



Solid Waste Agency of Lake County, IL.

1311 North Estes Street • Gurnee • Illinois • 60031 • (847) 377-4950

Local Solid Waste Fees Annual Report Form

DATE: **02/14/2024**

Printed Name: Walter S. Willis

Title: Executive Director

X

[Signature] 2/14/24
Signed and Dated

1. Indicate whether SWALCO continues to collect local solid waste landfill fees or taxes: ☒ Yes ☐ No
If your unit of local government collects local solid waste landfill fees or taxes, or has a fee balance, complete areas 2-6.

2. Total funds collected with this fee/tax:

During Calendar Year 2023 \$ 833,151.06

Since fee was effective: \$ 9,090,212.35

3. Current balance of Fund: \$ 2,454,604

Name of Fund: Revenue from Landfill Surcharge

Name of Institution: Portion held by Lake County Treasurer on behalf of SWALCO with remaining held in a Certificate of Deposit with First Bank of Highland Park.

4. Total expenditures for previous year, January 1 - December 31, 23: \$ \$825,000

See attached budget for SWALCO for FY 23. The landfill surcharge is the primary funding source for the Agency's operations. The expenditures from the landfill surcharge are used to fund the following budget centers: Administration, Education, Household Chemical Waste, and Recycling.

5. Estimate for fees/taxes to be collected over the next three years: Year 1: \$830,000

Year 2: \$830,000

Year 3: \$830,000

6. Estimate for expenditures over the next three years: Year 1: \$830,000

Year 2: \$830,000

Year 3: \$830,000

Please provide a narrative of the general direction and scope of expenditures.

The direction and scope of the expenditures will continue to be directed at the funding activities of SWALCO, which include the implementation of the Solid Waste Management Plan, operations of numerous recycling programs, education programs, and operation of the HCW facility and program.

Solid Waste Agency of Lake County
FY 2023 Budget

Fund:	Management Center	Account	DESCRIPTION	2023 APPROVED	DETAIL
ADMINISTRATION 9200010					
930	51110	SW0	REGULAR SALARIES AND WAGES	\$ 516,599	Assumes 3% increases, Exec. Director increase effective August 1, 2023 per employment contract at 3.5%
930	51120	SW0	PART TIME SALARIES AND WAGES	\$ -	
930	51150	SW0	SICK PAY REIMBURSEMENT	\$ -	Assumes no sick pay reimbursement
930	51180	SW0	SPECIAL PAY - AUTO ALLOWANCE	\$ 12,480	2 FT (\$385/mo.) and 1 FT (\$270/mo.)
50000 SERIES TOTAL (Administrative)				\$ 529,079	
930	61010	SW0	OFFICE SUPPLIES	\$ 1,000	Office supplies; petty cash; recycling specific supplies
930	61040	SW0	OPERATIONAL SUPPLIES	\$ 250	Plaques and awards
930	61080	SW0	FOOD & PROVISIONS	\$ 1,000	Executive Committee lunches, staff meeting lunches, and BOD meetings
930	65180	SW0	MISCELLANEOUS COMMODITIES	\$ 250	Misc. purchases
60000 SERIES TOTAL (Administrative)				\$ 2,500	
930	71110	SW0	AUDITING AND ACCOUNTING	\$ 12,000	Unknowns expense, county going to bid for new auditor, assumed \$800 increase.
930	71140	SW0	LEGAL SERVICES	\$ 40,000	EC and BOD meetings, plus LF lawsuit and MRF procurement and project use agreements
930	71150	SW0	CONSULTANT FEES	\$ 96,000	Mike Grady, Strategic Advocacy Group, year one of two year contract (\$36,000); \$10,000 to PSI for packaging EPR bill development; APTIM MRF phase 2 work (\$50,000)
930	71500	SW0	TRIPS AND TRAINING	\$ 9,975	National conference attendance in general, 3 x \$2,500 per event (\$7,500); ILCSWMA conf, 3 x \$500 (\$1,500); OSHA Training (3 people, \$475); IDOT Training (1 person, \$500);
930	71810	SW0	DUES AND SUBSCRIPTIONS	\$ 6,366	Official Board Markets, Resource Recycling, BioCycle, Recycled Products Guide (\$1,200); Membership dues for IRA, SWANA, ILCSWMA, LCML, CHMM, NAHMMA, PSI, IFSC, USCC and IEC (\$5,166)
930	71910	SW0	GAS FOR HEATING	\$ 16,000	Air make-up, hot water, furnace
930	71920	SW0	ELECTRICITY	\$ 12,500	Parking lights, storage facility and office lights and baseboard heat
930	71930	SW0	WATER AND SEWER CHARGES	\$ 350	Water and sewer services
930	71940	SW0	TELEPHONE	\$ 4,500	Line charges, local and AT&T; cell phones and Ipad
930	71955	SW0	CELL PHONE ALLOWANCE	\$ 660	Reimburse Amy B. cell phone costs

Fund:	Management Center	Account	DESCRIPTION	2023 APPROVED	DETAIL
930	71970	SW0	COURIER SERVICES	\$ -	
930	72110	SW0	LIABILITY INSURANCE	\$ 50,984	Switched to Alliant in 2022, premium for all required policies was \$48,556, assumed a 5% increase.
930	72140	SW0	UNEMPLOYMENT COMPENSATION	\$ 625	\$125 per employee (5)
930	72260	SW0	OFFICE EQUIP MAINT AND REPAIRS	\$ 1,500	Fire alarm and burglar alarm
930	72410	SW0	ALL OTHER MAINT AND REPAIRS	\$ -	
930	72530	SW0	EQUIPMENT RENTAL	\$ 1,500	Copy machine lease fee and copy fee
930	72820	SW0	POSTAGE	\$ 200	Postage and courier costs
930	72830	SW0	PRINTING SERVICES	\$ -	
930	73195	SW0	INDIRECT COST ALLOCATIONS	\$ 98,670	County finally enforcing 19.1% rate on all payroll expenditures
930	74080	SW0	H/L/D EMPLOYEE BENEFITS	\$ 105,240	No increase in costs per the county
930	74100	SW0	RETIREMENT CONTRIBUTIONS FICA	\$ 39,520	All employee salaries x 7.65%
930	74110	SW0	RETIREMENT CONTRIBUTIONS IMRF	\$ 4,804	Employee Salaries x 0.83%, still low due to switch from County IMRF
930	79930	SW0	MISCELLANEOUS CONTINGENCY	\$ 30,000	Contingency for unanticipated expenses
930	79940	SW0	MISC CONTRACTUAL SERVICES	\$ 13,000	Office Cleaning (\$2,500), special facility handyman (\$500); snow and lawn maint. (\$9,000); pest control (\$500); and window cleaning (\$500)
70000 SERIES TOTAL (Administrative)				\$ 544,394	
930	82010	SW0	BUILDINGS AND STRUCTURES	\$ -	
930	84040	SW0	COMPUTER, WEB HOSTING	\$ 17,000	Website hosting fee from CivicPlus (\$2,035); and Adobe Creative annual subscription (\$1,100); Recycle by City (\$13520) and widgets (\$345)
930	84060	SW0	FURNITURE AND OFFICE EQUIPMENT	\$ 500	Misc. office furnishings; recycled art;
80000 SERIES TOTAL (Administrative)				\$ 17,500	
TOTAL 9200010 ADMINISTRATION				\$ 1,093,473	

Solid Waste Agency of Lake County
FY 2023 Budget

Fund:	Management Center	Account	DESCRIPTION	2023 APPROVED	DETAIL
EDUCATION 9200020					
930	61040	SW2	OPERATIONAL SUPPLIES	\$ 1,500	Signage, Event Supplies, Collection Containers or other supplies and materials for programs and events.
930	65180	SW2	MISCELLANEOUS COMMODITIES	\$ 5,000	Special materials for special events, projects or campaigns, & other expenses for workshops, displays, open houses, programs, training, etc. Awards, certs of items to recognize participation or leadership. Promo items.
930	65179	SW2	RAIN BARREL, COMPOST SUPPLIES	\$ 14,000	Purchase rain barrels (150 at \$60 per unit) and compost bins (100 at \$50 per unit) for annual sale + shipping charges
60000 SERIES TOTAL (Education)				\$ 20,500	
930	72830	SW2	PRINTING SERVICES	\$ -	Print work: guides, annual report, newsletters, brochures, flyers, workshop invites, media kits, and other needed public info materials
930	79940	SW2	MISC CONTRACTUAL SERVICES	\$ 1,000	Funding for special services, promo initiatives, campaigns or special projects, or sponsorships.
930	71635	SW2	TEXTILE AND SHOE PAYOUTS	\$ 25,000	Payouts to textile and shoe collection partners based on last year's payout
930	71850	SW2	ADVERTISING	\$ 1,000	Special ads for SWALCO programs, events, campaigns, or projects.
70000 SERIES TOTAL (Education)				\$ 27,000	
930	85070	SW2	ALL OTHER CAPITAL OUTLAY	\$ -	
80000 SERIES TOTAL (Education)					
TOTAL 9200020 EDUCATION				\$ 47,500	

Fund:	Management Center	Account	DESCRIPTION	2023 APPROVED	DETAIL
HOUSEHOLD CHEMICAL WASTE (HCW) 9200030					
930	65020	SW2	LABORATORY SUPPLIES	\$ 100	Supplies for Unknown Test Kit
930	61040	SW2	OPERATIONAL SUPPLIES	\$ 12,000	Safety Gear, OilDry, Brooms, Tape, Visqueen, Spill Cleanup, FirstAid Kits, Respirator Cartridges, Pallets, Etc.
930	65180	SW2	MISCELLANEOUS COMMODITIES	\$ 450	Grease for crusher, bottled water, etc.
60000 SERIES TOTAL (HCW)				\$ 12,550	
930	71150	SW2	CONSULTANT FEES	\$ 151,400	Mobile events \$51k (\$17k/event x 3); Public Drop-offs \$92k (\$4k/event x 23); Food \$3k; PHARM Labor \$5,400 (\$900/event x 6)
930	71630	SW2	GARBAGE DISPOSAL	\$ 4,000	Mobile Events 1.1k(\$550 x 2 events) + Office \$2.4k (\$200/month x 12 months) + Xtra Service(\$500).
930	79940	SW2	MISC. CONTRACTUAL SERVICES	\$ 33,100	Burris fork lift=\$1.5k (\$500/event x 3 events+3%); Porta John (\$400) (\$200 per event x 2 events); special collection events (\$31,200) (\$2,600 per event x 12 events
930	72110	SW2	LIABILITY INSURANCE	\$ -	Covered under Administrative 930-72110, Liability Insurance
930	72210	SW2	MOTOR VEHICLE MAINT & REPAIR	\$ 9,600	Fuel (\$1,000), Truck safety inspections (\$100), Annual tune up and brakes (\$2.5k), Paint truck cab and decals (\$6k)
930	72410	SW2	ALL OTHER MAINT AND REPAIRS	\$ 29,800	Dock Lock\$750, Plumbing \$3.5k, Fire sys PM \$5k, Whouse Maint \$4k, Generator \$4k, HVAC \$5k, Elec Services \$3k, Fork lift \$2k, Can Crusher \$500, Alarm \$750, Overhead Doors \$800, Fire Extings \$800
70000 SERIES TOTAL (HCW)				\$ 227,900	
930	82010	SW2	BUILDINGS AND STRUCTURES	\$ 4,500	Paint oil storage tank
930	83010	SW2	MOTOR VEHICLES	\$ -	
930	84060	SW2	FURNITURE AND OFFICE EQUIPMENT	\$ -	
930	85070	SW2	ALL OTHER CAPITAL OUTLAY	\$ 2,500	Paint and stripe parking lot
80000 SERIES TOTAL (HCW)				\$ 7,000	
TOTAL 9200030 HCW				\$ 247,450	

Solid Waste Agency of Lake County
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Fund:	Management Center	Account	DESCRIPTION	2023 APPROVED	DETAIL
RECYCLING 9200040					
930	65180	SW8	MISCELLANEOUS COMMODITIES	\$ 2,500	Electronics Collections, supplies, signage and labels (\$1,000); Special Events/collection containers (\$500); Signage and labels (\$500); and food scrap bags (\$500)
60000 SERIES TOTAL (Recycling)				\$ 2,500	
930	72830	SW8	PRINTING SERVICES	\$ -	
930	79940	SW8	MISC. CONTRACTUAL SERVICES	\$ 22,000	Electronics collection costs associated with drop off program, potential underweight truck charges (\$2k); eWorks, Grayslake electronics sorting (\$20k)
70000 SERIES TOTAL (Recycling)				\$ 22,000	
TOTAL 9200040 RECYCLING				\$ 24,500	

Fund:	Management Center	Account	DESCRIPTION	2023 APPROVED	DETAIL
GRAND TOTAL (All Series)					\$ 1,412,923

Solid Waste Agency of Lake County
FY 2023 Budget

Fund:	Management Center	Account	DESCRIPTION	2023 APPROVED	DETAIL
REVENUES 40000					
930	47230	SW0	REVENUE FROM LANDFILL SURCHARGE & TS HOST FEE	\$ 898,000	Countryside LF (\$200,000); Zion LF (\$625,000); Groot TS (\$73,000)
930	48010	SW0	INTEREST INCOME FROM SURCHARGE BALANCE	\$ 17,285	\$1,728,500 in CDs, assumed 1% rate
930	45380	SW0	REVENUE FROM MUNICIPALITIES	\$ 315,876	O&M Fee at \$1.25 per hh per year
930	48145	SW0	REVENUE FROM TEXTILES AND SHOES	\$ 100,800	Shoes (30,000 lbs. at \$.56 per lb.) and textiles (700,000 lbs. at \$.12 per lb.)
930	48146	SW0	REVENUE FROM SPECIAL COLLECTION EVENTS	\$ 33,000	12 events at \$2,750 per event in revenue
930	48149	SW0	REVENUE FROM RAIN BARRELS AND COMPOSTERS	\$ 16,500	Based on selling 150 rain barrels at \$70 per unit and 100 composters at \$60 per unit
930	49910	SW0	MISCELLANEOUS REVENUES	\$ 21,500	Hauler Licensing (\$1,500); payment from Grayslake for drop off services provided by eWorks (\$20k)
TOTAL REVENUES				\$ 1,402,961	

