meter (day)		\$20.00
Tyvek Suit (Jump suit, gloves, boots) (day)		\$35.00
Hand Auger (day)		\$25.00
Sludge Judge (day)		\$35.00
Laser Level (day)		\$45.00
Field Boat (day)		\$50.00
Reimbursables, (Cost +15%)	Cost	15%

Fee Schedule Rates are subject to change without notice.

Monthly invoices are to be paid according to the contract.
Interest will be charged on late payments.

ATTACHMENT 2
PROFESSIONAL SERVICES AGREEMENT

PROFESSIONAL SERVICES AGREEMENT

This Agreement by and between Aptim Environmental & Infrastructure, LLC. ("APTIM"), and the undersigned client ("CLIENT") sets forth the terms and conditions pursuant to which APTIM will provide services (the "Services") to CLIENT.

1. Services

The Services to be performed are as described in Proposal for 2024 Solid Waste Management Plan Update Assistance, which is attached as Exhibit A. The parties may modify, supplement or change the Services to be performed only by written amendment to Exhibit A.

2. Compensation

Unless otherwise stated in Exhibit A, the Services will be performed on a time and materials basis, in accordance with APTIM's time and material rates in effect at the time that the Services are performed. A copy of APTIM's current Time & Material Rate Sheet is attached as Exhibit B. APTIM may modify the rates at the end of a calendar year.

If Exhibit A contains an estimate of the total charges for the performance of the Services, such estimate shall not be treated as a not-to-exceed cap or guaranteed maximum price for the Services, unless Exhibit A explicitly states that such estimate constitutes a not-to-exceed cap or guaranteed maximum price. Any not-to-exceed cap or guaranteed maximum price shall be subject to adjustment in the event of modifications, supplements or other changes to the Services, unforeseen, differing or changed conditions or circumstances, or other conditions or circumstances beyond APTIM's reasonable control.

3. Payment

Unless otherwise agreed to in writing, invoices will be submitted no more frequently than every two weeks. Invoices shall be paid in U.S. Dollars in the manner requested by APTIM and are due upon receipt. Invoices not paid within thirty (30) days after the date thereof shall bear interest from the date thereof at the rate of one and one-half (1-1/2) percent per month or the maximum rate permissible by law, whichever is less.

4. Termination

Either Party may terminate this Agreement at any time, with or without cause, by written notice; provided, however, that CLIENT shall compensate APTIM for all Services performed prior to APTIM's actual receipt of notice and all of APTIM's costs and expenses incurred prior to and/or as a result of the termination.

5. Independent Contractor

APTIM shall be fully independent in performing the Services and shall not act as an agent or employee of CLIENT.

6. Taxes, Fees, and Other Charges

In connection with the Services, CLIENT shall pay all sales, conveyance, transfer and recording fees and taxes, if any. In the event APTIM is requested or authorized by CLIENT, or is required by government regulation, subpoena, or other legal process, to produce documents or personnel as witnesses regarding the Services performed under this Agreement, CLIENT agrees, so long as APTIM is not a party to the proceeding in which the information is sought, to reimburse APTIM for its professional time and expenses, as well as the fees and expenses of counsel, incurred in responding to such requests.

7. Documentation, Records, Audit

All documents, records, data, laboratory or field equipment computerized data files, computer models or other information supplied to APTIM by CLIENT and/or CLIENT's agents, employees, directors, officers, shareholders, or representatives shall remain the property of CLIENT and shall be returned to CLIENT upon completion of any work or service provided hereunder. APTIM shall be permitted to retain a copy of such information for archival purposes.

CLIENT shall have the right, at its expense, to inspect and audit APTIM's records and accounts covering charges hereunder at all reasonable times during the course of the Services for a period of one (1) year after the substantial completion thereof; provided, however, that the purpose of such audit shall be only for verification of such charges. APTIM is not required to keep records, or provide access to records it may have, relating to costs of goods or services charged to CLIENT on the basis of a fixed price, fixed unit rates, or which are expressed in terms of percentages of other costs.

Upon completion of any such audit, the results shall be presented to APTIM. To the extent that the audit indicates that APTIM has not been adequately compensated by CLIENT, CLIENT shall pay APTIM any compensation due as shown by the audit. Alternatively, to the extent that any audit indicates that the total amount of compensation paid by CLIENT to APTIM exceeded the actual amount due, APTIM shall return such excess compensation to CLIENT.

8. APTIM's Responsibilities

a. APTIM shall perform its services consistent with the professional skill and care ordinarily provided by members of the same profession practicing at the same time in the same or similar locality under the same or similar circumstances. APTIM makes no warranties, express or implied, under this Agreement or otherwise, in connection with the Services, and nothing stated in this Agreement shall be interpreted to require APTIM to exercise professional skill and care greater than that required in this Section 8a.

b. APTIM will complete the Services within a reasonable time. If a specific schedule is required by CLIENT, it must be set forth on Exhibit A. Except to the extent resulting from the fault of APTIM, if the provision of the Services is delayed or impaired, the time for completion

of the Services shall be extended appropriately, and the rates and amounts of APTIM's compensation shall be adjusted equitably.

c. If the Services require APTIM to estimate the cost of work to be performed by others, such estimate shall be made on the basis of APTIM's experience and qualifications and shall represent APTIM's best judgment as an experienced and qualified professional. However, since APTIM has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, APTIM cannot and does not guarantee that proposals, bids, or actual costs of such other work will not vary from APTIM's estimate. If CLIENT wishes greater assurance as to probable cost, CLIENT may employ an independent cost estimator.

9. Client Cooperation

CLIENT will: (a) provide APTIM with all relevant information available to it concerning the project or activity in connection with which the Services are requested; (b) consult with APTIM when requested; (c) provide APTIM with reasonable access to relevant sites; (d) make decisions and carry out its other responsibilities in a timely manner so as not to delay the performance of the Services; and (e) notify and report to regulatory agencies or governmental officials as required. CLIENT shall be responsible for, and APTIM may rely upon, the accuracy and completeness of all requirements, programs, instructions, reports, data, and other information furnished by CLIENT to APTIM relating to the Services. APTIM may use such requirements, programs, instructions, reports, data, and information in performing the Services.

10. Indemnity

a. **BY APTIM. WITH REGARD TO CLAIMS ASSERTED BY THIRD PARTIES AGAINST CLIENT ARISING FROM OR RELATED TO THIS AGREEMENT OR THE SERVICES, AND SUBJECT TO THE LIMITATIONS SET FORTH IN SECTIONS 12 AND 13, APTIM SHALL DEFEND, INDEMNIFY AND HOLD HARMLESS CLIENT (INCLUDING ITS OFFICERS, DIRECTORS, AND EMPLOYEES) FROM AND AGAINST ANY AND ALL LIABILITIES, CLAIMS, DEMANDS, DAMAGES, FINES, PENALTIES, AND RELATED EXPENSES, PROVIDED THAT ANY SUCH LIABILITY, CLAIM, DEMAND, DAMAGE, FINE, PENALTY, OR RELATED EXPENSE IS ATTRIBUTABLE TO BODILY INJURY, SICKNESS, DISEASE, OR DEATH, OR TO INJURY TO OR DESTRUCTION OF TANGIBLE PROPERTY, BUT ONLY TO THE EXTENT SUCH LIABILITY, CLAIM, DEMAND, DAMAGE, FINE, PENALTY, OR RELATED EXPENSE IS CAUSED BY APTIM'S NEGLIGENCE OR WILLFUL MISCONDUCT.**

b. **BY CLIENT. WITH REGARD TO CLAIMS ASSERTED BY THIRD PARTIES AGAINST APTIM ARISING FROM OR RELATED TO THIS AGREEMENT OR THE SERVICES, AND SUBJECT TO THE LIMITATIONS SET FORTH IN SECTION**

13, CLIENT SHALL DEFEND, INDEMNIFY AND HOLD HARMLESS APTIM (INCLUDING ITS OFFICERS, DIRECTORS, AND EMPLOYEES) FROM AND AGAINST ANY AND ALL LIABILITIES, CLAIMS, DEMANDS, DAMAGES, FINES, PENALTIES, AND RELATED EXPENSES, , BUT ONLY TO THE EXTENT SUCH LIABILITY, CLAIM, DEMAND, DAMAGE, FINE, PENALTY, OR RELATED EXPENSE ARISES FROM (i) CLIENT'S NEGLIGENCE OR WILLFUL MISCONDUCT, PROVIDED THAT ANY SUCH LIABILITY, CLAIM, DEMAND, DAMAGE, FINE, PENALTY, OR RELATED EXPENSE IS ATTRIBUTABLE TO BODILY INJURY, SICKNESS, DISEASE, OR DEATH, OR TO INJURY TO OR DESTRUCTION OF TANGIBLE PROPERTY; (ii) ANY ALLEGATIONS THAT APTIM IS THE OWNER, OPERATOR, MANAGER, OR PERSON IN CHARGE OF ALL OR ANY PORTION OF A SITE ADDRESSED BY THE SERVICES, OR ARRANGED FOR THE TREATMENT, TRANSPORTATION, OR DISPOSAL OF, OR OWNED OR POSSESSED, OR CHOSE THE TREATMENT, TRANSPORTATION OR DISPOSAL SITE FOR, ANY MATERIAL WITH RESPECT TO WHICH SERVICES ARE PROVIDED; OR (III) ANY POLLUTION, CONTAMINATION OR RELEASE OF HAZARDOUS OR RADIOACTIVE MATERIALS, INCLUDING ALL ADVERSE HEALTH EFFECTS THEREOF, EXCEPT FOR ANY PORTION THEREOF WHICH RESULTS FROM APTIM'S GROSS NEGLIGENCE OR WILLFUL MISCONDUCT.

c. **NOTICE. IN THE EVENT THAT EITHER PARTY:**

(1) SUFFERS RECEIVES A LIABILITY, CLAIM, DEMAND, DAMAGE, FINE, PENALTY, OR RELATED EXPENSE THAT THE PARTY BELIEVES TO BE COVERED BY THE FOREGOING SUBPARAGRAPHS 10(A) OR 10(B); OR

(2) LEARNS OF FACTS (OTHER THAN THE KNOWLEDGE APTIM GAINS THROUGH PERFORMING THE SERVICES) THAT MAY GIVE RISE TO A DUTY BY INDEMNITOR TO DEFEND, TO INDEMNIFY, OR HOLD HARMLESS,

THE INDEMNITEE SHALL PROMPTLY PROVIDE WRITTEN NOTICE TO THE INDEMNITOR. FAILURE TO PROVIDE PROMPT NOTICE WILL CONSTITUTE A WAIVER OF ANY INDEMNITY RIGHTS TO THE EXTENT THAT SUCH FAILURE UNDERMINES INDEMNITOR'S ABILITY TO MITIGATE ITS EXPOSURE.

11. Defects in the Services

a. CLIENT shall not be responsible for discovering deficiencies in the technical accuracy of APTIM's services; however, should CLIENT become aware of such a deficiency, CLIENT shall promptly notify APTIM in

writing. APTIM shall correct any such deficiencies in technical accuracy without additional compensation except to the extent such corrective action is attributable to deficiencies in CLIENT-furnished information.

b. In the event of any defect in any Service that does not cause damage to persons or property, APTIM's sole responsibility shall be to either (a) re-perform any defective Service according to the scope of work for that Service, or (b) to commence and diligently pursue the cure of the defect. Such re-performance or cure shall be CLIENT's sole and exclusive remedy for a defect covered by this paragraph.

12. Limitation of Liability

CLIENT hereby acknowledges, understands and agrees that: (1) there are risks inherent in the Services, many of which cannot be ascertained or anticipated prior to or during the course of the Services; (2) due to the inherently limited nature and amount of the data resulting from investigation methods, complete analysis of conditions is not always possible, and, therefore, conditions frequently vary from those anticipated earlier; for example, borings in one location may not reveal contaminants only a few feet away; and (3) technology, methods, accepted professional standards as well as law and policy, are constantly changing and evolving. In light of all of the foregoing and APTIM's lack of responsibility for creating the conditions requiring the Services, as a material inducement to and consideration for APTIM's agreement to perform the Services on the terms and at the price herein provided for,

TO THE MAXIMUM EXTENT PERMITTED BY LAW, CLIENT SPECIFICALLY AGREES THAT, NOTWITHSTANDING ANY OTHER PROVISION CONTAINED IN THIS AGREEMENT, FOR ALL LOSSES, DAMAGES, LIABILITIES OR EXPENSES (INCLUDING ATTORNEYS' FEES AND COSTS) ARISING OUT OF OR RELATED TO THIS AGREEMENT OR THE SERVICES, WHETHER BASED IN CONTRACT, TORT, INDEMNITY, OR ANY OTHER CAUSE OF ACTION OR THEORY ("CLAIM"), APTIM'S LIABILITY (INCLUDING THE LIABILITY OF ITS INSURERS, EMPLOYEES, AGENTS, DIRECTORS, AND OFFICERS AND ALL OTHER PERSONS FOR WHOM APTIM IS LEGALLY RESPONSIBLE) SHALL NOT EXCEED IN THE CUMULATIVE AGGREGATE WITH RESPECT TO ALL CLAIMS THE LESSER OF THE TOTAL AMOUNT OF COMPENSATION PAID TO APTIM HEREUNDER OR \$100,000.

13. Waiver of Consequential Damages

IN NO EVENT SHALL APTIM OR CLIENT BE RESPONSIBLE FOR ANY INCIDENTAL, INDIRECT, SPECIAL, OR CONSEQUENTIAL DAMAGES (INCLUDING BUT NOT LIMITED TO LOSS OF PROFITS, LOSS OF REVENUE, LOSS OF USE, LOSS OF OPERATION TIME, LOSS OF PRODUCT OR BUSINESS INTERRUPTION, HOWSOEVER CAUSED), WHETHER KNOWN OR UNKNOWN, FORESEEABLE OR UNFORESEEABLE, ARISING FROM OR RELATED TO THIS AGREEMENT OR

THE SERVICES, REGARDLESS OF WHETHER SUCH DAMAGES ARE PREMISED ON A THEORY OF TORT, STRICT LIABILITY, INDEMNITY, WARRANTY, PROFESSIONAL LIABILITY, CONTRIBUTION, EQUITY, OR OTHERWISE.

14. Insurance

APTIM is presently protected by Worker's Compensation Insurance as required by applicable law and by General Liability and Automobile Liability Insurance (in the amount of \$1,000,000 combined single limit) for bodily injury and property damage. Insurance certificates will be furnished on request. If CLIENT requires additional insurance coverage, APTIM will endeavor to obtain said coverage, and CLIENT shall be charged therefor.

15. Intellectual Property, Patents and Inventions

CLIENT may use any final reports of findings, feasibility studies, industrial hygiene and safety, engineering work or other work performed or prepared by APTIM under this Agreement for its internal purposes in connection with the project and/or location for which such work was prepared, but APTIM reserves all other rights with respect to these and all other documents produced in performing the Services. All reports will be delivered subject to APTIM's then current limitations. CLIENT shall obtain prior written consent from APTIM for any other use, distribution, or publication of such reports or work results.

APTIM shall retain all right and title to all patentable and unpatentable inventions, including confidential know-how, developed by APTIM hereunder in APTIM's field of expertise. APTIM shall grant to CLIENT a royalty-free, nonexclusive and nontransferable license under any such developed inventions and know-how to use the same in any of CLIENT'S facilities.

APTIM shall endeavor to provide Services in a manner that does not infringe on any valid patent, copyright, trademark or involve the use of any confidential information that is the property of others unless APTIM is licensed or otherwise has the right to use and dispose thereof. APTIM shall also inform CLIENT of any infringement that it has actual knowledge of a reason to expect will result from the use of the Services. However, APTIM shall not be required to conduct and/or prepare a patent or other search and/or opinion. Information submitted by APTIM to CLIENT hereunder is not intended nor shall such submission constitute inducement and/or contribution to infringe on any patent(s) owned by a third party, and APTIM specifically disclaims any liability therefor.

16. Confidentiality

In the course of performing Services, to the extent that CLIENT discloses to APTIM, or APTIM otherwise acquires, business or technical information that CLIENT clearly marks as confidential or proprietary, APTIM will exercise reasonable efforts to avoid the disclosure of such information to others. APTIM will not use such information for any purpose other than the performance of Services to CLIENT.

CLIENT shall treat as confidential all information and data furnished to it by APTIM in connection with this Agreement including, but not limited to, APTIM's technology, formulas, procedures, processes, methods, trade secrets, ideas, inventions, and/or computer programs; and CLIENT shall not disclose such information to any third party, except to a related company that has first agreed in writing with APTIM to an obligation of confidentiality identical to the obligations of CLIENT as set forth herein.

However, nothing herein is meant to prevent nor shall it be interpreted as preventing either APTIM or CLIENT from disclosing and/or using said information or data (i) when the information or data is actually known to the receiving party before being obtained or derived from the transmitting party; or (ii) when, at any time, the information or data is generally available to the public without the receiving party's fault; or (iii) when the information or data is obtained or acquired in good faith at any time by the receiving party from a third party; or (iv) when a written release is obtained by the receiving party from the transmitting party; or (v) three (3) years from the date of receipt of such information; (v) or when permitted by this Agreement; or (vi) when required by process of law; provided, however, upon service of such process and to the extent practical and permitted by law, the recipient thereof shall promptly notify the other party so that they may object to the disclosure and/or waive compliance with the terms of this Agreement.

CLIENT shall obtain APTIM's prior consent and cooperation with the formulation and release of any public disclosure in connection with this Agreement or work performed hereunder, before issuing a news release, public announcement, advertisement, or other form of publicity.

17. Assignment

Neither party shall assign any right or delegate any duty under this Agreement without the prior written consent of the other. Notwithstanding the foregoing, any parent, subsidiary or affiliate of APTIM may perform some or all of the Services, and APTIM may upon notice to the CLIENT assign, pledge or otherwise hypothecate the cash proceeds and accounts receivable resulting from the performance of any Services or sale of any goods pursuant to this Agreement. Subject to the foregoing, this Agreement shall inure to the benefit of, and be binding upon, the parties' respective successors and assigns.

18. No Third Party Beneficiaries

This Agreement is strictly for the benefit of APTIM and CLIENT. There are no third-party beneficiaries to this Agreement, and no one other than APTIM and CLIENT may seek to enforce it. This Agreement is not intended to create any obligations owed to third parties.

19. Disputes and Arbitration

a. APTIM and CLIENT shall negotiate for a period of 30 days from notice of any dispute relating to this Agreement or the Services.

b. If the parties fail to resolve a dispute by direct negotiation, the dispute shall be resolved by binding

arbitration in Baton Rouge, Louisiana. The arbitration shall be administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules then in effect. A demand for arbitration shall be made in writing, delivered to the other party to this Agreement, and filed with the American Arbitration Association. The party filing a demand for arbitration must assert all disputes and claims then known to that party relating to this Agreement or the Services. The responding party must include in its response all disputes and claims then known to that party relating to this Agreement or the Services. The arbitrator shall limit discovery to the exchange of documents relevant to this Agreement and the Services and to a limited number of depositions based on the size and complexity of the dispute. Interrogatories and requests for admissions are not permitted. The award rendered by the arbitrator shall be final, and judgment may be entered thereon by any court having jurisdiction.

c. The prevailing party, if any, shall be entitled to recover as damages its reasonable legal fees and expenses incurred in the course of the arbitration. A prevailing party is a party whose outcome is better for that party than that stated in the most recent written settlement offer made by that party at least 30 days prior to the beginning of the arbitration hearing.

20. Governing Law

This Agreement shall be governed by and interpreted pursuant to the rules of the state where the Services are performed. In the case of Services consisting mostly of engineering and consulting performed at APTIM's offices, this shall be the state in which the APTIM office principally responsible for the Services is located.

21. Entire Agreement

The terms and conditions set forth herein, and the exhibits hereto, constitute the entire understanding of the parties relating to the provision of Services by APTIM to CLIENT. This Agreement may be amended only by a written instrument signed by both parties.

22. Waiver of Terms and Conditions

The failure of APTIM or CLIENT in any one or more instances to enforce one or more of the terms or conditions of this Agreement or to exercise any right or privilege in this Agreement or the waiver of any breach of the terms or conditions of this Agreement shall not be construed as thereafter waiving any such terms, conditions, rights, or privileges, and the same shall continue and remain in force and effect as if no such failure to enforce had occurred.

23. Severability and Survival

Each provision of this Agreement is severable from the others. Should any provision of this Agreement be found invalid or unenforceable, such provision shall be ineffective only to the extent required by law, without invalidating the remainder of such provision or the remainder of this Agreement. Further, to the extent permitted by law, any provision found invalid or unenforceable shall be deemed automatically redrawn to the extent necessary to render it

valid and enforceable consistent with the parties' intent. The terms and conditions hereof shall survive the termination of this Agreement.

24. Notice

Where required by this Agreement, notice shall be made in writing by delivery to the address set forth below. Email notification is acceptable.

IN WITNESS WHEREOF, CLIENT and APTIM agree to the foregoing (**INCLUDING THE LIMITATIONS ON LIABILITY IN SECTION 12**) and have caused this Agreement to be executed by their respective duly authorized representatives as of the date set forth below.

Executed this day of _____, 2023.

CLIENT NAME: Solid Waste Agency of Lake County

By: _____

Name: Walter Willis

Title: Executive Director

Address: 1311 N. Estes Street, Gurnee, IL

Phone: _____

Fax: _____

Email: WWillis@swalco.org

**APTIM ENVIRONMENTAL &
INFRASTRUCTURE, LLC.**

By: _____

Name: Phillip Kowalski

Title: Principal Planner

Address: 1607 E. Main St. Suite E, St. Charles, IL

Phone: _____

Fax: _____

Email: Phil.Kowalski@aptim.com

ATTACHMENTS:

Exhibit A – Services

Exhibit B – T&M Rate Sheet

A – 4, Transfer of Funds to CD

ISSUE: Whether to transfer \$250,000 currently held by the Lake County Treasurer to a Certificate of Deposit held by a private bank.

RECOMMENDATION: SWALCO staff recommends approval.

BACKGROUND: Lake County maintains funds for the agency and all our transactions are conducted under the County's accounting system. The cash balance in our fund ranges from \$600,000 to \$700,000 and while we are paid interest on the cash balance it is far below the market rate for CDs. Staff recommends we transfer \$250,000 from the County Fund to a private CD, likely the bank that holds our current CD. This will still leave plenty of money in the fund for any cash flow issues that might occur.

ENCLOSED DOCUMENTS: None

STAFF: Amy Bartemio Executive Office Manager, and Walter Willis, Executive Director

A – 5. 2024 Legislative Policy

ISSUE: Whether to approve the Legislative Policy for 2024

RECOMMENDATION: SWALCO staff recommends approval.

BACKGROUND: The 2024 Legislative Policy is broken into Standing Policies and Top Priorities for the coming year. The Standing Policies were slightly modified from last year for updating purposes. The Top Priority is limited to one bill in the 2024 session for single use and rechargeable batteries. The agency was part of a working group that developed the EPR bill along with SWANCC, IRMA, IMA, the waste industry and the battery industry group (PRBA). The bill has been filed and we are awaiting a bill number. The IL Environmental Council has given its ok and we are working on making changes to the bill requested by the IEPA. There will be an amendment filed on the bill to make those changes for the IEPA.

Senator Johnson introduced an interesting bill, SB 2816, which would ban food scraps from being landfilled. This is a far-reaching bill and several states have enacted similar legislation. We have reached out to the Senator and plan to schedule a meeting with her and assist with advancing more stakeholder talks. A bill like this will take at least another year to try to craft a compromise. Momentum is growing to reduce methane emissions from landfills and food scraps account for nearly 60% of methane emissions according to a recent USEPA study. As founders of the IL Food Scrap & Composting Coalition we have worked hard to divert food waste from the landfill, and lead the State in curbside organics collections programs, along with the county jail program, numerous grocery stores and restaurants in the county.

The environmental community is pushing hard on SB 85 (bottle bill) and SWALCO is actively engaged in discussions on the bill. We have a standing policy to oppose bottle bills due to the impact on our current curbside recycling programs and the fact the unredeemed deposits (estimated at \$175,000,000 per year) all go to the distributors. There is significant opposition from the waste industry, retailers and beverage producers to the bill at this time. It is expected this bill will get pushed to the 2025 session due to its financial impact.

ENCLOSED DOCUMENTS: 2024 Legislative Policy

STAFF: Walter Willis, Executive Director.



SOLID WASTE AGENCY OF LAKE COUNTY, IL

2024 LEGISLATIVE POLICY – STANDING POLICIES

The Solid Waste Agency of Lake County (SWALCO) is a Municipal Joint Action Agency established to implement the Lake County Solid Waste Management Plan. SWALCO is comprised of 43 Lake County municipalities, the County of Lake and the Great Lakes Naval Base. SWALCO's Board of Directors established the Legislative Committee to develop a legislative policy for ultimate approval by the Board of Directors. The Legislative Committee implements the approved policy.

The following are SWALCO's standing or existing policies in key subject areas, which have been divided into state and federal levels.

STANDING LEGISLATIVE POLICY

SWALCO's legislative policy will be communicated to our elected representatives and will be used to provide input to organizations which SWALCO, or its members, are affiliated (for example: National Association of Counties, US Conference of Mayors, the Solid Waste Association of North America, Illinois Counties Solid Waste Management Association, Illinois Recycling Association, Lake County Municipal League, Northwest Municipal Conference and the Illinois Municipal League).

The following is a more detailed discussion of SWALCO's policy stance on key state and federal solid waste policy issues.

State Level

1. ISSUE: INFORMATIONAL SUPPORT FOR OUR STATE DELEGATION

The SWALCO Legislative Committee and staff will coordinate with the Lake County legislative delegation in reviewing legislative initiatives.

Discussion

SWALCO stays in close contact with its legislative delegation through ongoing discussions with our lobbyist, Mike Grady. SWALCO staff and members of the Legislative Committee will strive to meet in person with all members of the legislative delegation in the coming year either through our partnership with the Lake County Municipal League, attending special meetings convened by legislators, or visiting with them while in Springfield.

It is also important for SWALCO to support its delegation on an on-going basis regarding issues as they arise in Springfield. The state representatives often do not have the staff required to complete detailed assessments of issues. However, this is an area where the Agency can assist its legislators.

2. ISSUE: PRODUCT STEWARDSHIP LEGISLATION

SWALCO will support legislation that fosters responsible product stewardship and responsibility. SWALCO will engage with manufacturers and other stakeholders to enact legislation that reduces the health, environmental and social impacts of consumer products throughout their life cycle, with the ultimate goal of responsibly managing products after their useful life to conserve resources and protect the environment and human health. This activity commonly known as “Product Stewardship” is very common throughout Europe and Canada and to a lesser degree in the United States where over 34 States have passed laws covering 12 different product categories (e.g., electronics, paint, mercury thermostats, and mattresses). One definition of Product Stewardship developed by the Product Stewardship Institute is, “the act of minimizing the health, safety, environmental and social impacts of a product and its packaging throughout the product life cycle, while maximizing the product’s economic benefits. The producer of the product has the greatest ability to minimize the adverse impacts; however, other stakeholders, such as suppliers, retailers and consumers, also play an important role. Stewardship can be either voluntary or required by law.”

Discussion

In the past several years SWALCO has been active on Extended Producer Responsibility (EPR) laws for electronics, paint, pharmaceuticals, packaging and carpet.

3. ISSUE: LOCAL SURCHARGE

Support amending the Illinois Environmental Protection Act to either eliminate exempting wastes from state and local fees imposed by units of local government (\$1.27 per ton) or increasing the fee in order to provide a more stable funding source for the agency. The authority to impose a local fee on the two in-county landfills has been a key funding source for SWALCO since its inception. Currently, the local surcharge fee represents approximately 65% of the funding for the Agency’s annual budget. Approximately 25% of the waste accepted at the landfills is exempt from the local surcharge, and the local surcharge fee of \$1.27 per ton has not been increased since the enactment of the Solid Waste Management Act in 1986. Further, SWALCO splits the local surcharge fee with the Lake County Health Department, with SWALCO receiving 75% of the fee and the Health Department the remaining 25%.

Discussion

The Task Force on the Advancement of Materials Recycling that SWALCO was appointed to in 2013 did not take a position or offer recommendations regarding the local or state surcharge fees in its 2015 final report to the General Assembly. In addition, the Solid Waste Management Fund, where the State fees are deposited, has been swept in the past and the potential for additional sweeps of the money continues to exist. The agency

and Lake County filed lawsuits regarding the payment of the local surcharge fees in 2022 and those cases are currently pending.

4. ISSUE: FOOD SCRAP COMPOSTING

The Agency will actively support legislation that promotes and supports the marketing of compost or enhances the market demand for compost derived from landscape waste alone or commingled with food scraps.

Discussion

With the passage of SB 99 in 2009 (which SWALCO supported and worked hard to see enacted) significant barriers to the development of food scrap composting sites were removed. SB 99 and the legislation passed in 2015, 2016 and 2017 have provided the necessary regulatory changes to further encourage the diversion of food scraps and other organics from the landfill. Thirty SWALCO members now have provisions in their hauling contracts to allow the commingling of food scraps with landscape waste during the 8-month landscape waste season, five of which include year-round food scrap collection. The concern is that compost sites in and near Lake County are currently not able to sell all the final compost product they produce and end up land applying a substantial portion of it on farmland owned by the site operators. This lack of markets impacts the compost sites' willingness to accept more organic material if they are having a hard time selling what is currently accepted.

5. ISSUE: RENEWABLE ENERGY FROM MSW SOURCES

Support the designation of municipal solid waste (MSW) derived energy as a renewable energy source. SWALCO may, on a case-by-case basis, support the establishment of renewable energy goals/requirements as a percentage of total energy output. This may also include support for tax credits and other incentives, including greenhouse gas offset credits that provide financial and/or environmental incentives for the development of renewable energy from MSW sources.

Discussion

Under current Illinois law, energy derived from municipal waste from non-landfill related uses does not count as a renewable energy source and therefore cannot be counted toward the 25% renewable portfolio standard per Illinois law (25% by 2025).

6. ISSUE: POLLUTION CONTROL FACILITIES

Oppose changes that affect the local authority's control over the siting of pollution control facilities.

Discussion

SWALCO firmly supports the current practice of having local units of government approve or deny the siting of pollution control facilities within their jurisdictions. This

law has proven to be successful in Illinois. Any attempt to tamper with local control will be opposed by SWALCO. However, minor changes to the law that help streamline or clarify the process (often due to case law) will be evaluated on a case-by-case basis.

7. ISSUE: LANDFILL MATERIAL BANS

Oppose the banning of individual materials from landfills unless a viable alternative disposal technology and funding is available.

Discussion

Waste bans have been used previously to eliminate landscape waste, white goods, electronics and oil from municipal solid waste landfills. These bans have reduced the amount of material going to landfills. However, the infrastructure needed to support an alternative disposal plan is rarely in place. SWALCO believes that a two-year period is required to ban material from a landfill and to set up the alternative disposal technology. In this interim period, the state agencies can address the alternative disposal methodologies needed to handle the banned material.

8. ISSUE: ENVIRONMENTAL FEE TRANSFER

Oppose the transfer of any state fees imposed on municipal solid waste to offset any shortfall in general fund revenues.

Discussion

The State applies two fees on waste accepted at landfills: a Subtitle D fee (this refers to the portion of the federal law known as the Resource Conservation and Recovery Act, which regulates municipal waste landfills) and a solid waste fee. The Illinois Environmental Protection Agency, Bureau of Land (BOL) uses these fees for its programs. These fees are used for enforcement grants, which enable Lake County and others to inspect solid waste facilities. It is imperative that these fees stay in the BOL and not be used for other State purposes. SWALCO does not support the transfer of fees to the general fund and supports the expansion of the enforcement program to other Illinois communities.

SWALCO is reliant on our agreement with the Illinois Environmental Protection Agency for funding the disposal of the household chemical wastes we collect in our program. Securing and maintaining funding for this agreement is of the greatest importance to SWALCO.

9. ISSUE: DEPOSIT LEGISLATION

Oppose the imposition of a deposit on beverage containers. A \$0.05 or \$0.10 fee on beverage containers will negatively impact our recycling programs by reducing the revenue anticipated by the recycling centers and creating a fee on residents. One exception would be deposit legislation that focused on glass containers only, such a

deposit would help reduce glass at the recycling plants, which makes the plants more profitable by removing a material that is hard on processing equipment and has a negative value after accounting for processing costs.

Discussion

Eleven states have enacted this deposit legislation. Hawaii adopted a deposit system in 2002. The remaining states adopted a deposit system prior to 1987. Generally it is aimed at reducing roadside litter by creating a financial incentive as well as recycling discarded materials. New York experienced a 30% reduction in roadside litter with their bottle bill.

Deposit legislation can expand access to the recycling system to all residents, but handling of deposit containers, either through retail stores or redemption, is an increased burden from a transportation and space standpoint - such as additional trips by residents to redeem containers and space required by retailers to store deposit containers. This financial burden on retail stores may be partially offset by the fees imposed by the deposit. The deposit is an additional fee on residents when they fail to redeem their containers. Curbside recycling represents a convenient way for residents to recycle their beverage containers.

If high value containers such as aluminum cans and PET bottles are removed from the recycling stream the recycling plants' revenue from commodity sales will be decreased substantially. Most SWALCO members have a change in law provision in their contracts that would in theory allow the haulers to come back and ask the members to make up the difference by raising rates. Preliminary estimates are it could raise rates by \$1 per household per month or more.

10. ISSUE: LEAF BURNING BAN

The Agency will support a leaf burning ban bill, which provides for local control of burning ordinances.

Discussion

Landscape waste is prohibited from being disposed of in landfills. Therefore, property owners must compost/mulch leaves at home, subscribe to a service for collection (which costs money) or burn them. Many member communities have banned or restricted the burning of leaves within their communities, while other communities have decided to not restrict the burning of leaves. Most recently in 2022 Lake County enacted restrictions on the open burning of leaves and other woody materials in unincorporated Lake County.

Burning leaves creates particulate emissions and causes the release of chemicals in the burning process. Many residents suffer respiratory distress as a result of this process. Leaf burning is a significant air pollution hazard and may be an increased health risk to humans. The Agency will consider supporting a leaf burning ban bill which provides for local control of burning ordinances and does not negatively impact local burning ordinances already enacted by SWALCO's members.

Federal Level

1. ISSUE: INTERSTATE WASTE

Support federal legislation which recognizes and "grandfathers" current interstate waste transport and disposal. Any bill that limits the future importation or exportation of waste should be evaluated to assess its impact on SWALCO's members before a final policy position is taken.

Discussion

Midwest states do not want to be considered dumping grounds for east coast or Canadian generated waste. Many communities, however, signed agreements to accept waste from outside of their state when their local landfill was developed. They benefited in this arrangement by receiving host fees for this waste. Several states, primarily Michigan with its concerns over waste imports from Canada, have attempted to enact federal legislation to limit or restrict the flow of waste from other states and/or countries. In Illinois we recognize that a significant quantity of Chicago metro waste is transported to landfills in Wisconsin, Michigan and Indiana. Any federal attempt to legislate the flow of waste must be closely scrutinized and evaluated before a position can be taken.

2. ISSUE: FLOW CONTROL

Take no action on flow control, other than to work with other solid waste and municipal organizations to monitor the progress of any flow control legislation and ensure that local governments can institute franchise refuse collection and continue to act as a market participant to direct their waste and/or recyclables to facilities pursuant to competitively bid contracts.

Discussion

The US Supreme Court has upheld the right of communities to enact flow control by acting as a market participant. The Court went further with its April 30, 2007 decision in the *United Haulers v. Oneida-Herkimer Solid Waste Management Authority* case where the Court sustained the flow control ordinances of the Waste Authority. The Court held that directing waste or recyclables to publicly owned facilities was constitutional. The Court has now created a public-private distinction with respect to the Commerce Clause of the U.S. Constitution.

This means that SWALCO has the legal authority to direct its waste and recyclables to publicly owned disposal sites and recycling centers. What isn't clear in the decision is what ability public entities have to direct materials to privately owned or operated facilities. Regardless, SWALCO does have the authority to act as a market participant and direct materials to facilities as part of competitively bid contracts.

3. ISSUE: RENEWABLE ENERGY FROM MSW SOURCES

Support the designation of municipal solid waste (MSW) derived energy as a renewable energy source. SWALCO may, on a case-by-case basis, support the establishment of

renewable energy goals/requirements as a percentage of total energy output. This may also include support for tax credits and other incentives, including greenhouse gas offset credits that provide financial and/or environmental incentives for the development of renewable energy from MSW sources.

Discussion

Methane gas energy production is an example of energy production from waste sources. The primary method of waste management in Lake County is landfilling. Both in-county landfills collect and generate energy from methane gas. This capability is facilitated through tax incentives. It is also a source of renewable energy production.

Also of interest is energy derived from alternative waste management technologies including anaerobic digestion and MSW gasification. Both technologies are well proven with other feed stocks, but have yet to be utilized for MSW in the U.S. due to unfavorable economics and the U.S.'s continued reliance on landfilling. Several alternative technology projects are proceeding in both California and Florida. Essential to the economics of these projects is the designation of the energy as a renewable energy source. Large utilities are now searching for renewable energy projects and are often willing to pay a premium for the energy. These projects also have the potential to reduce the amount of greenhouse gases (GHG) emitted in the production of energy, especially as related to coal power plants.

4. ISSUE: PRODUCT STEWARDSHIP AND PRODUCER RESPONSIBILITY

Support legislation that fosters responsible product stewardship and producer responsibility. Most attention is currently focused on the electronics industry. SWALCO supports a national policy, but in the absence of a national policy will support a state-based program (please refer to the state level discussion).

Discussion

Product stewardship is a product-centered approach to environmental protection. Product stewardship calls on all those in the product life cycle--manufacturers, retailers, users, and waste managers --to share responsibility for reducing the environmental impacts of products.

Product stewardship recognizes that product manufacturers should take on new responsibilities to reduce the adverse environmental impact of their products. However, all participants in a product life cycle, including retailers, consumers, and waste managers have important roles to play in working in cooperation with product manufacturers to develop the most workable and cost-effective solutions.

From a solid waste manager's perspective, product stewardship refers to the actions that should be taken with respect to product design, reuse, collection, recycling and disposal in order to avoid adverse environmental impacts from the disposal of the product. Manufacturers must design their products to facilitate disassembly and recycling. Consumers must be educated on how to properly dispose of products. Education can be approached through information developed by manufacturers and provided to consumers through product stickers, operation manuals and advertising. Most importantly, an

infrastructure must be developed to properly and responsibly handle the product if it's diverted from the municipal solid waste stream



SOLID WASTE AGENCY OF LAKE COUNTY, IL
2024 LEGISLATIVE POLICY – TOP PRIORITY

The Solid Waste Agency of Lake County (SWALCO) is a Municipal Joint Action Agency established to implement the Lake County Solid Waste Management Plan. SWALCO is comprised of 43 Lake County municipalities, the County of Lake and the Great Lakes Naval Base. SWALCO's Board of Directors established the Legislative Committee to develop a legislative policy for ultimate approval by the Board of Directors. The Legislative Committee implements the approved policy.

SWALCO has developed two documents related to its legislative policy: 1) 2024 Legislative Policy – Standing Policies, and 2) 2024 Legislative Policy – Top Priority. The Standing Policies represent SWALCO's current viewpoint on key solid waste related issues on both the state and federal levels. This document, Top Priority, outlines legislation the Agency intends to pursue in 2024.

Top Priority for 2024

1. Single Use and Rechargeable Batteries, Extended Producer Responsibility

Over the fall of 2023 SWALCO worked with a group that included SWANCC, the National Waste and Recycling Association, the Illinois Manufacturers Association, the Illinois Retail Merchants Association and the Rechargeable Battery Association (the national association that represents large battery producers) to develop a draft EPR bill modeled after legislation enacted in Washington in 2023. Based on the consensus on the bill so far it appears it may have a chance of being enacted in the upcoming 2024 legislative session. If enacted it would expand the battery collection network in Lake County to more than 20 collection sites in addition to the expansion of SWALCO's collection of batteries at HCW events. The law would ultimately collect all batteries less than 25 pounds (would not include larger batteries from e-bikes or e-cars) that are loose or easily removed from both the residential and commercial sectors. Embedded batteries from toys, vapes, etc. are not included in the scope of the law. It would become effective in January 2027 if enacted as proposed.

Vermont has had the longest running EPR program for batteries, but its law is for single use, primary batteries only and New York has had a law since 2010 for rechargeable batteries only. Washington DC just implemented its law in 2023 for both single use and rechargeable batteries.

The battery industry has created a 501 (c) (3) called Call2Recycle that administers the programs in Vermont, New York, DC and soon to be Washington. The industry has been proactive in its approach to EPR legislation and has shown an ability to successfully implement laws.

I – 1. Project and Program Updates

BACKGROUND: The following are updates on several projects and programs we are currently working on:

1. The complaints against the landfills continue, several depositions were held in January including the landfill's witness for the Zion LF. We still have to depose several more witnesses representing the two landfills. Lake County staff, Patrice Sutton and Matt Meyers, also testified on behalf of the County's case against the landfill.
2. The MRF project continues as each of the three proposers were given an opportunity to submit an amended proposal, two of the three did provide amended proposals. Based on the final proposals we have a company staff is ready to recommend we enter into contract discussions with, more specifics will be provided at the meeting.
3. Discussions continue with Reynolds staff regarding launching its Hefty ReNew bag program in Lake County. Under this program, difficult to recycle plastics such as film, chip bags, pet food bags, styrofoam, etc. can be placed into an orange bag made by Hefty/Reynolds and put into the recycling cart. Reynolds has a MRF expert on their team and he is meeting with three of the MRFs that indicated an interest in the program – LRS, Groot and Resource Management. The key to the project moving forward is Reynolds entering into agreements with the MRFs to cover the cost of processing the bags. The goal is to have those agreements in place prior to the SWALCO BOD meeting on April 11th where we would formally announce the program. Due to the need to get the ReNew bags on the grocery store shelves in the County (goal is Jewel at least) we won't be able to launch the program until the fall of this year.
4. SWALCO is working with SWANCC, DuPage County, Kane County and the battery industry on a battery education campaign we hope to launch in February. There will be a website dedicated to explaining battery types and options for safe management of batteries. Under the proposed battery bill, HHW sites like ours will become extremely important collection sites for the medium and larger rechargeable batteries, and damaged batteries. We have the site, permit and staff expertise to fill that need.
5. Joe Martino submitted a second grant request under the IEPA's sharps program to help cover the cost of the sharps we generated from our pharmaceutical program. It is another \$35,000 grant. Joe and I met with Lake Villa and Gurnee about transitioning them into the sharps program (they have WM as their hauler and had a sharps program with WM, neither renewed their contract with WM).
6. Pete Adrian submitted a grant application for a \$10,000 planning grant from IEPA, it was awarded and will help pay for our consulting costs for the plan update.
7. Pete also submitted the final report to the USDA bringing to a conclusion the 2 year program that was funded by the grant.
8. Merleanne continues to expand the textile collection network and is leading the programming for the IFSCC's celebration of International Compost Awareness Week (ICAW) which was a great success in 2023 with more to come in 2024.
9. Amy Bartemio has been working with the county on an update to our website. We are also working with Tracy Bugh, Recycle by City creator, to increase traffic to our website on proper recycling and composting but also all our other great programs.
10. We met with the Council of the Great Lakes Region (CGLR, we are a Knowledge Partner on CGLR's Circular Great Lakes initiative) in January to prepare for the second year of collecting boat film wrap from marinas in Lake County and Chicago. Last year we collected over 20,000 pounds of boat film warp from approximately 500 boats. We hope to sustain and

grow the program. The meeting included potential new collection efforts in Milwaukee, Detroit and Lake County, IN.

11. Staff assisted Lake Villa, Lake Villa Township and Gurnee in the past two months with residential hauler procurement. All three entities selected LRS. Groot has been competitive and WM has not. We are typically down to two companies that are actively competing for the contracts, much different than as recent as 5 years ago.

ENCLOSED DOCUMENTS: None

STAFF: Walter Willis, Executive Director