



SOLID WASTE AGENCY OF LAKE COUNTY, IL

MEMORANDUM

To: Kent Street, Chairman, Executive Committee
From: Walter S. Willis, Executive Director *WSW*
Subject: July 2011 Meeting Notice Information
Date: July 13, 2011

Attached you will find the agenda for this month's meeting, the minutes from the June 9, 2011 meeting, and the referenced consent, action and informational items.

I look forward to seeing you all at the meeting this month on July 21st.

SOLID WASTE AGENCY OF LAKE COUNTY, IL
EXECUTIVE COMMITTEE
Thursday July 21, 2011 12:00 Noon
1311 N. Estes Street Gurnee, IL 60031

1. CALL TO ORDER..... Chairman Street
2. ROLL CALL..... Secretary
3. APPROVAL OF MINUTES
 June 9, 2011
4. NEW AGENDA ITEMS
5. PUBLIC COMMENT ON AGENDA ITEMS
6. EXECUTIVE COMMITTEE ITEMS..... Chairman Street

Consent

1. Expenditure Report (June 2011)

Action Item

1. Funding for Education Campaign
2. Wauconda HCW Event Invoice
3. Professional Liability Insurance Renewal

Information Items

1. Project and Program Updates

7. EXECUTIVE SESSION
 Executive Director Annual Review
8. ADJOURNMENT

MINUTES

SOLID WASTE AGENCY OF LAKE COUNTY, IL
EXECUTIVE COMMITTEE
THURSDAY JUNE 9, 2011 12:00 NOON
1311 N. ESTES STREET, GURNEE, IL 60031

CALL TO ORDER: Chairman Street called the meeting to order at 12:03 with 6 members present.

APPROVAL OF MINUTES

Motion by *Glenn Ryback* seconded by *Steve Mandel* to approve the minutes of May 19, 2011.
Motion was approved.

PUBLIC COMMENT

None

NEW AGENDA ITEMS

None

CONSENT ITEM

Expenditure Report (May 2011). Motion by *Steve Mandel*, seconded by *Michael Talbett*.
Motion was approved.

EXECUTIVE COMMITTEE ITEMS

INFORMATION ITEMS

1. Fiscal Year 2011 Budget Update

Walter Willis discussed the budget review process to evaluate the state of the budget at its half-way point in the fiscal year. As of June 1st we are half-way through the fiscal year.

The 2011 fiscal year budget included estimated revenues of \$882,985 and expenditures of \$976,400, with an expected budget deficit of \$93,415. This was in spite of an expenditure decrease of approximately 4% from FY 2010 (after a reduction of over 10% the previous year). The primary factor leading to the expected budget deficit has been a continual decrease in local surcharge revenue from the two landfills.

Both landfills are receiving less waste due to the economic slowdown, the opening of the Crystal Lake Transfer Station (primarily impacting the Countryside LF), and the temporary re-routing of waste away from the Zion Landfill due to a lack of currently permitted capacity (Veolia is waiting on permit approval for a vertical expansion of the landfill which is still expected this summer).

The revised surcharge revenue is approximately \$582,510 for FY 2011 which is approximately \$29,115 less than the budgeted amount. The revised estimate assumes that the Zion LF receives its IEPA permit and begins accepting approximately 750 tons per day of waste that had been re-directed beginning September of this year.

The remaining estimates for revenue from the O&M fee, interest income, e-scrap income and licensing fees are on target.

2. Project and Program Updates

- Walter Willis and Pete Adrian met with Republic on May 23rd to discuss a proposal from Republic regarding payment for recyclables. Republic is offering payment similar to that under the agreement with WMRA (WM Contract expires at the end of this year), and also includes a guarantee of payment to haulers and SWALCO as well.
- Walter Willis and Pete Adrian both presented at the College of Lake County, Green County Conference on May 25th.
- SWALCO is assisting Kildeer review its hauler contract options.
- Walter Willis and Pete Adrian met with Midwest Electronics on May 25th at their new facility in Waukegan which is capable of handling e-scrap from events such as SWALCO's. Midwest Electronics is interested in processing SWALCO's e-scrap once our contract with MPC expires.
- WMI held an open house on May 24 to celebrate the opening of its first natural gas filling station in the Midwest at its transfer station in Wheeling.
- Walter Willis gave two presentations at 2011 Illinois Recycling and Waste Management Conference and Trade Show. The first presentation was on EPR legislation here in Illinois, and the second on the preliminary outcome and recommendation of the Lake County 60% Recycling Task Force.

NEXT EXECUTIVE COMMITTEE MEETING: Thursday, July 21, 2011 - 12:00 p.m.

NEXT BOARD MEETING: Thursday, June 23, 2011 - 7:00 p.m. Hainesville Village Hall

ADJOURNMENT (1:00 p.m.): Motion by *Glen Ryback*, seconded by *Steve Mandel* to adjourn.
Motion was approved.

SOLID WASTE AGENCY OF LAKE COUNTY (SWALCO)
EXECUTIVE COMMITTEE

COMMUNITY REPRESENTATIVE TITLE

FLYNN	<i>Nile Flynn</i>	ASSISTANT VILLAGE ADMINISTRATOR
ELLIS		VILLAGE MANAGER
LAWLOR		COUNTY BOARD MEMBER
MANDEL	<i>Don Mandel</i>	COUNCILMAN
NAPOLITANO	JOE NAPOLITANO	DIRECTOR OF COMMUNITY DEVELOPMENT
RYBACK	<i>Glenn Ryback</i>	MAYOR
STREET	<i>Kent Street</i>	VILLAGE ADMINISTRATOR
TALBETT	<i>Michael Calvert</i>	VILLAGE ADMINISTRATOR
WAGENER		TRUSTEE

DATE: JUNE 9, 2011

SIGN-IN SHEET

* LARRY CLARK

SOLID WASTE AGENCY OF LAKE COUNTY, (SWALCO)
EXECUTIVE COMMITTEE

DATE: JUNE 9, 2011

VOTING RECORD

NAMES	ATTENDANCE	MAY 2011 EXPENDITURE REPORT							
		A	N	A	N	A	N	A	N
FLYNN	✓	✓							
ELLIS									
LAWLOR									
MANDEL	✓	✓							
NAPOLITANO	✓	✓							
RYBACK	✓	✓							
STREET	✓	✓							
TALBETT	✓	✓							
WAGENER									
TOTAL	6	6							

Consent - 1. Expenditure Approval

ISSUE: Approve Expenditures

RECOMMENDATION: I recommend approval

TIMING: Routine

BACKGROUND: The Board of Directors authorized the Executive Director to pay expenditures under \$10,000. The Executive Director submits the monthly expenditures to the Board for approval.

The total for Administration- \$46,822.78; Education - \$1,300.00; Household Chemical Waste - \$23,320.99; Recycling \$0; Total expenditures for June 2011 - \$71,443.77

ENCLOSED DOCUMENTS: BOSS Account Analysis Reports

STAFF: Lorin Buchta, Executive

Accounting

Account Analysis Report

Report Date 07-Jul-11

Lake County
Date From 000-05:00
Date To 30T00:00:00.000-05:00

2011-06-
01T00:00:00.
2011-06-
Date To 30T00:00:00.000-05:00

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Ledger / Ledger Lake County
Period From 11-Jun
Period To 11-Jun
Accounting 930-9200010-
Accounting 930-9200040-
Balance Type Actual
Encumbrance
Include Zero No
Include User No
Include Statistical No
Include Accounts No

Accounting

Account Analysis Report

Report Date 07-Jul-11

Lake County
Date From 000-05:00
Date To 30T00:00:00.000-05:00

2011-06-
01T00:00:00.
2011-06-
Date To 30T00:00:00.000-05:00

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Ledger Name	Lake County	Ledger USD	Budget Name	Balance Type	Actual
Encumbrance					

Account	930-9200010-	Description	SWALCO \ Solid Waste Prog-SWALCO Administration-Regular Salaries And Wage----
Budget Amount:	317,830.00	Funds	134,901.78
			Beginning Balance for
			11-Jun
			158,569.82
			0

Source	Category	GL Date	Trading Partner	Transaction Number	Line Description	Debit	Credit
Payroll	Payroll	10-Jun-11			Journal Import Created	10,780.51	0

Payroll	Payroll	10-Jun-11	Journal Import Created	1,398.69	0
Payroll	Payroll	24-Jun-11	Journal Import Created	9,247.62	0
Payroll	Payroll	24-Jun-11	Journal Import Created	2,931.58	0
			Period Total	24,358.40	0

Ending Balance for 11-Jun 182,928.22 0

Account 930-9200010- Description SWALCO \- Solid Waste Prog-SWALCO Administration-Part Time Salaries And Wa----

Budget Amount: 26,150.00 Funds 4,703.29 Beginning Balance for 11-Jun 18,266.18 0

Source	Category	GL Date	Trading Partner	Transaction Number	Line Description	Debit	Credit
Payroll	Payroll	10-Jun-11			Journal Import Created	1,609.12	0
Payroll	Payroll	10-Jun-11			Journal Import Created	402.28	0
Payroll	Payroll	24-Jun-11			Journal Import Created	1,169.13	0
					Period Total	3,180.53	0

Ending Balance for 11-Jun 21,446.71 0

Account 930-9200010- Description SWALCO \- Solid Waste Prog-SWALCO Administration-Holiday Pay----

Budget Amount: 0 Funds -402.29 Beginning Balance for 11-Jun 402.28 0

Source	Category	GL Date	Trading Partner	Transaction Number	Line Description	Debit	Credit
Payroll	Payroll	10-Jun-11			Journal Import Created	0	201.13
Payroll	Payroll	10-Jun-11			Journal Import Created	201.14	0
					Period Total	201.14	201.13

Ending Balance for 11-Jun 402.29 0

Account 930-9200010- Description SWALCO \- Solid Waste Prog-SWALCO Administration-Special Pay----

Budget Amount:	15,000.00	Funds	6,137.93	Beginning Balance for	11-Jun	7,440.93	0
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Source	Category	GL Date	Trading Partner	Transaction Number	Line Description	Debit	Credit
Payables	Purchase Invoices	01-Jun-11	Rampale,	M.Rampale: Mileage	Mileage	241.74	
Payables	Purchase Invoices	01-Jun-11	Rampale,	M.Rampale: Mileage	Mileage	528.36	
Spreadsheet	Adjustment	01-Jun-11			Reclassify to correct account s/b		241.74
Spreadsheet	Adjustment	01-Jun-11			Reclassify to correct account s/b		528.36
Payroll	Payroll	10-Jun-11			Journal Import Created	533.07	0
Payroll	Payroll	24-Jun-11			Journal Import Created	533.07	0
					Period Total	1,836.24	770.1

				Ending Balance for	11-Jun	8,507.07	0
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Account 930-9200010- Description SWALCO - Solid Waste Prog-SWALCO Administration-Office Supplies----

Budget Amount:	2,200.00	Funds	370.15	Beginning Balance for	11-Jun	1,761.35	0
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Source	Category	GL Date	Trading Partner	Transaction Number	Line Description	Debit	Credit
Payables	Purchase Invoices	21-Jun-11	MINUTEMAN	41502		68.5	
					Period Total	68.5	0

				Ending Balance for	11-Jun	1,829.85	0
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Account 930-9200010- Description SWALCO - Solid Waste Prog-SWALCO Administration-Legal Services----

Budget Amount:	20,000.00	Funds	-9,612.50	Beginning Balance for	11-Jun	0	0
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Source	Category	GL Date	Trading Partner	Transaction Number	Line Description	Debit	Credit
Payables	Purchase Invoices	06-Jun-11	LARRY M CLARK	LC5/31/11_Swalco	Legal Services for Larry Clark on	2,625.00	
					Period Total	2,625.00	0

Ending Balance for	11-Jun	2,625.00	0
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Account: 930-9200010-	Description:	SWALCO - Solid Waste Prog-SWALCO Administration-Mileage Reimbursement----
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Budget Amount:	0	Funds	-1,127.12	Beginning Balance for	11-Jun	357.02	0
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Source	Category	GL Date	Trading Partner	Transaction Number	Line Description	Debit	Credit
Spreadsheet	Adjustment	01-Jun-11			Reclassify to correct account s/b	241.74	
Spreadsheet	Adjustment	01-Jun-11			Reclassify to correct account s/b	528.36	
				Period Total		770.1	0

Ending Balance for	11-Jun	1,127.12	0
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Account: 930-9200010-	Description:	SWALCO - Solid Waste Prog-SWALCO Administration-Garbage Disposal----
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Budget Amount:	0	Funds	-2,750.00	Beginning Balance for	11-Jun	0	0
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Source	Category	GL Date	Trading Partner	Transaction Number	Line Description	Debit	Credit
Payables	Purchase Invoices	21-Jun-11	GROOT	7571996	Rolloff Box services (trash and	462.96	
				Period Total		462.96	0

Ending Balance for	11-Jun	462.96	0
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Account: 930-9200010-	Description:	SWALCO - Solid Waste Prog-SWALCO Administration-Gas For Heating----
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Budget Amount:	15,000.00	Funds	6,576.91	Beginning Balance for	11-Jun	6,792.47	0
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Source	Category	GL Date	Trading Partner	Transaction Number	Line Description	Debit	Credit
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Payables	Purchase Invoices	27-Jun-11	NORTH SHORE	NSG: Swalco/6.20.11	SWALCO: North Shore Gas	332.51	
					Period Total	332.51	0

	Ending Balance for	11-Jun	7,124.98	0
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Account: 930-9200010- Description: SWALCO - Solid Waste Prog-SWALCO Administration-Electricity----

Budget Amount:	12,000.00	Funds	5,744.05	Beginning Balance for	11-Jun	5,530.10	0
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Source	Category	GL Date	Trading Partner	Transaction Number	Line Description	Debit	Credit
Payables	Purchase Invoices	06-Jun-11	EXELON	1.00671E+11	SWALCO: Exelon	725.85	
					Period Total	725.85	0

	Ending Balance for	11-Jun	6,255.95	0
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Account: 930-9200010- Description: SWALCO - Solid Waste Prog-SWALCO Administration-Water And Sewer Charges----

Budget Amount:	800	Funds	-40.05	Beginning Balance for	11-Jun	563.9	0
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Source	Category	GL Date	Trading Partner	Transaction Number	Line Description	Debit	Credit
Payables	Purchase Invoices	27-Jun-11	VILLAGE OF	VOG: Swalco/6.21.11	SWALCO: Village of	276.15	
					Period Total	276.15	0

	Ending Balance for	11-Jun	840.05	0
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Account: 930-9200010- Description: SWALCO - Solid Waste Prog-SWALCO Administration-Telephone----

Budget Amount:	6,000.00	Funds	2,984.78	Beginning Balance for	11-Jun	2,392.80	0
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Source	Category	GL Date	Trading Partner	Transaction Number	Line Description	Debit	Credit
Payables	Purchase Invoices	21-Jun-11	VERIZON	2587015191	SWALCO: Verizon	224.39	
Payables	Purchase Invoices	21-Jun-11	CALL ONE	Swalco:CallOne6/15/11	Swalco: Call One Invoice 6/15/11	173.72	
				Period Total		398.11	0

Ending Balance for	11-Jun	2,790.91	0
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Account: 930-9200010- Description: SWALCO \- Solid Waste Prog-SWALCO Administration-H/I/L/D Employee Benefits----

Budget Amount:	71,780.00	Funds	32,255.88	Beginning Balance for	11-Jun	33,775.88	0
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Source	Category	GL Date	Trading Partner	Transaction Number	Line Description	Debit	Credit
Payroll	Payroll	10-Jun-11			Journal Import Created	2,844.61	0
Payroll	Payroll	10-Jun-11			Journal Import Created	29.51	0
Payroll	Payroll	24-Jun-11			Journal Import Created	2,844.61	0
Payroll	Payroll	24-Jun-11			Journal Import Created	29.51	0
				Period Total		5,748.24	0

Ending Balance for	11-Jun	39,524.12	0
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Account: 930-9200010- Description: SWALCO \- Solid Waste Prog-SWALCO Administration-Retirement Benefits/FICA----

Budget Amount:	39,355.00	Funds	24,355.73	Beginning Balance for	11-Jun	12,915.06	0
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Source	Category	GL Date	Trading Partner	Transaction Number	Line Description	Debit	Credit
Payroll	Payroll	10-Jun-11			Journal Import Created	169.25	0
Payroll	Payroll	10-Jun-11			Journal Import Created	920.45	0
Payroll	Payroll	10-Jun-11			Journal Import Created	0	15.39
Payroll	Payroll	24-Jun-11			Journal Import Created	920.45	0
Payroll	Payroll	24-Jun-11			Journal Import Created	89.45	0
				Period Total		2,099.60	15.39

Ending Balance for	11-Jun	14,999.27	0
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Account: 930-9200010- Description: SWALCO - Solid Waste Prog-SWALCO Administration-Retirement Benefits/IMRF----

Budget Amount:	26,315.00	Funds	4,025.29	Beginning Balance for	11-Jun	19,298.67	0
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Source	Category	GL Date	Trading Partner	Transaction Number	Line Description	Debit	Credit
Payroll	Payroll	10-Jun-11			Journal Import Created	253.12	0
Payroll	Payroll	10-Jun-11			Journal Import Created	1,313.59	0
Payroll	Payroll	10-Jun-11			Journal Import Created	0	23.01
Payroll	Payroll	24-Jun-11			Journal Import Created	1,313.59	0
Payroll	Payroll	24-Jun-11			Journal Import Created	133.75	0
				Period Total		3,014.05	23.01

Ending Balance for	11-Jun	22,289.71	0
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Account: 930-9200010- Description: SWALCO - Solid Waste Prog-SWALCO Administration-Miscell Contractual Servi----

Budget Amount:	11,000.00	Funds	-2,300.00	Beginning Balance for	11-Jun	8,050.00	0
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Source	Category	GL Date	Trading Partner	Transaction Number	Line Description	Debit	Credit
Payables	Purchase Invoices	06-Jun-11	ALPHA BUILDING	11807SW	Janitorial Services/Carpet	250	
Payables	Purchase Invoices	21-Jun-11	G T	GTLandscaping:6/2/11	Blanket Order: Landscape Service	250	
				Period Total		500	0

Ending Balance for	11-Jun	8,550.00	0
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Account: 930-9200010- Description: SWALCO - Solid Waste Prog-SWALCO Administration-Furniture And Office Equi----

Budget Amount:	6,500.00	Funds	6,117.02	Beginning Balance for	11-Jun	157.58	0
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Source	Category	GL Date	Trading Partner	Transaction Number	Line Description	Debit	Credit
Payables	Purchase Invoices	06-Jun-11	NORTH SHORE	54543		225.4	
					Period Total	225.4	0

Ending Balance for 11-Jun 382.98 0

Account: 930-9200020- SWALCO - Solid Waste Prog: Education-Miscell Contractual Servi----

Budget Amount: 2,400.00 Funds 358.15 Beginning Balance for 11-Jun 673.87 0

Source	Category	GL Date	Trading Partner	Transaction Number	Line Description	Debit	Credit
Payables	Purchase Invoices	21-Jun-11	JACK KAUFMANN	JackKaufmann:6/22/11		1,300.00	
					Period Total	1,300.00	0

Ending Balance for 11-Jun 1,973.87 0

Account: 930-9200030- SWALCO - Solid Waste Prog: Household Hazard Waste-Consultants----

Budget Amount: 133,600.00 Funds 61,404.05 Beginning Balance for 11-Jun 22,003.06 0

Source	Category	GL Date	Trading Partner	Transaction Number	Line Description	Debit	Credit
Payables	Purchase Invoices	01-Jun-11	VEOLIA	112316069	Blanket PO for Household	378	
Payables	Purchase Invoices	01-Jun-11	VEOLIA	112316070	Blanket PO for Household	336	
Payables	Purchase Invoices	01-Jun-11	VEOLIA ENVIRONMENTA L SVCS	112406960	CHANGE ORDER #1	1,455.00	
					Increase Blanket PO by \$		
					This increase covers the period		
Payables	Purchase Invoices	01-Jun-11	Nelson, Steven E	ExpenseReport:Steve	Supplies	227.7	
Payables	Purchase Invoices	06-Jun-11	VEOLIA	113251549		1,455.00	

Payables	Purchase Invoices	06-Jun-11	ENVIRONNEMENTA L SVCS	113251550	CHANGE ORDER #1 Increase Blanket PO by \$ ----- This increase covers the period	672	
Payables	Purchase Invoices	06-Jun-11	VEOLIA ENVIRONNEMENTA L SVCS	112993587	CHANGE ORDER #1 Increase Blanket PO by \$ ----- This increase covers the period	315	
Payables	Purchase Invoices	08-Jun-11	VEOLIA ENVIRONNEMENTA L SVCS	111352285	CHANGE ORDER #1 Increase Blanket PO by \$ ----- This increase covers the period	9,588.00	
Payables	Purchase Invoices	21-Jun-11	VEOLIA ENVIRONNEMENTA L SVCS	102110999	CHANGE ORDER #1 Increase Blanket PO by \$ ----- This increase covers the period	1,455.00	
Payables	Purchase Invoices	21-Jun-11	VEOLIA ENVIRONNEMENTA L SVCS	102111000	CHANGE ORDER #1 Increase Blanket PO by \$ ----- This increase covers the period	1,552.00	
Payables	Purchase Invoices	21-Jun-11	VEOLIA ENVIRONNEMENTA L SVCS	114206057	CHANGE ORDER #1 Increase Blanket PO by \$ ----- This increase covers the period	2,603.00	

Payables	Purchase Invoices	21-Jun-11	Nelson, Steven E	SN:Sams Club		This increase covers the period		
Payables	Purchase Invoices	29-Jun-11	VEOLIA ENVIRONMENTAL SVCS	115329043		Supplies	141.69	
						CHANGE ORDER #1	357	
						Increase Blanket PO by \$		
Payables	Purchase Invoices	29-Jun-11	VEOLIA ENVIRONMENTAL SVCS	115413421		This increase covers the period		
						CHANGE ORDER #1	1,455.00	
						Increase Blanket PO by \$		
						This increase covers the period		
						Period Total	21,990.39	0

Ending Balance for 11-Jun 43,993.45 0

Account: 930-9200030- Description: SWALCO - Solid Waste Prog-Household Hazard Waste-Garbage Disposal----

Budget Amount: 5,800.00 Funds 2,327.88 Beginning Balance for 11-Jun 1,191.63 0

Source	Category	GL Date	Trading Partner	Transaction Number	Line Description	Debit	Credit
Payables	Purchase Invoices	01-Jun-11	VEOLIA	T20000913050	Trash and recycling services for	41.6	
Payables	Purchase Invoices	01-Jun-11	VEOLIA	T20000910333	Trash and recycling services for	154.25	
					Period Total	195.85	0

Ending Balance for 11-Jun 1,387.48 0

Account: 930-9200030- Description: SWALCO - Solid Waste Prog-Household Hazard Waste-Miscell Contractual Servi----

Budget Amount: 4,400.00 Funds 491.75 Beginning Balance for 11-Jun 308.25 0

Source	Category	GL Date	Trading Partner	Transaction Number	Line Description	Debit	Credit
Payables	Purchase Invoices	08-Jun-11	BURRIS	RI39452	Delivery and rental of a Komastu	349.75	
Payables	Purchase Invoices	21-Jun-11	JACKS TENTS & JackTents:SWALCO6/1		Blanket Purchase Order for tent	785	
					Period Total	1,134.75	0

Ending Balance for	11-Jun	1,443.00	0
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Account: 930-920040- Description: SWALCO \- Solid Waste Prog:Recycling-Miscell Contractual Servi----

Budget Amount:	2,000.00	Funds	197.69	Beginning Balance for	11-Jun	0	0
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Source	Category	GL Date	Trading Partner	Transaction Number	Line Description	Debit	Credit
Payables	Purchase Invoices	29-Jun-11	VILLAGE OF	6156	SWALCO: Rain Barrel/Compost	1,802.31	
Payables	Purchase Invoices	29-Jun-11	VILLAGE OF	6156	SWALCO: Rain Barrel/Compost		1,802.31
					Period Total	1,802.31	1,802.31

Ending Balance for	11-Jun	0	0
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End of Report

A-1. Funding for the Task Force Education Campaign

ISSUE: Whether to approve a special one-time O&M fee of \$0.50 per household to help fund the 60% recycling education campaign for an amount of approximately \$100,000.

RECOMMENDATION: SWALCO staff recommends approval

BACKGROUND: At the April meeting of the Executive Committee meeting the idea of using proceeds from the Per Ton Recycling Payments to fund an education campaign for the 60% recycling program was discussed. Mr. Willis suggested a ball park number of \$100,000 for the education campaign. Several topics were discussed including:

- A more defined scope of work for the education campaign needs to be developed.
- The possibility of expanding the base of funding to private sector recycling/waste companies, DCEO grants, local foundations, etc.
- Using a one-time increase in the O&M fee of approximately \$0.50 per household to generate the \$100,000 and then members could fund this through their per ton payments or other local sources of revenue.

In response to these comments staff has worked with the Education Subcommittee of the Task Force to refine the scope of work, which should be finalized by the end of the month after one final meeting of the Subcommittee on July 20th. Second, staff has had informal discussions with several haulers and recyclers, and while no commitments have been made the idea was not dismissed. Third, the use of the O&M fee, while the most equitable, may likely result in a difficult situation for several of the eight municipalities that do not participate in the WMRA agreement (Beach Park, Deer Park (the Village does get compensated but outside the WMRA agreement), Highland Park (compensated outside of WMRA agreement) Highwood, Lake Forest (compensated outside WMRA agreement) North Chicago, Waukegan, and Zion). Given that three of the eight municipalities are being paid on par with the other 33 members the real funding issue falls on the five remaining members that are not being paid for their recyclables.

It is staff's recommendation that SWALCO:

1. Approach the four towns (not including Waukegan at this point) that are not being paid for their recyclables about providing voluntary funding based on \$0.50 per household using the O&M household count. If they are unable to provide such funding they would be asked to provide in-kind services to help with the education effort.
2. Send out an invoice in September (assuming the Executive Committee and BOD approves this action item) to the 37 members being paid for their recyclables plus those from recommendation #1 above who are willing to pay. The payment would be due in December (when most towns would have received three quarters worth of payments in 2011), which coincides well with the expected date of final approval of the Task Force report.
3. Develop an RFP for education/public relations services and issue it in September with final selection by December as well.

To put this funding request in perspective, the members receiving payment from the WMRA agreement are already sharing in over \$500,000 of revenue in the first 2 quarters of 2011 and this projects out to approximately \$1,000,000 for the full year. The requested amount is about 10% of the total revenues. With the education effort we should expect to see further growth in our recycling totals and therefore more revenue as well.

ENCLOSED DOCUMENTS: None

STAFF: Walter Willis, Executive Director

A - 2. Wauconda HCW Event Invoice

ISSUE: Invoice payment.

RECOMMENDATION: Recommend approval

TIMING: Routine

BACKGROUND: Enclosed for payment is Invoice No. 115413420 from Veolia Environmental Services (Veolia) for services provided at the Wauconda Household Chemical Waste Collection event held on June 18, 2011. High staffing levels were requested of Veolia to compensate for the large turnout and heat related issues.

The invoice amount (\$10,244.00) exceeds the payment authority of the Executive Director and is therefore being presented to the Executive Committee for your payment approval.

FISCAL IMPACT: Fund 930-92000030, Mgmt. Center 71150, \$10,244.00

ENCLOSED DOCUMENTS: Veolia Invoice No. 115413420 dated June 28, 2011.

STAFF: Steve Nelson, Household Chemical Waste Engineer

Veolia ES Technical Solutions
 5137 Indianapolis Blvd
 East Chicago, IN 46312
 (800) 548-4458
 (219) 392-6704 Kathy Sudac

SERVICE PROVIDED BY:
 TECHNICAL SERVICES - CHICAGO, IL

Solid Waste Agency of Lake County
 1311 N Estes Street
 Gurnee, IL 60031
 Attn: Steve Nelson

INVOICE

THIS IS AN INVOICE FOR CURRENT CHARGES. PLEASE PAY
 AMOUNT INDICATED BELOW.

DUE UPON RECEIPT OR PER CONTRACT

ALL PAST DUE AMOUNTS WILL BEAR INTEREST AT 2% PER
 MONTH OR THE MAXIMUM RATE ALLOWED BY LAW,
 WHICHEVER IS LESS.

INVOICE NUMBER	INVOICE DATE	PAGE
115413420	06/28/11	1 of 1

PO #110982

Service Date: 6/18/11

Service Location: Wauconda, IL

Description	Unit	Quantity	Rate	Amount
<u>Labor</u>				
Mobilization of base labor force	Each	1.00	\$ 7,140.00	\$ 7,140.00
Addition of 1 Chemist from Base	Hours	0.00	\$ 50.00	\$ -
Addition of 3 Technicians from Base	Hours	27.00	\$ 42.00	\$ 1,134.00
Reduction of 3 Technicians	Hours	0.00	\$ (42.00)	\$ -
<u>Veolia Staff</u>				
Additional Supervisor	Gurnee Hours	2.00	\$ 60.00	\$ 120.00
Additional Chemist	Gurnee Hours	2.00	\$ 50.00	\$ 100.00
Additional Technician	Gurnee Hours	0.00	\$ 42.00	\$ -
<u>Semi Truck</u>				
	Each	1.00	\$ 950.00	\$ 950.00
<u>Box Truck</u>				
	Each	2.00	\$ 400.00	\$ 800.00

Blanket PO
BOSS
 Date: 6/28/11
 Requisition #: _____
 P.O. #: 110982
 Receipt#: _____
 #10,244⁰⁰ Approved for Payment *[Signature]*

REMIT TO ADDRESS:

Veolia ES Technical Solutions
 P.O. BOX 73709
 CHICAGO, ILLINOIS 60673-7709

PLEASE PAY THIS AMOUNT	\$ 10,244.00
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A – 3. Public Officials Liability Insurance Award

ISSUE: Secure Public Official Liability Insurance

RECOMMENDATION: Recommend approval

TIMING: Routine

BACKGROUND: Public Officials Liability coverage is secured to protect SWALCO, its directors and employees against any wrongful acts, errors or omissions. This is an annual policy with a coverage limit of \$1,000,000. SWALCO has maintained this coverage since our inception. The current policy is due to expire on July 24, 2011.

Arthur Gallagher Risk Management Services, our insurance broker, solicited competitive quotes for this policy, one quote came back. RSUI, our current carrier, quoted a premium of \$5,000.

Based on AJ Gallagher's recommendation, and our review, we request your approval to secure RSUI as our Public Officials Liability insurance provider for 2011/20012.

FISCAL IMPACT: Administration 9200010 object code 72110 Liability Insurance \$5,000.00.

ENCLOSED DOCUMENTS: Coverage Extension

STAFF: Lorin Buchta, Executive and Steve Nelson, HCW Engineer



RSUI Group, Inc.

Risk Placement Services
300 South Riverside Plaza
Suite 1920
Chicago, IL 60606

ATTENTION: RYAN COLLIER

RE: Directors and Officers Liability Quote

Submission Number: 208888
Renewal of: NHP637958
Company: RSUI Indemnity Company - (Best rating: A XII)
Insured: Solid Waste Agency of Lake County, IL (SWALCO)
Gurnee, IL

Policy Dates: July 24, 2011 - July 24, 2012

Form: RSG 211003 0609 Directors and Officers Liability Policy - Not For Profit Organization - 2009

Limit: \$1,000,000

Retention (each loss):

Insuring Agreement A: \$0
Insuring Agreement B: \$10,000
Insuring Agreement C: \$10,000
Employment Practices Claim: \$10,000

Policy Attachments

- RSG 204081 0108 Cap on Losses From Certified Acts of Terrorism
- RSG 214038 0204 Coverage Extension - Public Officials
- RSG 204123 0108 Disclosure Pursuant to Terrorism Risk Insurance Act
- RSG 206071 0204 Exclusion - Prior and or Pending Litigation Backdated - 07/24/2007
- RSG 202049 0609 Illinois Changes
- RSG 203012 1108 Illinois Changes - Nonrenewal
- RSG 212026 0606 Illinois Changes - Pollution Exclusion
- RSG 99043 0604 Illinois Important Information to Policyholders Right to File a Complaint
- RSG 204153 0609 Sublimit - Defense Expenses - Wage and Hour Claims - \$100K/\$10K SIR
- RSG 204113 0210 Sublimit - Defense of Non - Monetary Damages - \$25K per Claim, \$50K aggregate; \$25K SIR
- RSG 204119 0210 Third Party Liability Coverage - \$25K SIR

Premium Amount

Premium:	\$5,000.00		
Gross Premium:	\$5,000.00		
Commission:	\$1,000.00	Comm. %:	20.00
Net Due:	\$4,000.00		

Please read all terms and conditions shown above carefully as they may not conform to specifications shown on your submission.

This Quote is valid until 07/24/2011.

We greatly appreciate your business.



I – 1. Project and Program Updates

BACKGROUND: The following are updates on several projects and programs we are currently working on:

1. The Zion LF is once again taking waste from the Northbrook Transfer Station which should increase its volume by approximately 700-900 tons per day. This will help minimize the expected budget deficit this year.
2. Walter Willis met with Gurnee and WMI regarding the use of CNG trucks in Gurnee. This discussion was prompted by a clause in Gurnee's contract requiring such a meeting to discuss a timetable for introducing CNG trucks into Gurnee. Gurnee is serviced out of WMI's Fox Lake truck facility and not Wheeling (where WMI does have a CNG filling station). During the meeting we learned that WMI has the Fox Lake facility on an internal capital projects list for a CNG filling station. We may know later this year when and if WMI will build the first CNG filling station in Lake County.
3. SWALCO is assisting Kildeer, Highwood and Lincolnshire review their hauler contract options.
4. Walter Willis toured Bluff City's asphalt shingle recycling facility on July 6th in Bartlett. The facility is similar to one being proposed by Bluff City/MBL at a site located on the southwest corner of Winchester Road and Route 45 in unincorporated Lake County. Bluff City has already obtained a Beneficial Use Permit from the IEPA for shingle processing at the site. Bluff City/MBL must still obtain rezoning approval and a conditional use permit from Lake County before developing the site.
5. Walter Willis and Pete Adrian met with WMI to discuss a joint venture with WMI to develop more e-scrap collection programs in Lake County. Both drop-off and top of the driveway collection options were discussed. WMI was going to contact MPC (with SWALCO's assistance) and discuss a business arrangement between the two companies. SWALCO is interested in determining whether there is demand for an at home, top of driveway collection option for e-scrap. Discussions may lead to the implementation of a pilot program in a SWALCO town hauled by WMI.
6. Walter Willis contacted Midwest Organics (compost site near Wauconda) and learned that the company has submitted a permit application to the IEPA to accept food scrap in excess of the 10% additive allowed under its current permit. This permit application was made feasible by legislation supported by SWALCO in 2009. This permit, if received, should help jump start more food scrap collection programs, a key priority for SWALCO in the coming years.
7. SWALCO continues to stay active with the Product Stewardship Institute on a number of initiatives. We are working with a multi-state group looking at pharmaceutical programs, helping organize Illinois solid waste agencies and possibly forming a stewardship council or at the very least a sustainable funding program for continued involvement with PSI, and Walter Willis has been invited to attend a national strategy meeting being held by PSI in Chicago on July 28th.
8. The 60% Recycling Task Force finalized its recommendations at its meeting on June 22nd. The Task Force met monthly for a year to develop a comprehensive list of recommendations for three sectors: residential, commercial and C&D debris. The goal is to have SWALCO staff prepare a draft report over the summer and have the Task Force meet one final time in September to adopt it. The recommendations will also be presented to the SWALCO Board of Directors at its August meeting (which will be held

at the Grayslake MRF) and the Lake County Public Works and Transportation Committee in August or September as well. The goal will be to have the final report formally approved by the SWALCO board and Lake County Board in November.

ENCLOSED DOCUMENTS: None

STAFF: Walter Willis, Executive Director